

(Unapproved)

## PARK & RECREATION COMMISSION MINUTES

June 5, 2014

Brillion Community Center

4:00 PM

**CALL TO ORDER:** Al Ebert called the meeting to order at 4:00 PM.

**ROLL CALL:** Present were Al Ebert, Andy Geiger, Dennis Miller, Dawn Dietrich, and Alderperson Bob Brick. Also present were City Administrator/Clerk-Treasurer Lori Gosz, and Recreation Director/Aquatic Coordinator Ann Marx. Absent were Mark Rajkovich, Joe Behnke, and Mayor Gary Deiter.

**GUESTS:**

None.

**APPROVAL OF THE AGENDA:**

**Motion** – Miller moved to approve the agenda. Seconded by Geiger. Motion carried unanimously.

**APPROVAL OF MINUTES – MAY 8, 2014 REGULAR MEETING:**

**Motion** – Miller moved to approve the May 8, 2014 Regular Park & Recreation Commission meeting minutes. Seconded by Ebert. Motion carried unanimously.

**CHAIRMAN'S REPORT:**

No Report.

**VISITORS:**

None.

**DIRECTOR REPORTS:**

**A. Community Center:**

**1. Facility Reports:**

The Facility Reports were reviewed by the Commission.

**2. BCC Sign:**

Marx reported she received sign prices from United Sign for the Brillion Community Center and the City Parks. She reported the Brillion Chamber of Commerce has donated \$250 for park signs. She reported the Brillion Community Center sign cost is \$4,250 if internally lit, if not lit \$3,155.00. The cost for the park signs is \$998.00 per sign not lit. There would be five (5) park signs.

Marx suggested that Heritage Park sign needs to be replaced. Geiger suggested obtaining a price on the Brillion Community Center for a single sided sign. Ebert suggested obtaining electrical price for wiring to the sign. Miller suggested working on a program to get donations for the park signs. Miller and Dietrich will work on this.

This item will be tabled to the July meeting for final approval.

**B. Recreation:**

**1. 5 Year Capital Plan:**

No action.

**2. Racquetball Court Painting Bid:**

Marx reported she received a quote for \$1,725.00 from Dave Gauger to paint the racquetball court.

(Unapproved)

**Motion** – Geiger moved to use fund from the Chester Tamm Fund to do the painting for the racquetball court. Seconded by Miller. Motion carried.

It was suggested to place signage on the outside of the racquetball court room using the Chester Tamm Fund for the project.

**3. Late Registration for Team Sports – Possible Late Fee:**

Marx discussed establishing a late fee for late registration. This can be discussed at a future meeting for next year's programs.

**C. Aquatics:**

**1. Patron Comparison Report:**

No report due to the pool being closed.

**2. Future of Pool:**

Ebert reported that Bob Endries attended a Plan Commission Meeting to discuss options and opportunities for municipal building space needs. The use of the Brillion Community Center and pool area was discussed. Gosz explained that the Plan Commission would like to see a long term plan to address this.

Marx reported the boilers will be delivered at the end of the month. Insurance will not pay for asbestos removal in the basement because we are not removing the pipes. ACC will not do repairs in the basement until the asbestos is removed. It was stated that if the pipes are not disturbed then the asbestos does not need to be removed, but should be taped.

**4:40 PM – Gosz left the meeting at this time.**

Miller and Marx will contact Russ Calaway about the removal in the area.

Discussion was held on rebuilding of the boilers. What makes sense? The Committee agreed on rebuilding the boilers.

The bids for the floor in the locker rooms were reviewed. Bids were received from Superior Floor Covering and Protective Coating. Marx will obtain another bid for this project.

**D. Parks:**

**1. Park Sign:**

Miller and Dietrich will work on a plan.

**2. Horn Park Bench Project – Brillion Optimist Club:**

Marx reported the Brillion Optimist Club would like to work with the City on replacing the benches at Horn Park. It was estimated replacing 8-9 benches at a cost of \$1,000 per bench. 1,500# each – cement or pavers. She reported Nick Madison will be heading this project.

**3. Maintenance at Parks:**

The Commission reviewed Horn Park. It was suggested that the roof on the shelter and the sealing instead the roof be replaced. It was also suggested to contact Chuck Wenzel for pricing.

**OLD BUSINESS:**

None.

**NEW BUSINESS:**

(Unapproved)

Marx reported that Cheryl Welch is working to develop a community garden. Welch inquired on using the vacant Brillion Community Center land west of the building. The consensus of the Commission was to deny this request.

**ADJOURNMENT:**

**Motion** – Geiger moved to adjourn. Seconded by Miller. Motion carried. The meeting adjourned at 5:10 PM.

Lori Gosz  
City Administrator/Clerk-Treasurer  
And  
Dawn Dietrich