

Approved

**COMMITTEE OF THE WHOLE
MEETING
Minutes**

January 27, 2014

Brillion Community Center

6:00 PM

CALL TO ORDER:

Mayor Gary Deiter called the meeting to order at 6:00 PM.

ROLL CALL:

Present were Mayor Gary Deiter, Alderpersons Bob Brick, Mel Edinger, Heather Gruett, Wally Sonnabend, Larry Van Frachen, and Carrie Wenzel. Also present were City Administrator/Clerk-Treasurer Lori Gosz, Community Development Director Justin Linzmeier, and Police Chief JoAnn Mignon. Absent was Alderperson Betty Nies.

GUESTS:

Crystal and Jason Fhlug.

APPROVAL OF THE AGENDA:

Motion – Edinger moved to approve the agenda as printed. Seconded by Brick. Call vote. Motion carried unanimously.

**APPROVAL OF MINUTES – COMMITTEE OF THE WHOLE MEETING OF
JANUARY 13, 2014:**

Motion – Sonnabend moved to approve the minutes of the January 13, 2014 Committee of the Whole. Seconded by Wenzel. Call vote. Motion carried unanimously.

CITIZEN INPUT:

None.

FINANCE & PURCHASING:

A. Review of Vouchers:

1. 2013 Vouchers:

A. General Fund= \$101,065.86:

Motion – Edinger moved to recommend to City Council the approval of the 2013 General Fund vouchers in the amount of \$101,065.86. Seconded by Brick. Call vote taken. Motion carried unanimously.

B. Reserves = \$118,780.37:

Motion – Gruett moved to recommend to City Council to approve the 2013 Reserve expenditures in the amount of \$118,780.37. Seconded by Wenzel. Call vote taken. Motion carried unanimously.

C. Contingency=\$0.00:

None.

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D. TIF Expenditures=\$0.00:

None.

2. 2014 Vouchers:

A. General Fund= \$1,266,114.85:

Motion – Edinger moved to recommend to City Council the approval of the 2014 General Fund vouchers in the amount of \$1,266,114.85. Seconded by Wenzel. Call vote taken. Motion carried unanimously.

B. Reserves = \$2,339.00:

Motion – Sonnabend moved to recommend to City Council to approve the 2014 Reserve expenditures in the amount of \$2,339.00. Seconded by Wenzel. Call vote taken. Motion carried unanimously.

C. Contingency=\$0.00:

None.

D. TIF Expenditures=\$0.00:

None.

B. Review of License Applications:

1. Temporary Class B Beer License – Brillion Fire Dept.:

Motion – Edinger moved to recommend to City Council to approve a Temporary Class B Beer License to the Brillion Fire Department for their Mid-Winter Brat Fry to be held on February 2, 2014. Seconded by Edinger. Call vote taken. Motion carried.

2. Operator License – Renew: Nicole C. Bastian:

Motion - Gruett moved to recommend to City Council to approve an Operator License to Nicole C. Bastian. Seconded by Brick. Call vote. Motion carried.

3. Operator License – Temporary – Lucas Wenzel:

Motion – Sonnabend moved to recommend to City Council to approve a Temporary Operator License to Lucas Wenzel. Seconded by Edinger. Call vote. Motion carried.

C. Review of Payroll:

Motion – Gruett moved to recommend to City Council to collectively approve the December 13, 2013, December 27, 2013, January 10, 2014, and the January 24, 2014 payroll. Seconded by Wenzel. Call vote. Motion carried.

PROTECTIONS OF PERSONS & PROPERTY:

Mignon reported she will be talking to Ann Marx, City of Brillion’s Recreation Director, to develop a plan for using the Brillion Community Center as an emergency shelter during the propane shortage issue and cold weather.

CITY BUILDINGS AND GROUNDS:

A. Compost Site Agreement – Village of Potter:

Approved

Gosz explained that the Village of Potter and the City of Brillion have had an agreement for use of the City's Compost Site for the last two (2) years at \$1,000 per year. She explained that Potter has surveyed their residents and found that very few actually use the City's Compost Site. Potter is asking for an agreement for 2014 with an annual fee of \$500.

Motion – Gruett moved to recommend to City Council an Agreement between the City of Brillion and the Village of Potter for 2014 for the use of the City's Compost Site for a fee of \$500 for the year. Seconded by Brick. Call vote. Motion carried.

PERSONNEL:

No report.

NEW BUSINESS:

Mayor Deiter gave an update on the Well #5 Project.

ADJOURNMENT:

Motion – Edinger moved to adjourn. Seconded by Sonnabend. Call vote. Motion carried unanimously. The meeting adjourned at 6:17 pm.

Lori M. Gosz
Administrator/Clerk-Treasurer