

BRILLION PUBLIC LIBRARY BOARD
Brillion Public Library 10:00 A.M.
September 17, 2014

CALL TO ORDER:

Marc Axelrod called the meeting to order at 10:00 A.M.

ROLL CALL:

Present were: Chair Marc Axelrod, Dominick Madison, Linda Deiter, Jeff Vande Hey, Dean Wallace, Betty Nies, Lyle Ott, and Nancy Zimpel. Also present was Library Director Chris Moede and Walter Burkhalter, OWLS director. Other Guests were: Gerri Moeller, OWLSNET head, Rebecca Petersen, MCLS director, Barb Weber, New Holstein Library Director, Vicki Lenz, Menasha Public Library Director and two of her board members. Absent: Tammy Fischer.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was recited by the group.

APPROVAL OF AGENDA:

Motion: Dean Wallace moved to approve the agenda as printed. Seconded by Linda Deiter. Motion carried.

APPROVAL OF MINUTES - August 20, 2014

Motion – Dean Wallace moved to approve the minutes of the August 20, 2014, Library Board Meeting as printed and circulated. Seconded by Linda Deiter. Motion carried.

COMMUNICATIONS:

A check in the amount of \$500 was received from the Leap into Reading Program. This will be used with the 2015 summer reading program.

GUEST, Walter Burkhalter, OWLS System

Two handouts were provided: 1. Procedures Required for a County to Withdraw from One System and Join Another Library System. 2. Possible Timeline for Calumet County to Withdraw from MCLS and Join OWLS. Advantages of joining OWLS include: more resources; continuing education and improved IT support (on-site & online). There is no cost to become a part of OWLS, which currently has 16 member libraries. The start-up cost to become a part of OWLSnet would be around \$20,000. In the second and subsequent years the annual fee would be approximately \$9,000 per year.

LIBRARY DIRECTOR'S REPORT:

Circulation: Down a little bit from last year, but Overdrive continues to grow.

Financial: Additional bill from Tadychs in the amount of \$12.46

Motion – Linda Deiter moved to accept the Financial Report as printed and circulated with additional bill for Tadychs. Seconded by Betty Nies. Motion carried.

c. Library Happenings: Dairy Queen certificates will be awarded for every 5 books read and school age youth can participate in a Subway reading program.

Automation/Technology:

Shared System/LARS:

The pre-notification system for items due is working for phones and text messages. Pro pay is not yet on line.

Computers

A new Windows 7 computer is needed to solve some of the Library's computer problems. A new Dell computer is available from Eastern Shores for \$650. Several board members felt that Chris should shop for a better offer.

Motion – Lyle Ott moved to authorize the Library to purchase a computer at a cost of up to \$650 with the funds coming from the Library reserves. Seconded by Dominick Madison. Motion carried.

Technology updates: Clark from Essential Technologies will do a presentation on the latest technological devices.

Buildings and Grounds Maintenance

Outside Security Cameras

Clark from Essential Technologies was consulted about outside security cameras. The cost could be about \$1,500-1,900 depending on whether 2 or 4 cameras were installed. Wiring for the cameras would be an additional cost. Clark said that there are many more valuable items inside the Library where security cameras might be beneficial.

After discussion, no action was taken.

Broadcasting Equipment

Mark Owens of Brillion Radio met with Chris and discussed the possibility of giving the Library a BlueRay CD player to broadcast community events, church services, etc. on the local cable channel. We are also working with Charter as to what equipment to use with the system.

Capital Plan

Motion – Linda Deiter moved to approve the capital plan as printed and circulated. Seconded by Nancy Zimple. Motion carried.

Building and grounds report

NA

Library programs

Library Friends

Meeting is coming up on Sept. 25.

1000 books

Program is continuing to go well.

Summer Reading

The summer reading program will be re-evaluated to consider some possible changes to improve the program next summer.

Ongoing program updates**Manitowoc-Calumet Library System**

UW-Extension contacted the system about establishing memory cafes for persons with dementia.

Library Budget**Goals**

Were looked at by the Board.

Budget

Motion – Dominick Madison moved to adopt the budget as printed and circulated. Seconded by Linda Deiter. Motion carried.

NEW BUSINESS

NA

PRESIDENT

NA

CITIZEN INPUT

NA

SET NEXT MEETING DATE

The next Brillion Public Library Board Meeting will be held on Wednesday, October 15, 2014 at 10:00 a.m.

ADJOURNMENT:

Motion – Linda Deiter moved to adjourn the meeting. Seconded by Dean Wallace. Motion carried. The meeting adjourned at 11:30 a.m.

Dean Wallace, Secretary pro tem.