

(Approved)

**SPECIAL REGULAR CITY COUNCIL
MEETING
Minutes**

October 13, 2014

Brillion Community Center

6:00 PM

CALL TO ORDER:

Mayor Gary Deiter called the meeting to order at 6:00 PM with the Pledge of Allegiance recited by those in attendance.

ROLL CALL:

Present were Mayor Gary Deiter, Alderpersons Carrie Wenzel, Bob Brick, Betty Nies, Crystal Fhlug, Mel Edinger, Wally Sonnabend, and Larry Van Frachen. Also present were City Administrator/Clerk-Treasurer Lori Gosz, Park & Recreation Director Ann Marx, City Librarian Chris Moede, Police Lieutenant Kirk Schend, and Fire Chief Rich Janke.

GUESTS:

Guests of the meeting were Jack Hill, Mark Fredrickson, and Troy Jansen from Gold Cross Ambulance Service.

APPROVAL OF THE AGENDA:

Motion –Edinger moved to approve the agenda as printed. Seconded by Brick. Call vote taken. Motion carried unanimously.

APPROVAL OF MINUTES –SEPTEMBER 22, 2014 COMMITTEE OF THE WHOLE MEETING:

Motion – Sonnabend moved to approve the minutes September 22, 2014 Committee of the Whole Meeting minutes. Seconded by Wenzel. Call vote taken. Motion carried unanimously.

CITIZEN INPUT:

None.

PROTECTIONS OF PERSONS & PROPERTY:

A. Ambulance Department:

1. Review of Monthly Reports:

Jansen reported on the Operation Report for the month of September. There were 36 calls.

Edinger asked how the year end is projecting. Jansen explained projection shows at the end of August we will be approximately \$4,000 over budget. Calls have been increasing which should help the year end.

2. 2015 Budget Review:

Fredrickson reviewed the 2015 Assumptions. It is projected that there will be an increase of 11 calls. He suggested covering with the rig sitting out in the Town so that if Calumet Medical Center needs to call us as a backup it will help. Mayor Deiter stated anything to get the ambulance out would help.

Hill explained the plan for 2015 to do bundle billings. It will include all disposables in the base rate, so they would charge the base rate and mileage. Fredrickson explained this is a common practice for billing.

Hill reported there were collectables through the TRIP Program which helps in the reserve adjustment.

Fredrickson explained the Operating Budget. There will be no increase in Management Fees for Gold Cross to the City.

(Approved)

Motion – Edinger moved to approve the 2015 Ambulance Budget at \$105,120.00. Seconded by Nies. Roll call vote taken. 7 votes cast. Motion carried unanimously.

3. 2015 Ambulance Agreement – Gold Cross Ambulance:

Tabled.

4. 2015 Ambulance Agreement – Town of Brillion:

Gosz explained the Agreement is drafted using 20% of the \$105,120, which is based on an average call volume to the Town of Brillion.

Motion – Edinger moved to present the 2015 Ambulance Agreement to the Town of Brillion as proposed in the amount of \$21,024. Seconded by Sonnabend. Roll call vote taken. 7 votes cast. Motion carried unanimously.

B. Police Department:

1. Review of Monthly Report:

Lieutenant Schend reported on the following:

- Theft is on the rise.
- Traffic citations are up.
- Assists to Calumet County on some major accidents.

2. 2015 Special Law Enforcement Agreement – Village of Reedsville:

Gosz explained the Village of Reedsville has proposed the 2015 Special Law Enforcement Agreement with an increase of \$1,000.

Motion – Edinger moved to approve the 2015 Agreement for Special Law Enforcement Services between the City of Brillion and the Village of Reedsville. Seconded by Van Frachen. Roll call vote taken. 7 votes cast. Motion carried unanimously.

C. Fire Department:

1. Review of Monthly Report:

Chief Janke reported to date there have been 45 calls. The year is projected to end with 50-55 calls.

D. Municipal Court:

1. Review of Monthly Report:

Reports were reviewed by the City Council.

CITY BUILDINGS AND GROUNDS:

A. Review of Monthly Report:

Gosz reported on the following:

- The DPW have completed curbside chipping for the year.
- Leave collection.
- Equipment for snow.

FINANCE AND PURCHASING:

A. 2015 Budget Review:

1. Community Development/Redevelopment Authority Commission:

Edinger explained the Redevelopment Authority Commission wants to increase \$1,000 in their Reserve Account to expand the hanging flower basket program. He explained the Redevelopment Authority Commission had positive responses from the donations and want to have additional poles for 2015. They need to commit to their flower order in January/February. Also, they would like to have the American Flags up on each pole during the summer months. They would change the hardware to prevent the flags from being torn.

(Approved)

2. Overall Budget Review:

Gosz explained the amount over the levy limit is currently \$65,000, which is 2.47%, that will need to be cut. She asked if the City Council would like to see this split equally between the City Departments or if the City Council would like to just focus on Capital/Reserves. It was suggested to have each Department decide where they will make the cuts.

Janke stated he doesn't agree with cutting Reserves. He would like to see it fair across the board. He has not been able to put money in Reserves for equipment replacement. It will force us to borrow. He explained the NSBA Standards for equipment. Mayor Deiter stated he understands each Department's concerns, but the levy limit is regulated by the State. Regional or shared services for equipment will need to be looked at closer by communities. He would like to see this looked at more moving forward. Janke stated the Fire Department needs to share apparatus. ISO Rating for insurance companies is very important. Mayor Deiter stated there are examples out there; Waushara County is one of them.

Gosz explained she will have the Departments work on cuts and will have the final budget available for the City Council on October 27th. The City Council would then set a Public Hearing date for budget adoption on November 10th.

PERSONNEL:

A. 2015 Wage/Salary Schedules:

Motion – Wenzel moved to approve the 2015 Wage/Salary Schedules with a 2% increase as proposed. Seconded by Brick. Roll call vote taken. 7 votes cast. Motion carried unanimously.

B. Community Development Director/Redevelopment Coordinator:

Motion – Brick moved to approve the hire of Cheryl Welch as the City of Brillion Community Development Director/Redevelopment Coordinator. Seconded by Wenzel. Roll call vote taken. 6 yes votes and 1 no vote cast by Van Frachen. Motion carried.

C. Closed Session per W.S.S. 19.895(1) (c) (e):

Motion – Sonnabend moved to go into Closed Session per W.S.S. 19.85(1) (c) (e). Seconded by Brick. Call vote taken. Motion carried unanimously.

The City Council went into Closed Session at 7:18 PM.

D. Open Session:

Motion – Wenzel moved to return to Open Session. Seconded by Van Frachen. Call vote taken. Motion carried unanimously.

The City Council returned to Open Session at 7:56 PM.

NEW BUSINESS:

None.

ADJOURNMENT:

Motion – Nies moved to adjourn. Seconded by Brick. Call vote. Motion carried unanimously. The meeting adjourned at 7:57 pm.

Lori M. Gosz
City Administrator/Clerk-Treasurer