

Approved

**COMMITTEE OF THE WHOLE
MEETING
Minutes**

August 11, 2014

Brillion Community Center

6:00 PM

CALL TO ORDER:

Mayor Gary Deiter called the meeting to order at 6:00 PM.

ROLL CALL:

Present were Mayor Gary Deiter, Alderpersons Bob Brick, Crystal Fflug, Betty Nies, Wally Sonnabend, Larry Van Frachen, and Carrie Wenzel. Also present was City Administrator/Clerk-Treasurer Lori Gosz. Absent was Alderperson Mel Edinger.

GUESTS:

Troy Jansen from Gold Cross Ambulance Service and Brillion Police Officers Ben Bastian and Kurtis Stephany.

APPROVAL OF THE AGENDA:

Motion – Sonnabend moved to approve the agenda. Seconded by Van Frachen. Call vote. Motion carried unanimously.

APPROVAL OF MINUTES – COMMITTEE OF THE WHOLE MEETING OF JULY 28, 2014:

Motion – Van Frachen moved to approve the minutes of the July 28, 2014 Committee of the Whole. Seconded by Sonnabend. Call vote. Motion carried unanimously.

CITIZEN INPUT:

None.

PROTECTIONS OF PERSONS & PROPERTY:

A. Ambulance Department:

1. Review of Monthly Reports:

Jansen reported there were 35 calls in July. Out of the 35 calls, 6 calls were No Transports of which 3 were fire standbys. Jansen explained the July Financial Report will be available at the September Committee of the Whole Meeting.

The decal on the ambulance will be completed in two (2) weeks.

Sonnabend questioned the call volume for August. Jansen reported there are 11 calls to date.

Mayor Deiter suggested at future Committee of the Whole Meetings that a staff member from each department be at the meeting to give an update on their roles and responsibilities.

B. Police Department:

Officers Ben Bastian and Kurtis Stephany were present to report on the National Association of School Resource Officer Training they attended in California.

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Bastian reported there were 750-800 Police personnel that attended the conference from all over the United States. They learned about dangers with students in schools and the changes seen, i.e. increased drug use, immediate reporting in schools, and human trafficking. He stated that statistics show 1 out of 17 students send nude photos to one another. Bastian will be talking to the School Principal about this.

Stephany reported Michelle Gay, mother of a student shot at Sandy Hook School, was at the conference. He reported how moving her testimony was. Stephany explained he is a Part Time Police Officer for the City of Brillion and a Full Time Police Officer for New Holstein. He also works as a PSLO for Kiel. He stated the idea of lockdown in school rooms when an intruder is present isn't the best option; they are "sitting ducks". Rather train School Staff to escape, look at different options. Stephany would like to train in his school on a new training called "ALICE".

Bastian reported there was good networking opportunities at the conference.

Mayor Deiter asked both Officers if they train School Faculty on how to react when there is an intruder or active shooter in the school. Bastian stated yes; he does with ALICE training. Fhlug asked what ALICE stands for. Bastian stated Alert, Lockdown, Inform, Counter, and Evacuate.

Stephany stated the ALICE training is a different mindset of training. He stated they want schools to be the safest it can be. Stephany stated it is not only for schools but for churches, businesses, and other organizations.

Mayor Deiter stated this report of training is good for the City Council to hear from staff. It helps the City Council know what kind of tools to provide the Police Department to keep our community safe.

Stephany and Bastian thanked the City Council for support to attend this training. The training was made possible by donations received from the Ariens Foundation, Robert & Patricia Endries Family Foundation, and Kwik Trip.

C. Fire Department:

1. Review of Monthly Report:

No report.

D. Municipal Court:

1. Review of Monthly Report:

The Municipal Court Monthly Report was distributed and reviewed by the Committee.

CITY BUILDINGS AND GROUNDS:

A. Review of Monthly Report:

The Monthly Department of Public Works Report was reviewed by the Committee.

Gosz commented on the nice job done by the Brillion High School Football Team cleaning up the grounds at parks and municipal buildings. Gosz will send a Thank You letter to Coach Sheahan and the team.

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FINANCE AND PURCHASING:

No report.

PERSONNEL:

A. Community Development Director/Redevelopment Coordinator Position:

Mayor Deiter reported the Plan Commission has recommended filling the position. Gosz suggested the current part-time position be advertised for hire and if no qualified candidates apply the position be revised for possible change.

Motion – Sonnabend moved to recommend to City Council to advertise for a Part-time Community Development Director/Redevelopment Coordinator. Seconded by Brick.

Gosz suggested the creation of an Economic Development Corporation. She suggested the Redevelopment Authority Commission could spearhead this. Wenzel suggested contacting the Chamber of Commerce on the idea of creating an Economic Development Corporation.

Call vote. Motion carried.

NEW BUSINESS:

Van Frachen expressed concern with cellphone use while driving. He will talk to Chief Mignon on this.

ADJOURNMENT:

Motion – Brick moved to adjourn. Seconded by Wenzel. Call vote. Motion carried unanimously. The meeting adjourned at 6:45 pm.

Lori M. Gosz
City Administrator/Clerk-Treasurer