

**BRILLION PUBLIC LIBRARY  
BOARD MEETING AGENDA  
January 20, 2021 9:30 a.m.**

Notice is hereby given that the Brillion Public Library Board will be meeting on **Wednesday, January 20, 2020 at 9:30 a.m.** at Brillion Public Library located at 326 N. Main Street, Brillion WI, which is handicapped accessible per ADA requirements.

Further notice is given, in the interest of public health and safety, library trustees and the public can access the meeting via Go to Meeting. Any member of the public wishing to attend this meeting can do so by calling (408) 650-3123 and entering the access code 378-710-221. If prompted to enter your attendee ID, press the # key. Any member of the public wishing to attend this meeting via computer, tablet, or smartphone can access the meeting at the following URL:

<https://global.gotomeeting.com/join/378710221>

**AGENDA**

1. Call to order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of Minutes – December 16, 2020 & January 6, 2021
6. Citizen Input
7. Communications
  - a. Communications received
  - b. Marketing of Library Reopening
8. Library Director's Report
  - a. Circulation
  - b. Financial
  - c. Library Happenings
    - i. American Library Association Libraries Transforming Communities: Focus on Small and Rural Communities Grant
9. Automation/Technology
  - a. Shared System/LARS
  - b. Technology Updates
    - i. Outdoor Wi-Fi Unit
10. Building & Grounds Maintenance
  - a. Ceiling tiles
  - b. Exterior lights
  - c. Birch tree
  - d. Main Street Door
11. Library Programs
  - a. Library Friends
  - b. Summer Library Program – Reserves
12. 2020 Library Goals Update

13. 2020-2024 Strategic Plan Update
  - a. Implementation Update
  - b. Teacher Survey Summary
14. Trustee Training
  - a. Trustee Essentials Chapters 1 & 2
  - b. Wild Wisconsin Winter Web Conference
15. Manitowoc-Calumet Library System
16. COVID-19
  - a. Library services
  - b. In-person Library Board of Trustee meetings
17. Library Budget 2021
  - a. Library Director Employment Agreement
18. Policies & Procedures
  - a. Policy for the Use of the Facilities of the Library Building
    - i. Meeting Room Use Policy
    - ii. Meeting Room Agreement Form(s)
  - b. Key Issue Policy/Form – External Organizations
19. New Business
  - a. Library board packet – PDF software
20. President's Report
21. Set next meeting and time
22. Adjournment

Dr. Dominick Madison, President  
Rachel Hitt, Library Director