

(Approved)

## PARK & RECREATION COMMISSION MINUTES

August 20, 2014

Heritage Park

4:00 PM

**CALL TO ORDER:** Al Ebert called the meeting to order at 4:04 PM.

**ROLL CALL:** Present were Al Ebert, Andy Geiger, Mark Rajkovich, Dennis Miller, and Dawn Dietrich (arrived at 4:10 pm). Also present were City Administrator/Clerk-Treasurer Lori Gosz and Recreation Director/Aquatic Coordinator Ann Marx. Absent were Joe Behnke, Alderperson Bob Brick and Mayor Gary Deiter.

**GUESTS:**

None.

**APPROVAL OF THE AGENDA:**

**Motion** – Geiger moved to approve the agenda. Seconded by Rajkovich. Motion carried unanimously.

**APPROVAL OF MINUTES – JULY 10, 2014 REGULAR MEETING:**

**Motion** – Miller moved to approve the July 10, 2014 Regular Park & Recreation Commission meeting minutes. Seconded by Geiger. Motion carried unanimously.

**CHAIRMAN’S REPORT:**

No Report.

**VISITORS:**

None.

**DIRECTOR REPORTS:**

**A. Community Center:**

**1. Facility Reports:**

No Report.

**2. BCC Sign:**

Tabled.

**3. Boiler Shut Off Valves:**

Marx reported that two (2) of the shut off valves on the heating boilers were stuck open and needed to be replaced. They were both replaced at a cost of \$1,200.00 total.

**B. Recreation:**

**1. Summer Program Update:**

Marx reported the summer programs are nearing the end for the season.

**C. Aquatics:**

**1. Patron Comparison Report:**

The monthly patron comparison report was reviewed by the Commission. Marx reported that the patron count is up 206 from last year at this time.

**2. Pool Vacuum:**

This was discussed under C.5. on the agenda.

(Approved)

**3. Pool and Locker Room Floor Bids:**

This was discussed under C.5. on the agenda.

**4. Pool Shut off Valves:**

This was discussed under C.5. on the agenda.

**5. Painting Bid for Walls of Pool and Pool Viewing:**

The Commission reviewed the list of prices Marx received for the items suggested to resurface and give a “face lift” to the pools. Marx explained that some of the prices are a couple of years old and prices might have increased. Gosz explained that State Statute allows for improvements to public buildings to be separated and bid out separately.

Gosz explained the Capital/Reserve budgets available for these project items. She explained that there is \$59,539.00 in HVAC reserves and because of the work done to rebuild the boilers the Commission might consider using some of this fund to make improvements to the pool. The Commission reviewed the Capital/Reserve budgets available. It was suggested to leave \$30,000 in the HVAC reserves for future needs and to allocated \$29,539.00 for the pool improvements.

The Commission prioritized the items. It was suggested to leave the painting of the pool room walls and chair lifts for a future year project.

**Motion** – Miller moved to recommend to City Council to authorize the pool project plan as presented. Seconded by Rajkovich. Motion carried unanimously.

**D. Parks:**

**1. Park Sign:**

Tabled.

**2. HS Football Community Service:**

Marx reported on the work that the Brillion High School Football team and coaches did at the BCC and Parks. She reported that the BCC supplied the team with a life guard for a free open swim after they were done with the work. She thanks those that helped with this community service project.

**3. Park Improvement Update:**

The following park improvements were briefly discussed:

- Future use of Horn Park soccer field
- Wood chips were delivered to Heritage Park. Marx stated that the HS football team helped spread the chips out.
- Playground equipment was repaired at Heritage Park, under the equipment warranty.
- Fence at Peter Park is fixed. This was a 2014 budget item.
- Miller stated he is working on finding someone to make the roof repairs to the open pavilion and restroom at Horn Park.

**4. Baseball Field Lights:**

Miller reported the field lights at Peters Park need to be repaired. He estimated the work to be approximately \$1,100.00. It was suggested to take this from the Park Capital Improvement earmarked for baseball infield mix, there is \$1,627.00 available in this account. Miller will coordinate the repairs.

**OLD BUSINESS:**

None.

(Approved)

**NEW BUSINESS:**

None.

**ADJOURNMENT:**

**Motion** – Rajkovich moved to adjourn. Seconded by Geiger. Motion carried. The meeting adjourned at 4:55 PM.

Lori Gosz  
City Administrator/Clerk-Treasurer