

Approved

**COMMITTEE OF THE WHOLE
MEETING
Minutes**

August 25, 2014

Brillion Community Center

6:00 PM

CALL TO ORDER:

Mayor Gary Deiter called the meeting to order at 6:00 PM.

ROLL CALL:

Present were Mayor Gary Deiter, Alderpersons Bob Brick, Crystal Fhlug, Betty Nies, Wally Sonnabend, Larry Van Frachen, and Carrie Wenzel. Also present were City Administrator/Clerk-Treasurer Lori Gosz and Police Chief JoAnn Mignon. Absent was Alderperson Mel Edinger.

GUESTS:

None.

APPROVAL OF THE AGENDA:

Motion – Sonnabend moved to approve the agenda. Seconded by Van Frachen. Call vote. Motion carried unanimously.

APPROVAL OF MINUTES – COMMITTEE OF THE WHOLE MEETING OF AUGUST 11, 2014:

Motion – Van Frachen moved to approve the minutes of the August 11, 2014 Committee of the Whole. Seconded by Sonnabend. Call vote. Motion carried unanimously.

CITIZEN INPUT:

None.

FINANCE & PURCHASING:

A. Review of Vouchers:

1. General Fund= \$115,778.98:

Motion – Wenzel moved to recommend to City Council the approval of the General Fund vouchers in the amount of \$115,778.98. Seconded by Brick. Call vote taken. Motion carried unanimously.

B. Reserves = \$6,514.20:

Motion – Wenzel moved to recommend to City Council to approve the Reserve expenditures in the amount of \$6,514.20. Seconded by Fhlug. Call vote taken. Motion carried unanimously.

C. Contingency=\$30,740.00:

Motion – Van Frachen moved to recommend to City Council to approve expenditures from the City's Contingency Fund in the amount of \$30,740.00. Seconded by Sonnabend. Call vote taken. Motion carried unanimously.

D. TIF Expenditures=\$0.00:

Approved

None.

B. Review of License Applications:

1. Operator Licenses: New – Joshua David Shymanski, Ariel Lee, Shelley Schuburing, Victor Nylund:

2. Operator Licenses: Renewal –Kaylah Moriah McDaniel, Karol J. Koeck, Shawna Levash:

Motion – Van Frachen moved to recommend to City Council to collectively grant an Operator License to Joshua David Shymanski, Ariel lee, Shelley Schuburing, Victor Nylund, Kaylah Moriah McDaniel, Karol J, Koeck, and Shawna Levash. Seconded by Sonnabend. Motion carried unanimously.

C. Review of Payroll:

Motion – Wenzel moved to recommend to City Council to collectively approve the July 25, 2014 and the August 8, 2014 payroll. Seconded by Nies. Call vote. Motion carried.

D. 2015 Budget – Review of Budget Calendar and City Council Goals:

Gosz reviewed the 2015 Budget Schedule and City Council Goals with the Committee. She explained the budget will be drafted using the projections from Ehlers in the 5 Year Financial Plan.

The Committee reviewed the 2014 Goals for possible changes. Gosz pointed out that efforts have been made by the Plan Commission to encourage property owners to make needed improvements and remove old business signs. She also stated the Redevelopment Authority Commission has been working on efforts to promote downtown businesses. She reported the Redevelopment Authority Commission will be hosting a Fall Fest event in the Downtown District on October 18th.

Gosz reported the 2014 Equalization Report which reflects a \$4 million increase from 2013.

The Committee discussed housing development, stressing the need of lower income housing. Discussion ensued on City Code amendments to allow for parking of recreational vehicles in Residential Districts. Chief Mignon stated she is working on reviewing this.

PROTECTIONS OF PERSONS & PROPERTY:

Chief Mignon reported on the following:

- Investigation on the Library bench damage.
- National Night Out event at the BCC.
- Officer Parker finished training.
- School starts September 2nd. New parking plan at the Brillion Middle School.
- October 7th she will be out on a short medical leave.

CITY BUILDINGS AND GROUNDS:

No report.

PERSONNEL:

No report.

Approved

NEW BUSINESS:

None.

ADJOURNMENT:

Motion – Sonnabend moved to adjourn. Seconded by Wenzel. Call vote. Motion carried unanimously. The meeting adjourned at 6:35 pm.

Lori M. Gosz
City Administrator/Clerk-Treasurer