

Approved

**COMMITTEE OF THE WHOLE
MEETING
Minutes**

November 24, 2014

Brillion Community Center

6:00 PM

Mayor Deiter requested a Moment of Silence in memory of Gaylord Unbehaun prior to this meeting.

CALL TO ORDER:

Mayor Gary Deiter called the meeting to order at 6:00 PM.

ROLL CALL:

Present were Mayor Gary Deiter, Alderpersons Bob Brick, Mel Edinger, Betty Nies, Wally Sonnabend, Larry Van Frachen, and Carrie Wenzel. Also present were City Administrator/Clerk-Treasurer Lori Gosz and Police Chief JoAnn Mignon. Absent was Alderperson Crystal Fhlug.

GUESTS:

Mark Owens from the Brillion Radio and Bill Devereux from Miller-Bradford.

APPROVAL OF THE AGENDA:

Motion – Edinger moved to approve the agenda. Seconded by Brick. Call vote. Motion carried unanimously.

**APPROVAL OF MINUTES – COMMITTEE OF THE WHOLE MEETING OF
OCTOBER 27, 2014:**

Motion – Sonnabend moved to approve the minutes of the October 27, 2014 Committee of the Whole. Seconded by Van Frachen. Call vote. Motion carried unanimously.

CITIZEN INPUT:

None.

FINANCE & PURCHASING:

A. Review of Vouchers:

1. General Fund= \$76,485.06:

Motion – Edinger moved to recommend to City Council the approval of the General Fund vouchers in the amount of \$76,485.06. Seconded by Wenzel. Call vote taken. Motion carried unanimously.

B. Reserves = \$20,509.26:

Motion – Brick moved to recommend to City Council to approve the Reserve expenditures in the amount of \$20,509.26. Seconded by Van Frachen. Call vote taken. Motion carried unanimously.

C. Contingency=\$4,500.00:

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Motion – Wenzel moved to recommend to City Council to approve an expenditure from the City’s Contingency Fund in the amount of \$4,500.00. Seconded by Van Frachen. Call vote taken. Motion carried unanimously.

D. TIF Expenditures=\$0.00:

None.

B. Review of License Applications:

1. Operator Licenses: New – Mara Fredrick:

Motion – Edinger moved to recommend to City Council to grant an Operator License to Mara Fredrick. Seconded by Sonnabend. Motion carried unanimously.

C. Review of Payroll:

Motion – Nies moved to recommend to City Council to collectively approve the October 31, 2014 and the November 14, 2014 payroll. Seconded by Wenzel. Call vote taken. Motion carried.

PROTECTIONS OF PERSONS & PROPERTY:

A. Ordinance – Municipal Court:

Motion – Edinger moved to recommend to City Council to set a Public Hearing date for December 22, 2014 at 7:10 PM regarding the change of term years for the Municipal Court Judge per State Statute. Seconded by Nies. Call vote taken. Motion carried.

CITY BUILDINGS AND GROUNDS:

A. CASE Wheel Loader – Lease Agreement:

Bill Devereux from Miller-Bradford was present to review the CASE Wheel Loader Lease Agreement. Edinger questioned the life expectancy of the loader. Devereux explained it depends on the amount of hours.

Devereux explained CASE offers a ProCare coverage, which is full maintenance and support of the loader done on site for the 5th term. If CASE discontinues Miller-Bradford will continue for the remainder of the lease agreement. He explained each year the City will receive a new loader and the plow/wing will fit going forward. Devereux explained because of the local agriculture market he can re-sell the equipment each year. He doesn’t do this for all communities. Brillion is a good customer and takes care of the equipment.

Van Frachen questioned the cost to purchase new. Devereux stated \$164,000.

Edinger voiced concern that the City will need to keep budgeting for the lease amount each year. Devereux pointed out that the City will be able to save on service repairs for the next five (5) years.

Wenzel questioned if there are changes that would need to be done to the wing and plow. Devereux stated Miller-Bradford will make sure the wing and plow fits the new loader each year and will make adjustments as needed.

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Motion – Wenzel moved to recommend to City Council to approve the CASE Wheel Loader Lease Agreement. Seconded by Edinger. Call vote taken. Motion carried.

B. Closed Session per W.S.S. 19.85(g):

Motion – Van Frachen moved to go into Closed Session per W.S.S. 19.85(g). Seconded by Sonnabend. Motion carried.

The Committee of the Whole went into Closed Session at 6:19 PM.

C. Open Session:

Motion – Van Frachen moved to return to Open Session. Seconded by Brick. Motion carried.

The Committee of the whole returned to Open Session at 6:27 PM.

D. Reese Claim:

Mayor Deiter asked Police Chief Mignon to explain the law on trespassing. Chief Mignon explained the State Statutes on trespassing.

PERSONNEL:

No report.

NEW BUSINESS:

None.

ADJOURNMENT:

Motion – Edinger moved to adjourn. Seconded by Nies. Call vote. Motion carried unanimously. The meeting adjourned at 6:30 pm.

Lori M. Gosz
City Administrator/Clerk-Treasurer