

Approved

**COMMITTEE OF THE WHOLE
MEETING
Minutes**

December 22, 2014

Brillion Community Center

6:00 PM

CALL TO ORDER:

City Council President Mel Edinger called the meeting to order at 6:00 PM.

ROLL CALL:

Present were Alderpersons Bob Brick, Mel Edinger, Crystal Fhlug, Betty Nies, Wally Sonnabend, Larry Van Frachen, and Carrie Wenzel. Also present was City Administrator/Clerk-Treasurer Lori Gosz. Absent was Mayor Gary Deiter.

GUESTS:

Police Lieutenant Kirk Schend, Police Officer Matt Kluck, and Troy Jansen from Gold Cross Ambulance Service.

APPROVAL OF THE AGENDA:

Motion – Sonnabend moved to approve the agenda. Seconded by Van Frachen. Call vote. Motion carried unanimously.

**APPROVAL OF MINUTES – COMMITTEE OF THE WHOLE MEETING OF
DECEMBER 8, 2014:**

Motion – Brick moved to approve the minutes of the December 8, 2014 Committee of the Whole. Seconded by Van Frachen. Call vote. Motion carried unanimously.

CITIZEN INPUT:

None.

FINANCE & PURCHASING:

A. Review of Vouchers:

1. General Fund= \$87,407.41:

Motion – Wenzel moved to recommend to City Council the approval of the General Fund vouchers in the amount of \$87,407.41. Seconded by Van Frachen. Call vote taken. Motion carried unanimously.

B. Reserves = \$48,802.65:

Motion – Nies moved to recommend to City Council to approve the Reserve expenditures in the amount of \$48,802.65. Seconded by Sonnabend. Call vote taken. Motion carried unanimously.

C. Contingency=\$00.00:

None.

D. TIF Expenditures=\$0.00:

None.

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B. Review of License Applications:

1. Operator Licenses:

None.

C. Review of Payroll:

Motion – Wenzel moved to recommend to City Council to collectively approve the November 28, 2014 and the December 12, 2014 payroll. Seconded by Brick. Call vote taken. Motion carried.

D. Room Tax Allocation Policy:

Motion – Nies moved to recommend to City Council to table the Room Tax Allocation Policy pending further legal review. Seconded by Fhlug. Call vote taken. Motion carried.

PROTECTIONS OF PERSONS & PROPERTY:

A. Ambulance Monthly Report:

Jansen reported there were 27 calls in November. Sales were down \$4,100.00 mostly due to Medicare. For December we are \$1,800 to the good. It is hoped to end the year in the black.

On January 31, 2015 Jack Hill will be retiring. David Rae will be taking Mark Fredrickson's position as Operations Director and Fredrickson will then be promoted to Executive Director.

B. Municipal Court Report:

The Municipal Court Reports were reviewed.

Other:

Officer Matt Kluck was present to give a brief overview of the Police Department's In House Training as part of his position.

CITY BUILDINGS AND GROUNDS:

A. Reese Claim - Update:

Gosz reported the trial in the Reese Claim was held on Wednesday, December 17, 2014. She reported the jury ruled in favor of the City.

PERSONNEL:

A. Closed Session per W.S.S. 19.85(1) (c):

Motion – Nies moved to go into Closed Session per W.S.S. 19.85(1) (c). Seconded by Wenzel. Motion carried.

The Committee of the Whole went into Closed Session at 6:23 PM.

Motion – Sonnabend moved to approve the award to Lt. Schend for two (2) Personnel days to be used in 2015. Seconded by Van Frachen. Motion carried.

B. Open Session:

Motion – Van Frachen moved to return to Open Session. Seconded by Brick. Motion carried.

The Committee of the whole returned to Open Session at 6:27 PM.

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C. Personnel Incentive Policy Award:

Motion – Van Frachen moved to recommend to City Council to approve the Personnel Incentive Policy Award to Lt. Schend for two (2) extra Personnel days to be used in 2015. Seconded by Sonnabend. Motion carried.

NEW BUSINESS:

None.

ADJOURNMENT:

Motion – Van Frachen moved to adjourn. Seconded by Brick. Call vote taken. Motion carried unanimously. The meeting adjourned at 6:34 pm.

Lori M. Gosz
City Administrator/Clerk-Treasurer