

**BRILLION PUBLIC LIBRARY BOARD**  
**Brillion Public Library 10:00 A.M.**  
**April 16, 2014**

**CALL TO ORDER:**

Mark Axelrod called the meeting to order at 10:00 AM.

**ROLL CALL:**

Present were: Chair Marc Axelrod, Tammy Fischer, Dean Wallace and Crystal Gosz. Also present was Library Director Chris Moede. Absent: Dominick Madison, Linda Deiter, Jeff Vande Hey, Lyle Ott, and Bob Brick.

**PLEDGE OF ALLEGIANCE:**

The Pledge of Allegiance was recited by the group.

**APPROVAL OF AGENDA:**

**Motion:** Dean Wallace moved to approve the agenda as printed. Seconded by Crystal Gosz. Motion carried.

**APPROVAL OF MINUTES- March 19, 2014**

**Motion** – Dean Wallace moved to approve the minutes of the March 19, 2014, Library Board Meeting as printed and circulated. Seconded by Crystal Gosz. Motion carried.

**COMMUNICATIONS:**

Brown County Library sent a letter stating they intend to request reimbursement for services they rendered to Calumet County residents.

The Brillion Women's Club donated a book in honor of Vi Laack.

The Friends of the Library donated \$450 towards the replacement of faucets in the basement and workroom sink.

The Board accepted the resignation of Crystal Gosz. She is moving out of the area. Today was her last meeting.

**LIBRARY DIRECTOR'S REPORT:**

**Circulation:** Comparable to last year.

**Financial:** No additional bills.

**Motion** – Crystal Gosz moved to accept the Financial Report as printed and circulated. Seconded by Dean Wallace. Motion carried.

**c. Library Happenings:**

Culvers coloring program to take place in April.

There are displays in the Library for National Crime Rights Month and Sexual Assault Awareness Month.

**Automation/Technology:****Shared System/LARS:**

Getting ready for text and phone notification which is in the testing phase now. The Registration Form will ask for your preference of notification methods. It will include a note that any cost associated with the chosen method of notification is paid for by the patron. (ie texting charges on patrons phone)

**Technology updates:**

ILL System is changing due to software change. This should be completed by June. The three new computers have been installed and three for the catalog system are in place. There is one computer with Windows XP left to be upgraded.

**Buildings and Grounds Maintenance****Building and grounds report**

The parking lot entry had problems with leaks after the last heavy rains.

The plumber starts work tomorrow on the sink and toilet project.

Chris contacted the HVAC company about finishing some items for the temperature controls.

**Other building and grounds issues**

None

**Library programs****Library Friends**

The Friends group is gearing up for the Book Sale in June.

The Library staff received bouquets of flowers for National Library Week.

The Friends group donated funds to put towards the basement plumbing project.

**1000 books**

61 are signed up with over 10,300 books being read so far

**Summer Reading**

The Summer Reading Programs have been lined up. They are now working on lining up prizes.

**Ongoing program updates**

6 attended the last Lego program.

The Homeschooling program is tomorrow with the Drop In Activity scheduled as well.

**Goals Update**

The Board reviewed the progress – we are on track.

**Manitowoc-Calumet Library System**

The Manitowoc Public Library has extra space and may offer it to the System for a charge.

The upcoming Calumet Library System Meeting will include a discussion about OWLS. The three local library directors will meet before this meeting to discuss their “talking points”

**NEW BUSINESS**

Chris was contacted by Cheryl Welch regarding the possibility of starting a Seeds Library Program in conjunction with the Community Garden. Cheryl is coordinating the community garden.

**PRESIDENT**

None

**CITIZEN INPUT**

Chris stated that Nancy Zimbel will replace Crystal Gosz and Betty Nies will replace Bob Brick on the Library Board.

**SET NEXT MEETING DATE**

The next Brillion Public Library Board Meeting will be held on May 21, 2014 at 10:00 a.m.

**ADJOURNMENT:**

**Motion** – Crystal Gosz moved to adjourn the meeting. Seconded by Marc Axelrod. Motion carried. The meeting adjourned at 10:44 AM.

Tammy Fischer, Secretary