

BRILLION PUBLIC LIBRARY BOARD
Brillion Public Library
July 23, 2014 10:00 A.M.

CALL TO ORDER:

Marc Axelrod called the meeting to order at 10:00 AM

ROLL CALL:

Present were: Chair Marc Axelrod, Linda Deiter, Dean Wallace, Lyle Ott (arrived at 10:05), Nancy Zimpel, Tammy Fischer and Jeff Vande Hey (arrived at 10:10). Also present was Library Director Chris Moede. Absent: Betty Nies and Dominick Madison.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was recited by the group.

APPROVAL OF AGENDA:

Motion: Dean Wallace moved to approve the agenda as printed. Seconded by Linda Deiter. Motion carried.

APPROVAL OF MINUTES- June 11, 2014

Motion – Dean Wallace moved to approve the minutes of the June 11, 2014 Library Board Meeting as printed and circulated. Seconded by Linda Deiter. Motion carried.

COMMUNICATIONS:

Received a Thank You letter from Dr. David Meyer of Grosskopf Chiropractic for our participation in Kid's Day.

Received four tickets from the Green Bay Packers of Family Night on August 2, 2014 for the "Leap into Reading Program".

LIBRARY DIRECTOR'S REPORT:

Circulation:

Number of cardholders was corrected. Some of the Calumet cardholders were coded as being in Brown County. The Brillion staff made these corrections.

Financial:

Bills for Cintas, Cellcom and Hardware Plus were added.

Motion – Linda Deiter moved to accept the Financial Report as printed and circulated with the addition of bills from Cintas, Cellcom and Hardware Plus. Seconded by Nancy Zimple.

Motion carried.

c. Library Happenings:

Chris is starting the interview process for a new student aide. (Angela will be done in August as she will be leaving for college)

Automation/Technology:

Shared System/LARS:

LARS Meeting was held last week. The Paypal Link is permanently off. We will be going with a different vendor for this service. The Library System will pay the annual fee. We are also doing an upgrade to allow phone and text messages to notify patrons when items are coming due. (Cost is about \$900). The Lucky Day Collections must have no more than the number of circulating copies in it. The "Holds" ratio was determined to be 1 copy for every 5 holds; a 1/10 ratio for DVD's (except TV series) and Large Print and no ratio for music holds. Zinio update – (online magazine) – not a lot of usage and is inconvenient so we are not considering getting it. It was noted that more vendors are getting into this venue so we will "wait and see".

Technology updates:

The new website has gone live. Our web address has changed, but it can still be found by going to the City of Brillion website.

Buildings and Grounds Maintenance

Building and grounds report

Pribbernow Painting finished the bathrooms and doors.

The smoke alarm had been going off. It needed new batteries. DPW took care of this.

Cablevision

Charter at first said our broadcast equipment wouldn't work, but then a test of the equipment found it working. We will not be able to view the broadcasting without having an account which is fairly costly. It is a possibility of using the High School and their equipment for Community Access programming should they agree.

Library programs

Library Friends

The Friends group isn't meeting during the summer, but has been helping with summer programs.

1000 books

73 signed up with over 15,400 books read so far.

Summer Reading

It has been a busy summer. The Timber Rattler Program is finished. Summer Camp is the first week in August. So far, 17 are registered.

Ongoing program updates

Book Talking is going well. 2 more gained at West Haven.

Manitowoc-Calumet Library System

A Director's Meeting was held. The Hearing Loop has been installed (with training to be held in December). The LSTA grant is being looked in to. OWLS is still interested in having us join them and sent us a letter with their potential time line. We still want to know the costs to join.

NEW BUSINESS

Election of Officers

Marc Axelrod was nominated as President.

Motion – Dean Wallace moved to cast a unanimous ballot for Marc Axelrod as president
Seconded by Lyle Ott. Motion carried.

Nick Madison was nominated as Vice President.

Motion – Linda Deiter moved to cast a unanimous ballot for Nick Madison as vice- president
Seconded by Jeff Vande Hey. Motion carried.

Tammy Fischer was nominated as Secretary

Motion – Linda Deiter moved to cast a unanimous ballot for Tammy Fischer as secretary
Seconded by Nancy Zimple. Motion carried.

PRESIDENT

NA

CITIZEN INPUT

NA

SET NEXT MEETING DATE

The next Brillion Public Library Board Meeting will be held on August 20, 2014 at 10:00 a.m.

ADJOURNMENT:

Motion – Dean Wallace moved to adjourn the meeting. Seconded by Linda Deiter. Motion carried. The meeting adjourned at 10:35 AM

Tammy Fischer, Secretary