

CEMETERY COMMITTEE MEETING

April 21, 2014

Brillion Community Cemetery

4:30 PM

CALL TO ORDER: Carrie Wenzel called the meeting to order at 4:31 PM.

ROLL CALL: Present were Alderperson Carrie Wenzel, Linda Deiter, Mary Levash, and Robert Mathiebe. Also present were Jerome Popp and Deputy Clerk-Treasurer Joy Buboltz. Absent was Karen Brick.

GUESTS:

None.

APPROVAL OF AGENDA:

Motion – Mathiebe moved to approve the agenda as printed. Seconded by Deiter. Call vote taken. Motion carried unanimously.

APPROVAL OF MINUTES – OCTOBER 10, 2013:

These minutes weren't included in the packet of information for approval.

ELECTION OF OFFICERS:

A. Chairperson:

Motion – Deiter moved to appoint Carrie Wenzel as Chairman of the Cemetery Committee. Seconded by Levash. Motion carried.

B. Secretary:

Motion – Mathiebe moved to appoint Linda Deiter as the Secretary of the Cemetery Committee. Seconded by Wenzel. Motion carried.

CEMETERY MAINTENANCE CONTRACT:

Wenzel stated last year there were some assumptions made as to who was taking care of what. She has two (2) items she noticed; 1) Weed Control and 2) Maintaining and the trimming of the landscape. She would like to see language added in the contract to state that "grass to be mowed with weed control done on a regular basis". She suggested fall and spring weed control treatment and spot treatment during the year. Discussion was held on weed control. Mathiebe suggested contacting Pro-X for a quote on the spraying of weeds in the spring for the Community (New) Cemetery only. Buboltz will contact Pro-X for that quote.

Wenzel informed the Committee that she has started to receive complaints on the "look" of the cemeteries. She asked Popp to work on the filling and seeding of the graves. She read the letter the City received from Jean Pagel-Hoyer on her concerns with the condition of the cemetery.

It was suggested to have the City's DPW put gravel on the roadway in the Community Cemetery. Popp indicated that he will be fixing the window in the shed and will be installing plexi glass instead of regular glass. Popp also stated that they tried using a roller on the cemetery grounds, but that did not work well.

Levash asked if Popp's hourly wage of \$10.00 is sufficient. Popp stated yes. Mathiebe stated he would like to see an increase in the contract.

Motion – Levash moved to recommend to City Council to approve the Cemetery Maintenance Contract as printed. Seconded by Wenzel. Call vote taken. 3 yes votes and 1 no vote cast by Mathiebe. Motion carried.

REVIEW OF CEMETERY GROUNDS:

A. Volunteer for Weeding – Karen Brick:

The consensus of the Committee was to ask Karen Brick if she would be willing to volunteer her time again to weed the landscape at the City cemeteries.

SEXTON REPORT:

Popp stated that he will be working on filling graves and the raising of flat grass markers.

Mathiebe noted there is a tree on the corner of the Village (Old) Cemetery that is dead. He does not believe that tree is the City's but would like to have Popp check on that.

Wenzel asked Popp if he trimmed the bushes last year. Popp stated he did not, but did trim back some of the trees.

OLD BUSINESS:

None.

NEW BUSINESS:

Wenzel stated she will call Jean Pagel-Hoyer regarding her concerns with the condition of the City cemeteries. Mathiebe stated that he feels with the \$7,000 in the Cemetery Budget we get a lot of "bang for our buck".

ADJOURNMENT:

Motion – Mathiebe moved to adjourn. Seconded by Deiter. Call vote. Motion carried. The meeting adjourned at 5:01 PM.

Joy L. Buboltz, Deputy Clerk/Treasurer
Acting Secretary