Community Development
56701

Department: Community Development/Administration

Program Manager: Community Development Director/ Redevelopment Coordinator

General Program Description:

Purpose of Community Development:
To promote awareness of the City of Brillion; to assist the City Council and its committees in their efforts to promote planned growth and development of Brillion

Purpose of Redevelopment:
To prevent and eliminate blighting conditions within the City of Brillion which inhibit neighborhood reinvestment.

Staffing:

.80 PT – Community Development Director/Redevelopment Coordinator
.80 FTE

Functions & Responsibilities:

- Markets, plans, coordinates, and implements community economic development activities and programs for business/industrial expansion and retention.
- Prepares, monitors, and implements City's Smart Growth Comprehensive Plan.
- Research and stay abreast of development policies of other communities.
- Works with and helps coordinate annual promotional activities with community groups.
- Meets with and answers questions from the general public regarding community development and planning.
- Assist City Officials with the development and implementation of growth management, land use (short and long-range planning), economic development, or other plans and codes to meet the City's needs and any inter-governmental agreements or requirements.
- Work closely with the County and State Economic Development Specialists.
- Maintains inventory of available business/industrial sites.
- Provides staff support to various boards and commissions, including Plan Commission, Redevelopment Authority Commission as needed and assigned.
- Serves as Secretary/Ex-Officio non-voting member of the Redevelopment Authority Commission, as assigned.
- Develops quarterly City newsletter, news stories and promotional materials.
- Perform such other duties as may be directed by the Mayor, Common Council and City Administrator.

City of Brillion
2015 Budget
General Fund Expenditures /Detail

	Account Description	2011 Actual	2012 Actual	2013 Actual	2014 Adopted	2014 6/30/2014	2014 Est. Year End	2015 Adopted
	56701 - Community Development							
110	Salaries & Wages	$ 24,496	$ 22,706	$ 17,480	$ 25,459	$ 13,367	$ 25,225	$ 25,459
150	Wisconsin Retirement	$ -	$ -	$ 1,094	$ 1,782	$ 936	$ 1,766	$ 1,731
151	Social Security	$ 1,874	$ 1,737	$ 1,267	$ 1,948	$ 984	$ 1,930	$ 1,948
153	Health & Life Insurance	$ 2,420	$ 2,410	$ 5,226	$ 7,108	$ 4,524	$ 8,940	$ 2,400
216	Professional Services - Other	$ 13	$ 445	$ -	$ 500	$ -	$ -	$ 500
220	Telephone-Internet	$ -	$ -	$ 76	$ 200	$ 315	$ 630	$ 650
311	Postage	$ 278	$ 220	$ 207	$ 500	$ 2	$ 10	$ 100
312	Printing Notices, Etc.	$ 6,215	$ 5,700	$ 4,378	$ 6,000	$ 1,279	$ 4,250	$ 6,000
313	Supplies, Fees & Expenses	$ 846	$ 420	$ 185	$ 500	$ 99	$ 170	$ 250
320	Publications & Subscriptions	$ 535	$ 257	$ 35	$ 500	$ 35	$ 50	$ 100
321	Membership Dues	$ 608	$ 614	$ 307	$ 500	$ 399	$ 399	$ 425
322	Education	$ -	$ 20	$ 529	$ 700	$ 80	$ 80	$ 450
328	Comm Dvlp. Promotions/Events	$ 3,578	$ 2,637	$ 1,901	$ 2,500	$ -	$ 795	$ 9,100
330	Mileage	$ 281	$ 622	$ 647	$ 500	$ 112	$ 145	$ 200
395	Memorial Day Activities	$ 280	$ 300	$ 329	$ 300	$ 300	$ 300	$ 400
396	Holiday Lighting	$ 64	$ 562	$ 1,002	$ 250	$ -	$ 250	$ 250
721	Historical Society Donation	$ 400	$ 250	$ 400	$ 400	$ -	$ 400	$ 400
725	Event Donations	$ 800	$ 800	$ 800	$ 800	$ 800	$ 800	$ 800
727	Redevelopment Authority	$ -	$ -	$ -	$ -	$ -		
		$ 42,688	**$ 39,700**	**$ 35,863**	**$ 50,447**	**$ 23,232**	**$ 46,139**	**$ 51,163**
					13.42%			**1.42%**

Note: #312 - (City Directory & Resource Guide Updates, City Map, Newsletters)
#396 = $250 holiday light bulb replacement
#725 = $200 Optimist Parade, $600 Saturday Activities
#216 - NSC Advertizing design expenses

	56713 - Maps & Plats							
313	Supplies, Fees & Expense	$ -	$ -	$ -	$ -	$ -	$ -	$ -
		$ -	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

Note: Calumet County Orthophotos