

(Approved)

**REGULAR CITY COUNCIL
MEETING
Minutes**

July 28, 2014

Brillion Community Center

7:00 PM

CALL TO ORDER:

Mayor Gary Deiter called the meeting to order at 7:11 PM with the Pledge of Allegiance recited by those in attendance.

ROLL CALL:

Present were Mayor Gary Deiter, Alderpersons Bob Brick, Mel Edinger, Crystal Fhlug, Betty Nies Wally Sonnabend, and Larry Van Frachen. Also present were City Administrator/Clerk-Treasurer Lori Gosz, Deputy Clerk/Treasurer Joy Buboltz, Park & Recreation Director Ann Marx (arriving at 7:30 PM), Police Chief JoAnn Mignon, Community Development Director Justin Linzmeier, and City Librarian Chris Moede. Absent were Alderperson Carrie Wenzel and Fire Chief Rich Janke.

APPROVAL OF THE AGENDA:

Motion –Edinger moved to approve the agenda as printed and circulated. Seconded by Van Frachen. Call vote taken. Motion carried unanimously.

APPROVAL OF MINUTES –JUNE 23, 2014 REGULAR CITY COUNCIL MEETING AND THE JULY 14, 2014 SPECIAL JOINT CITY COUNCIL/UTILITY COMMISSION MEETING:

Motion – Edinger moved to collectively approve the minutes of the June 23, 2014 Regular City Council meeting and the July 14, 2014 Special Joint City Council/Utility Commission meeting minutes as printed. Seconded by Van Frachen. Call vote taken. Motion carried unanimously.

PUBLIC APPEARANCES:

A. Citizen Input:

None.

B. Guests:

Amy Vaclavik from McMahon and Andy Pantzlaff from The Brillion News.

1. McMahon – Well #5 Update:

Vaclavik reported that RJM Construction did mobilize last week. They connected the water main and extended the main to the pump house. They will be pouring footings and the foundation next.

Vaclavik reported that Jossart Brothers will be pressure testing the main on Friday. The restoration work has been completed. A walk through of the project will be done with McMahon, DPW Working Leadman Dennis Jandrey, City Administrator Lori Gosz, and a representative from the Town of Brillion. Jossart Brothers will return in October to complete the bacteria testing of the well.

Edinger asked if Vaclavik has heard any comments from Sam’s Well Drilling. Vaclavik stated no.

7:10 PM – PUBLIC HEARING – ORDINANCE – RECREATIONAL FIRES:

Mayor Deiter opened the Public Hearing at 7:15 PM and asked three times for testimony for or against the proposed ordinance change. No testimony given. Mayor Deiter closed the Public Hearing at 7:16 PM.

CONSENT AGENDA:

(Approved)

A. Acceptance of Minutes:

Plan Commission meeting of 7/7/2014, Park & Recreation meeting of 7/10/14, Redevelopment Authority Commission meeting of 7/17/14, and Water & Sewer Utility Commission meeting of 7/21/2014.

B. Approval of Vouchers:

1. **General Fund: \$107,435.68:**
2. **Reserves =\$41,083.74:**
3. **Contingency = \$17,400.00:**
4. **TIF Expenditures=\$2,385.00:**

C. Approval of Payroll:

D. Approval of License Applications:

1. **Operator Licenses: New – Brianna Larkee, Jessica O’Kon, Jacob Eickert, Christopher Lannbrecht:**
2. **Operator Licenses: Renewal –Beth Gilbertson, Lisa Wolf, Susan M. Cobler, Wanda Ahl, Susan Smet:**

Motion – Edinger moved to collectively approve the Consent Agenda with the Acceptance of Minutes, Approval of Accounts Payable and Financial Reports, the Approval of Payroll, and the Approval of License Applications as approved at the July 28, 2014 Committee of the Whole Meeting. Seconded by Van Frachen. Roll call vote taken. 6 votes cast. Motion carried unanimously.

E. Approval of Appointments:

1. Redevelopment Authority Commission:

Gosz reported that Gaylord Unbehaun has resigned from the Redevelopment Authority Commission.

DEPARTMENT HEAD REPORTS:

A. Police Department:

No report.

B. Park & Recreation:

Recreation Director Ann Marx submitted a written report. She stated that the valves on the two (2) older boilers need to be replaced.

Mayor Deiter commended the BCC Staff for the recent work done on the BCC Facility while the pool was down.

Edinger asked if the loss of revenue from the pool being down would be covered by the insurance company. Marx stated no, that is not part of the City’s insurance policy.

C. Library:

Librarian Moede submitted a written report. She reported the computer board on the Library’s elevator needed to be replaced.

D. Community Development:

Community Development Director Linzmeier submitted a written report and reviewed the report with those present. He stated that work continues on updating the City’s new website. He is working with City Hall Staff on adding more information and pictures to the site. He also reported this Friday he will be conducting retention visits at SDF Strapping and NSC with a representative from Fox Cities Regional Partnership.

Gosz presented to Linzmeier a plaque of appreciation.

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E. Fire Department:

No report.

COMMITTEE REPORTS:

A. Plan Commission:

1. Rezoning Request – Community Assembly of God, Inc. – 821 Fairway Drive:

Motion – Edinger moved to set a Public Hearing date for Monday, August 25, 2014 at 7:10 PM to hear testimony for or against the rezoning request from Community Assembly of God, Inc. Seconded by Sonnabend. Call vote taken. Motion carried unanimously.

B. Park & Recreation:

1. Commission Report:

No report.

C. Library Board:

1. Commission Report:

No report.

D. Utility Commission:

1. Commission Report:

No report.

E. Redevelopment Authority Commission:

1. Commission Report:

No report.

F. Committee of the Whole:

1. Community Development Director/Redevelopment Coordinator Position:

Mayor Deiter stated this item will be tabled at this time. Gosz stated she will work on obtaining more information for the next Committee of the Whole meeting. She will contact other communities to check on their Community Development position.

Motion – Edinger moved to table the item of the Community Development Director/Redevelopment Coordinator Position until the next Committee of the Whole meeting. Seconded by Nies. Call vote taken. Motion carried unanimously.

2. Police Aide Assistant:

Police Chief Mignon stated she will be looking at restructuring hours.

G. Cemetery Commission:

1. Commission Report:

No report.

OLD BUSINESS:

A. Ordinance – Recreational Fires:

Motion – Van Frachen moved to adopt Ordinance #OR14-07 as it pertains to recreational fires in the City of Brillion. Seconded by Edinger. Roll call vote taken. 6 votes cast. Motion carried unanimously.

NEW BUSINESS:

Van Frachen noted on the west side of the State of Wisconsin the streets in some of those communities are in very poor shape.

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Linzmeier suggested the City Council members read the article on the City of Brillion in the Worth The Drive magazine.

COMMUNICATIONS – CITY ADMINISTRATOR/CLERK-TREASURER’S OFFICE:

Gosz submitted a written report and reviewed the report with those present.

Mayor Deiter stated he was very disappointed with the turnout at the last Watershed Meeting last week. He stated only five (5) individuals from municipalities were present at that meeting. Doug Lau, City Administrator Gosz, and himself volunteered to be a part of the Task Force.

Gosz stated the City of Brillion will continue to work on short term storm water goals for the City of Brillion.

Gosz reported she is working on the 2015 Budget Worksheets for the Department Heads.

Edinger asked if the DNR is still on schedule for the cleaning of Spring Creek.

MAYOR’S REPORT:

Mayor Deiter reported at the Watershed Meeting they were informed that one of the most troubled areas for water flow is in Hilbert; however there are some troubled areas in Brillion also. The DNR will be concentrating on the water flow to have all of the water flow to the Manitowoc River.

Mayor Deiter asked the City Council members to consider attending these Watershed Meetings. Edinger asked that an email be sent when the next Watershed Meeting will be held. Gosz stated the Task Force will be looking for individuals for their Committee such as homeowners, farmers, hunters, business owners, etc.

Gosz stated it is hoped to receive grants for this project.

PRESS TIME:

No questions.

ADJOURNMENT:

Motion – Edinger moved to adjourn the meeting. Seconded by Brick. Call vote taken. Motion carried unanimously. The meeting was adjourned at 7:43 PM.

Gary Deiter, Mayor

Joy L. Buboltz, Deputy Clerk/Treasurer