

**BRILLION PUBLIC LIBRARY BOARD**  
**Brillion Public Library 10:00 A.M.**  
**October 15, 2014**

**CALL TO ORDER:**

Chair Marc Axelrod called the meeting to order at 10:00 a.m.

**ROLL CALL:**

Present were: Chair Marc Axelrod, Dominick Madison, Dean Wallace, Betty Nies and Lyle Ott. Also present was Library Director Chris Moede and Mark Owens. Absent: Tammy Fischer, Linda Deiter, Jeff Vande Hey, and Nancy Zimpel.

**PLEDGE OF ALLEGIANCE:**

The Pledge of Allegiance was recited by the group.

**APPROVAL OF AGENDA:**

**Motion --** Dean Wallace moved to approve the agenda as printed. Seconded by Betty Nies. Motion carried.

**APPROVAL OF MINUTES- September 17, 2014**

**Motion -** Betty Nies moved to approve the minutes of the September 17, 2014 Library Board Meeting as corrected and circulated. Seconded by Dean Wallace. Motion carried.

**COMMUNICATIONS:**

Chris Moede read a letter from the Salvation Army requesting volunteers to tend the kettles during the holiday season.

**GUEST, Mark Owens, Brillion Radio on Public Access broadcasting**

Mark discussed the possibilities of how to expand local programs to be broadcast on Brillion's public access channel through Charter Communications. He said that Charter's present equipment does not accept Blue Ray digital format but will translate digital format into analog format for local broadcasts. Mark is encouraging various community organizations to develop and produce programs of interest for local broadcasts. He is planning to visit Sevastopol where they are broadcasting 24/7 on their local channel. He believes that Brillion should be able to expand local broadcasting to 7 hours per day.

**LIBRARY DIRECTOR'S REPORT:**

**Circulation:** Up from the previous month, and up compared to September 2013.

**Financial:** No additional bills.

**Motion-** Dominick Madison moved to accept the Financial Report as printed and circulated. Seconded by Betty Nies. Motion carried.

**Library Happenings:**

Only 4 attended the Read the Book, Be the Book session due to other scheduled activities. Chris will be attending the WLA Conference in the Wisconsin Dells on Nov. 6-7.

**Automation/Technology**

**Shared System/ LARS:** Online ProPay is still not connected.

**Technology updates:**

MCLS is concerned that they may not be able to service a custom made computer as compared to purchasing a Dell computer through them for \$650, even though the custom made is over \$100 less. Chris filed the final 2013/2014 payments for e-rate.

### **Buildings and Grounds Maintenance**

Outside Security Cameras: It was decided not to install outside security cameras at this time.

### **Building and grounds report**

The damaged benches have been repaired and returned. The cost of \$1,160 for repairs was less than the original estimate.

### **Library programs**

**Library Friends:** Are planning to hold a basket auction fund raiser.

**1000 books:** 86 participants who have read 16,300 books with 8 completing the program.

### **Ongoing program updates**

The Library will be participating in the Pumpkin Walk on Saturday, October 18<sup>th</sup>.

On Wednesday, November 12, Clark from Essential Technologies will be conducting a program at the Library on new technology.

### **Manitowoc-Calumet Library System**

Manitowoc Library System has implemented Reach Out and Read in Manitowoc County through a couple of grants. A booklet was passed around for Board members to peruse. They are looking at ways to get Calumet County involved in the program.

### **OWLS**

OWLS is a much larger Library system which will provide more services to small libraries such as those in Calumet County. Betty Nies stated that the City Council will want to know the initial and ongoing costs of joining OWLS. Chris Moede stated that the start-up cost for joining OWLSnet would be around \$21,000 but that wouldn't occur until 2018. Once in OWLSNET, the ongoing cost would be around \$8,500. With the services included in that amount, it would be higher than MCLS. Lyle Ott provided 2010 County populations as follows: Calumet 48,971; Manitowoc 81,442; Outagamie 176,695; Waupaca 52,410. Chris Moede stated that the President of the Chilton Library Board wants to have a joint meeting of all Calumet County Library Directors and Board members with OWLS Director, Walter Burkhalter. Our Board members feel that we should move ahead with this joint meeting and gave Chris the charge to set it up.

**Motion** – Dominick Madison moved to move forward on joining the OWLS Library System. Seconded by Lyle Ott. Motion carried.

### **Library Budget**

The City Council is asking all Departments, including the Library, to reduce their 2015 Budget with the percentage to be determined once the City has all the figures. Currently, that amount could be as high as \$5,571 for the Library. Possible cuts were looked at.

### **Holiday Hours**

A proposed scheduled of holiday hours for the Thanksgiving and Christmas holidays was presented.

**Motion** – Lyle Ott moved to approve Library Holiday hours as written and printed. Seconded by Dominick Madison. Motion carried.

**NEW BUSINESS**

NA

**PRESIDENT**

NA

**CITIZEN INPUT**

NA

**SET NEXT MEETING DATE**

The next Brillion Public Library Board Meeting will be held on November 19, 2014 at 10:00 a.m.

**ADJOURNMENT:**

**Motion** – Lyle Ott moved to adjourn the meeting. Seconded by Betty Nies. Motion carried. The meeting adjourned at 11:15 a.m.

Dean Wallace, Secretary pro tem