

BRILLION PUBLIC LIBRARY BOARD
Brillion Public Library 10:00 A.M.
August 20, 2014

CALL TO ORDER:

Mark Axelrod called the meeting to order at 10:02 AM.

ROLL CALL:

Present were: Chair Marc Axelrod, Tammy Fischer, Jeff Vande Hey (left at 10:55), Dean Wallace, Betty Nies and Lyle Ott. Also present was Library Director Chris Moede and Rebecca Petersen, MCLS director. Absent: Dominick Madison, Linda Deiter, and Nancy Zimpel.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was recited by the group.

APPROVAL OF AGENDA:

Motion: Lyle Ott moved to approve the agenda as printed. Seconded by Dean Wallace. Motion carried.

APPROVAL OF MINUTES- July 23, 2014

Motion – Dean Wallace moved to approve the minutes of the July 23, 2014, Library Board Meeting as printed and circulated. Seconded by Jeff Vande Hey. Motion carried.

COMMUNICATIONS:

None

GUEST, REBECCA PETERSEN, MCLS

Rebecca stated she doesn't have a formal presentation but is here today to answer any questions the Board has. She did state that she knows there are two main concerns of the Libraries.

1. Computer issues. Eastern Shores is in charge of much of the computer items the libraries and patrons are having issues with, so there isn't much she can do about that. Rebecca stated they are looking for help for Paul (maybe Margie. Margie is the IT person and works 30 hours/week – mainly in Two Rivers). It was stated that better communication is needed. It was also questioned if MCLS could have its own computer network instead of relying on Eastern Shores. This would be very expensive.

2. The deterioration of the Manitowoc Library System. It is not a very good resource library for us anymore.

Rebecca did state that MCLS is a smaller system, so less costly and allows the member libraries to have more input than they would have in a larger system. (OWLS has 17 libraries and MCLS has 6 libraries)

LIBRARY DIRECTOR'S REPORT:

Circulation: Down from last year but Overdrive was up and continues to do well.

Financial: Two additional bills added: Cellcom \$74.48 and Cintas \$16.49

Motion – Lyle Ott moved to accept the Financial Report as printed and circulated with additional bills for Cellcom and Cintas. Seconded by Dean Wallace. Motion carried.

c. Library Happenings:

Nicole Koerth and Jacob Dahl were hired as the new student aides.

Coach Dick Sheahan had students help do outside work at the library as a volunteer project.

Automation/Technology:

Shared System/LARS:

Pre-notices for upcoming items due is again working for phones and text.

We have started looking into Flipster for magazines instead of Zinio. Chris would like to use funds being used for hard magazines for this instead.

Computers

A Card Catalog station died and can't be fixed. Chris would like to purchase a new computer with Windows 8. She will get quotes.

Technology updates:

The new website is complete and looks nice. It also allows staff to do regular updates.

Tammy Koehler (The IT Dept) is doing the wiring for the HVAC system and speakers downstairs. Cost will be about \$500.00

Buildings and Grounds Maintenance

Library Benches

Valders Stone came and looked at the vandalized stone benches. The Friends bench can be glued and will look ok. The Carolyn Reese bench is beyond repair. The cost to replace it is \$1,260.00. Our insurance deductible is \$1,000 so the City will not file a claim. Chris would like to replace the bench and if the person(s) responsible is caught, have that person reimburse the Library.

Outside Security Cameras

This is our first incident of vandalism. Chris will look into the costs of security cameras and bring estimates to the Board.

Building and grounds report

The Boiler was inspected – it passed.

Library programs

Library Friends

No summer meetings. The Friends group did give a \$50 donation for refreshments at the Day Camp.

1000 books

74 signed up with 15,600 books read so far. Chris will be a presenter at a webinar about the Program.

Summer Reading

The Story Time Program is complete. Had 134 participants. More books read this year and more participation.

Ongoing program updates

The Family Program is also complete. They were down in attendance this year. Day Camp had 25 participants and went very well.

Manitowoc-Calumet Library System

MCLS will be moving their headquarters to the Manitowoc Library in October or November of this year. They are applying for an LSTA grant for under served rural users to allow for more book drops. Four webinars for Trustees are coming up.

Library Budget

Goals for budget

Board was given the opportunity to offer any ideas or suggestions for the budget.

Budget recommendations

The Board would like to see salary increases for staff included in the budget.

NEW BUSINESS

NA

PRESIDENT

NA

CITIZEN INPUT

NA

SET NEXT MEETING DATE

The next Brillion Public Library Board Meeting will be held on September 17, 2014 at 10:00 a.m.

ADJOURNMENT:

Motion – Lyle Ott moved to adjourn the meeting. Seconded by Dean Wallace. Motion carried. The meeting adjourned at 11:00 AM

Tammy P. Fischer, Secretary