

(Approved)

PARK & RECREATION COMMISSION MINUTES

September 17, 2014

Brillion Community Center

4:00 PM

CALL TO ORDER: Al Ebert called the meeting to order at 4:00 PM.

ROLL CALL: Present were Al Ebert, Mark Rajkovich (arriving at 4:05 PM), Dennis Miller (arriving at 4:30 PM), Joe Behnke (left meeting at 5:15 PM), Dawn Dietrich, and Alderperson Bob Brick. Also present were City Administrator/Clerk-Treasurer Lori Gosz and Recreation Director/Aquatic Coordinator Ann Marx. Absent were Andy Geiger and Mayor Gary Deiter.

GUESTS:

None.

APPROVAL OF THE AGENDA:

Motion – Ebert moved to approve the agenda. Seconded by Brick. Motion carried unanimously.

APPROVAL OF MINUTES – AUGUST 20, 2014 REGULAR MEETING:

Motion – Dietrich moved to approve the August 20, 2014 Regular Park & Recreation Commission meeting minutes. Seconded by Miller. Motion carried unanimously.

CHAIRMAN'S REPORT:

No Report.

VISITORS:

None.

DIRECTOR REPORTS:

A. Community Center:

1. Facility Reports:

Marx reviewed the Monthly Usage Comparison Report.

2. 2015 Budget Review:

Marx reviewed the operating budget with the Committee. She explained some minor line item changes. Income is down by \$10,000. She is having problems finding instructors for programs. If more instructors are found than programs can be ran, which will bring the revenue up.

Behnke questioned the amount budgeted for gas and electricity. He suggested this amount should be increased as it seems too low.

Marx explained the year end pool budget is going to be different for 2014 because of the pool being down.

Gosz suggested the Committee review the Capital and Reserves. She suggested focusing on what projects the Committee wants to recommend to City Council. It was suggested to keep Park Reserves in place for future projects. Gosz explained the Brillion Optimist Club is committed to donating to Horn Park Improvements.

Marx explained she budgeted for Capital and Reserve future needs; starting at \$5,000 in areas of need to start saving. She stated the driveway around the Brillion Community Center building and the carpet at the Brillion Community Center needs replacement.

It was the consensus of the Committee to submit the proposed budget to the City Council.

(Approved)

3. BCC Sign:

Marx reported a Quilt Class will be held in October to include a Quilt Show. The group would like to give the money raised back to the Brillion Community Center. Marx suggested this money be used for the Brillion Community Center sign.

B. Recreation:

1. Programming:

Marx reported the need for a fitness instructor and the dance program will being at the end of October.

C. Aquatics:

1. Patron Comparison Report:

Attendance is up 158 compared to last year. Water Exercise Classes are picking up.

2. Review and Recommend of Pool Project Bids:

The Committee reviewed the bid tabs. It was suggested to replace the ceiling tiles in the pool room. Marx will check on finding equipment and a contractor to replace the tiles.

Marx explained the American Pavement Solutions bid was just paint on the floor. Concern was voiced that just painting the floor would not hold. This was already tried. Marx explained the Kocourek and Protective Coating bid include a colored quartz granules with double urethane top coat. Miller recommended going with Kocourek because of the product he will be using.

Marx reviewed the bids received for the door replacement. She explained the cost to replace the two (2) storage room doors in the locker rooms is \$1,500 each.

Motion – Ebert moved to recommend to City Council to award the bids for each project as follows: Resurface of the swimming pools to Newman Pools for \$51,995.00, resurface/painting of pool deck and locker room floors to Kocourek Flooring for \$24,600.00, shower replacements to Moehn Plumbing for \$11,300.00, replace of locker room doors/frames to LaForce for \$11,988.00, painting of walls in pool room to Paint It Painting for \$12,100.00. Seconded Rajkovich.

Miller has contacted the Peters Foundation to request a donation toward the pool project. It was suggested that any donations received be used for a rock wall and chair lift for the pool.

Motion carried.

D. Parks:

1. Park Sign:

No report.

2. Baseball Field Lights:

Marx will work with Krueger Electric to schedule the work.

OLD BUSINESS:

None.

NEW BUSINESS:

None.

ADJOURNMENT:

(Approved)

Motion – Brick moved to adjourn. Seconded by Rajkovich. Motion carried. The meeting adjourned at 5:31 PM.

Lori Gosz
City Administrator/Clerk-Treasurer