

Approved

**COMMITTEE OF THE WHOLE
MEETING
Minutes**

October 27, 2014

Brillion Community Center

6:00 PM

CALL TO ORDER:

Mayor Gary Deiter called the meeting to order at 6:00 PM.

ROLL CALL:

Present were Mayor Gary Deiter, Alderpersons Bob Brick, Mel Edinger, Crystal Fflug, Betty Nies, Larry Van Frachen, and Carrie Wenzel. Also present were City Administrator/Clerk-Treasurer Lori Gosz and Police Chief JoAnn Mignon. Absent was Alderperson Wally Sonnabend.

GUESTS:

Police Lieutenant Kirk Schend and Lizbeth Hinojos a student from the Brillion High School Government Class.

APPROVAL OF THE AGENDA:

Motion – Edinger moved to approve the agenda. Seconded by Nies. Call vote. Motion carried unanimously.

**APPROVAL OF MINUTES – COMMITTEE OF THE WHOLE MEETING OF
SEPTEMBER 22, 2014:**

Motion – Van Frachen moved to approve the minutes of the September 22, 2014 Committee of the Whole. Seconded by Edinger. Call vote. Motion carried unanimously.

CITIZEN INPUT:

None.

FINANCE & PURCHASING:

A. Review of Vouchers:

1. General Fund= \$165,062.77:

Motion – Edinger moved to recommend to City Council the approval of the General Fund vouchers in the amount of \$165,062.77. Seconded by Brick.

Nies questioned the expenditures for Police training. Mignon explained the expenditures.

Call vote taken. Motion carried unanimously.

B. Reserves = \$15,546.94:

Motion – Wenzel moved to recommend to City Council to approve the Reserve expenditures in the amount of \$15,546.94. Seconded by Fflug. Call vote taken. Motion carried unanimously.

C. Contingency=\$0.00:

None.

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D. TIF Expenditures=\$1,430.00:

Motion – Edinger moved to recommend to City Council to approve TIF expenditures in the amount of \$1,430.00. Seconded by Van Frachen. Call vote taken. Motion carried unanimously.

B. Review of License Applications:

1. Operator Licenses: New – Kathleen Hull, Cecelia Covell, Tyler Villeneuve, Tim Kuchenbecker:

Motion – Edinger moved to recommend to City Council to collectively grant an Operator License to Kathleen Hull, Cecelia Covell, Tyler Villeneuve, and Tim Kuchenbecker. Seconded by Wenzel. Motion carried unanimously.

C. Review of Payroll:

Motion – Nies moved to recommend to City Council to collectively approve the October 3, 2014 and the October 17, 2014 payroll. Seconded by Edinger. Call vote. Motion carried.

D. Revolving Loan Fund – SDF Strapping Loans:

Gosz reported that she contacted the State regarding the Revolving Loans to SDF Strapping. Because SDF Strapping has sold the business and equipment and moved out of the State, the City will need to report the loans in default to the State. She explained Ed Dever indicated he would like to work out a payment plan with the City for the balance of the loans. She is waiting to hear back from Dever.

E. 2015 Budget Review:

Gosz explained the proposed budget meets the levy limit requirement. She explained the cuts made to meet the levy limit. The DPW Staff stated they can do repairs to the street sweeper box in house. She explained there is \$136,000 in Reserves for the Street Sweeper.

Gosz explained the Police Department would like to continue their plan for squad replacement in 2015 and have proposed a lease option. Mignon explained the Police Department has reached a 7 year mark on the Tahoe. The only place to cut was in Reserves. She voiced concern that this would cause an increase in repairs of the vehicle if not replaced. She explained Lieutenant Schend found the Ford Motor Credit Lease Program which spreads payments over a 3 year period.

Schend explained the Ford Motor Credit Lease Program. He explained it is a semi-annual six (6) payment plan and after three (3) years the City would own the vehicle. The first payment would be on January 1, 2015. The base price is \$39,000.

Mignon explained the old Tahoe would be sold off and that money would be used to equip the new Tahoe and anything left over would stay in Reserves. There is no penalty for mileage or early payment. Warrantees would be in place and can be taken to any Chevy dealer. Mignon stated we should be able to get seven (7) years out of the new Tahoe.

Edinger questioned if the Tahoe is a good investment. Mignon stated there was not a lot of maintenance on the Tahoe. She was not in favor of the original plan; however, she is totally in agreement now. She explained that Police agencies are looking for stronger vehicles that will

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last longer. She explained there are more parts repaired on the Impala. More and more agencies are going to SUV vehicles. Edinger questioned the cost of repairs on the Tahoe. Mignon will prepare this for review.

Mayor Deiter stated the City Council asked the Department Heads to find different ways to meet Capital needs. Leasing was suggested. He would like to see the Police Department continue with the lease option.

Motion – Van Frachen moved to proceed with the Tahoe replacement with the lease option. Seconded by Edinger. Motion carried.

Lieutenant Schend will prepare the necessary paperwork for City Council approval in November.

Motion – Nies moved to recommend to City Council to set a Public Hearing for Monday, November 24, 2014 at 7:10 PM for the 2015 City Budget. Seconded by Wenzel. Motion carried.

PROTECTIONS OF PERSONS & PROPERTY:

None.

CITY BUILDINGS AND GROUNDS:

Mayor Deiter reported the Pond Agreement mandates the maintenance of the Pond. He suggested a flat bottom boat be purchased in 2015 to allow City Staff the necessary equipment to maintain the Pond.

PERSONNEL:

1. Closed Session per W.S.S. 19.85(1) (c):

Motion – Edinger moved to go into Closed Session per W.S.S. 19.85(1) (c). Seconded by Fflug. Motion carried.

The Committee of the Whole went into Closed Session at 6:52 PM.

2. Open Session:

Motion – Edinger moved to return to Open Session. Seconded by Brick. Motion carried.

The Committee of the whole returned to Open Session at 6:58 PM.

3. Police Aide Position:

Motion – Edinger moved to recommend to City Council to post the Police Aide position for hire. Seconded by Nies. Motion carried.

NEW BUSINESS:

None.

ADJOURNMENT:

Motion – Edinger moved to adjourn. Seconded by Van Frachen. Call vote. Motion carried unanimously. The meeting adjourned at 6:58 pm.

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Lori M. Gosz
City Administrator/Clerk-Treasurer