

BRILLION PUBLIC LIBRARY BOARD
Brillion Public Library 10:00 A.M.
February 19, 2014

CALL TO ORDER:

Axelrod called the meeting to order at 10:00 a.m.

ROLL CALL:

Present were: Chair Marc Axelrod, Tammy Fischer, Dominick Madison, Linda Deiter, Dean Wallace, Lyle Ott. Also present was Library Director Chris Moede. Absent: Jeff Vande Hey, Crystal Gosz, and Bob Brick.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was recited by the group.

APPROVAL OF AGENDA:

Motion: Wallace moved to approve the agenda as printed. Seconded by Ott. Motion carried.

APPROVAL OF MINUTES- January 15, 2014

Motion – Ott moved to approve the minutes of the January 15, 2014, Library Board Meeting as printed and circulated. Seconded by Deiter. Motion carried.

COMMUNICATIONS:

A note from Grosskopf Chiropractic and some pens were received as a thank you.

LIBRARY DIRECTOR'S REPORT:

Circulation: Overdrive use continues to increase (more than double in a year). January circulation was down slightly perhaps due to the weather.

Financial:

Motion – Deiter moved to accept the Financial Report as printed and circulated with the additional bills. Seconded by Wallace. Motion carried.

c. Library Happenings:

Chris participated in the Wild Wisconsin webinar, a webinar on websites and some on genealogy. The Wild Wisconsin webinar had good sessions on Maker spaces, tech services skills, 3-D printers and social media policies.

AUTOMATION/TECHNOLOGY:

Shared System/LARS: Next LARS meeting is March 14. Text messaging was discussed.

Text Messaging : Service will include automatic phone messaging as well. The Board felt that a policy making so the public understands that if they sign up for text messaging they may incur a fee.

Motion – Axelrod moved to approve the Library offering text messaging through LARS. Seconded by Wallace. Motion carried.

Computer Purchases

3 quotes were received. Moede recommended going with the Dell at a cost of \$1,899 for 3 computers. We will hold off on the Windows 8.1 computer at this time until we can get pricing and an okay from the network administrator.

Motion – Wallace moved to purchase 3 Dell computers at a cost not to exceed \$2,000 with funds coming from the MCLS grant and the Library Technology Reserves. Seconded by Ott. Motion carried.

Technology Updates:

First application for erate was filed. We received a check in the amount of \$220.67 from the telephone company for erate.

BUILDINGS AND GROUNDS MAINTENANCE:

Building and Grounds Report: New circulation desk is in place and working well. There was a higher cost for the electrician as they had to relocate the wires in the desk. HVAC control work is almost complete. They had a few snags. The heating in the building is more even. The Library received \$710 for the compressor. The new white board and a flag donated by Don Wittmann and the American Legion has been put up in the basement meeting room.

Other Building and Grounds Issues: The Library will update its capital plan as part of the city's long range process.

LIBRARY PROGRAMS:

Library Friends Met in January. They helped with our Take Your Child to the Library Program.

1000 Books: 53 sign ups with 6000 books reported.

Ongoing Program Updates: Milwaukee Bucks program has only 6 sign ups. Lego Building has had small crowds. Homeschooling is going well.

ANNUAL REPORT AND ASSURANCES: A few minor changes were noted.

Motion – Wallace moved to approve the annual report and assurances. Seconded by Deiter. Motion carried.

MANITOWOC-CALUMET LIBRARY SYSTEM: System will be getting a quote on Zinnio. They held a summer reading workshop and the System Board elected officers.

LIBRARY DIRECTOR EVALUATION: A revised copy of the evaluation was shared with the Board.

NEW BUSINESS

Nothing

PRESIDENT

Nothing

CITIZEN INPUT

None

SET NEXT MEETING DATE

The next Brillion Public Library Board Meeting will be held on March 19, 2014 at 10:00 a.m.

ADJOURNMENT:

Motion –Axelrod moved to adjourn the meeting. Seconded by Wallace. Motion carried. The meeting adjourned at 10:33 a.m.

Tammy Fischer, Secretary