

(Approved)

**REDEVELOPMENT AUTHORITY COMMISSION
Minutes**

September 29, 2014

Brillion City Hall

6:00 PM

CALL TO ORDER: Chairperson Laura Bonnet called the meeting to order at 6:04 pm.

ROLL CALL: Present were Kim Buboltz, Ralph Rice, Laura Bonnet, Beth Wenzel, Alderperson Mel Edinger, and Administrator/Clerk-Treasurer Lori Gosz. Excused were Cari Krepline and Mayor Gary Deiter. There is one vacancy.

APPROVAL OF THE AGENDA:

Motion – Edinger moved to approve the agenda. Seconded by Buboltz. Motion carried unanimously.

APPROVAL OF THE SEPTEMBER 17, 2014 MINUTES:

No action taken. Tabled to November meeting.

GUESTS:

None

REPORTS OF OFFICERS:

Chairman:

No report.

Treasurer:

No report.

Secretary/Community Development Director:

1. Community Development Director/Redevelopment Coordinator Position:

Gosz reported interviews will be held this week for the Community Development Director position. It is hoped to have the position filled by mid-October.

UNFINISHED BUSINESS:

A. Fall Fest 2014:

Bonnet reviewed the list of items to be completed for the event.

Fall Fest Flyers were finalized. Printing will be done by October 10th. The pole decorations can go up on October 10th through Halloween. Bonnet stated the Brillion Nature Center will allow Fall Fest advertisement with their Brillion Nature Center Flyer that will be distributed at the schools. Wenzel will send the information to Louie at the Brillion Nature Center.

The half sheet flyers are all gone. This is good. However, it was suggested to do a poster for next year for businesses and public buildings use.

The set up for pole decorating voting was discussed. It will remain outside unless the weather is bad then the Ariens Museum will be used.

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B. Flags for Main Street Light Poles:

Brief discussion ensued on what should be done. Better poles for the flags were suggested. Wenzel suggested finding ways to help the American Legion keep the flags up all season (Memorial Day through Labor Day).

NEW BUSINESS:

A. 2015 Budget Review:

The Commission reviewed the Community Development Reserves for the RDA Projects. It was suggested to recommend to City Council to budget \$1,000 for the Hanging Baskets/Flag Projects.

Rice suggested pre-selling be done soon for next year's hanging baskets with the intent to receive enough donations to complete more baskets. It was suggested that this be placed on the November meeting agenda for future discussion and planning.

FUTURE AGENDA ITEMS AND NEXT MEETING DATES:

A. November Meeting Date:

The next meeting is tentatively scheduled for Thursday, November 13, 2014 at 6:00 PM at City Hall.

ADJOURNMENT:

Motion – Edinger moved to adjourn the meeting. Seconded by Wenzel. Motion carried unanimously. The meeting was adjourned at 7:07 PM.

*Lori Gosz
Administrator/Clerk-Treasurer*