

(Unapproved)

**REGULAR CITY COUNCIL
MEETING
Minutes**

March 24, 2014

Brillion Community Center

7:00 PM

CALL TO ORDER:

Mayor Gary Deiter called the meeting to order at 7:00 PM with the Pledge of Allegiance recited by those in attendance.

ROLL CALL:

Present were Mayor Gary Deiter, Alderpersons Bob Brick, Mel Edinger, Heather Gruett, Betty Nies Wally Sonnabend, Larry Van Frachen, and Carrie Wenzel. Also present were Deputy Clerk/Treasurer Joy Buboltz, Police Chief JoAnn Mignon, Park & Recreation Director Ann Marx, Community Development Director Justin Linzmeier, and City Librarian Chris Moede. Absent were City Administrator/Clerk-Treasurer Lori Gosz and Fire Chief Rich Janke.

APPROVAL OF THE AGENDA:

Motion –Sonnabend moved to approve the agenda as printed and circulated. Seconded by Edinger. Call vote taken. Motion carried unanimously.

APPROVAL OF MINUTES – FEBRUARY 24, 2014 REGULAR CITY COUNCIL MEETING:

Motion – Edinger moved to collectively approve the minutes of the February 24, 2014 Regular City Council meeting minutes as printed. Seconded by Brick. Call vote taken. Motion carried unanimously.

PUBLIC APPEARANCES:

A. Citizen Input:

None.

B. Guests:

Andy Pantzlaff from The Brillion News.

CONSENT AGENDA:

A. Acceptance of Minutes:

Plan Commission meeting of 3/3/2014, Committee of the Whole meeting of 3/10/2014, and Water & Sewer Utility Commission meeting of 3/17/2014.

B. Approval of Vouchers:

- 1. General Fund: \$134,859.17:**
- 2. Reserves =\$12,512.57:**
- 3. Contingency = \$1,430.52:**
- 4. TIF Expenditures=\$0.00:**

C. Approval of Payroll:

D. Approval of License Applications:

- 1. Operator License: New – Michelle Pieper:**
- 2. Six Month Class B Beer License: Renewal – Brillion Athletic Association – Peters Park – May 1, 2014 – October 31, 2014:**
- 3. Temporary Class B Beer License: New – Brillion Athletic Association for Brillion Fest Activities at Main Street Square Parking Lot:**
- 4. Dog Kennel License – 502 N. Main Street:**

(Unapproved)

Motion – Edinger moved to collectively approve the Consent Agenda with the Acceptance of Minutes, Approval of Accounts Payable and Financial Reports, the Approval of Payroll, and the Approval of License Applications as approved at the March 24, 2014 Committee of the Whole Meeting. Seconded by Wenzel. Roll call vote taken. 7 votes cast. Motion carried unanimously.

E. Approval of Appointments:

None.

Mayor Deiter stated he is still looking for one more individual to serve on the Police & Fire Commission.

DEPARTMENT HEAD REPORTS:

A. Police Department:

No report.

B. Park & Recreation:

Recreation Director Ann submitted a written.

Marx reported that Jill Braun has been marking trees in Horn Park that need to be removed. She also reported that once the new trees arrive she will be looking for help in planting those trees. A total of 25-35 trees will be planted in the City's parks. She reported the DNR has approved the trees to be planted. This is all part of the Urban Tree Grant the City received.

Marx stated the City may look at treating some of their Ash trees.

Edinger asked if the dumbwaiter at the Brillion Community Center is used. Marx stated the dumbwaiter is not used and it would cost the City more money to decommission the dumbwaiter than having it inspected.

C. Library:

Librarian Moede submitted a written report. Moede reported she attended an early literacy symposium conference.

D. Community Development:

Community Development Director Linzmeier submitted a written report and reviewed the report.

Linzmeier reported there will be a Business After Five Event and a ribbon cutting ceremony for the Behnke-Schaefer Group on April 2nd.

Wenzel asked the status of a new coffee shop. Linzmeier stated that individual is working on the financial aspects of the business.

Brick questioned the status of the former T&C Market building. Linzmeier stated the owner of the building has lowered the rental rate for that building.

E. Fire Department:

No report.

COMMITTEE REPORTS:

A. Plan Commission:

1. Commission Report:

No report.

B. Park & Recreation:

(Unapproved)

1. Commission Report:

Marx reported she spoke with Keller Structures and a water technology company regarding the repairing/replacing of the pool. If work is done on the pool the locker rooms and the bathrooms would also need to be redone.

C. Library Board:

1. Commission Report:

No report.

D. Utility Commission:

1. Resolution – Resolution for Authorized Representative to File Applications for Financial Assistance from State of Wisconsin Environmental Improvement Fund – Well #5 Project:

Motion – Gruett moved to adopt Resolution #RE14-04 for Authorized Representative to File Applications for Financial Assistance from the State of Wisconsin Environmental Improvement Fund – Well #5 Project.

Seconded by Edinger. Roll call vote taken. 7 votes cast. Motion carried unanimously.

2. Resolution – Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing – Well #5 Project:

Motion – Edinger moved to adopt Resolution #RE14-05 Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing – Well #5. Seconded by Sonnabend. Roll call vote taken. 7 votes cast. Motion carried unanimously.

E. Redevelopment Authority Commission:

1. Commission Report:

No report.

F. Committee of the Whole:

1. East shore Humane Association Inc. Agreement:

Motion –Edinger moved to approve the East shore Humane Association Inc. Agreement with the City of Brillion. Seconded by Van Frachen. Roll call vote taken. 7 votes cast. Motion carried unanimously.

2. 3rd Annual HFCS Eagles Wings 5K Run/Walk Event:

Motion – Sonnabend moved to approve the 3rd Annual HFCS Eagles Wings 5K Run/Walk Event with Police assistance. Seconded by Brick. Call vote taken. Motion carried unanimously.

3. Main Street Lights – Emergency Repairs:

Tabled till April 14, 2014 meeting.

4. Safe Routes to School Grant – Request for Proposals for Right-of-Way Acquisition Consultant:

Motion – Edinger moved to Request for Proposals for the Safe Routes to School Grant for Right-of-Way Acquisition. Seconded by Sonnabend. Roll call vote taken. 7 votes cast. Motion carried unanimously.

G. Cemetery Commission:

1. Commission Report:

No report.

OLD BUSINESS:

None.

NEW BUSINESS:

Buboltz explained she contacted the City Attorney regarding the name change of Rockhouse Food & Spirits. She is waiting to hear back from the owner of Rockhouse to receive the specifics on the name change.

(Unapproved)

COMMUNICATIONS – CITY ADMINISTRATOR/CLERK-TREASURER’S OFFICE:

A written report was submitted.

MAYOR’S REPORT:

Mayor Deiter gave an update on the Brillion Marsh meeting him and City Administrator Gosz attended in Hilbert. He reported a committee will be formed to work on the Brillion Marsh. This committee will work on obtaining grants. He has offered to Chair that committee. Sonnabend asked if the DNR will be contributing towards the Brillion Marsh project. Mayor Deiter explained the DNR is looking at plans for impact blasting in the Marsh.

Mayor Deiter reported that Deer Run Golf Course has been pumping water.

PRESS TIME:

No questions.

ADJOURNMENT:

Motion – Nies moved to adjourn the meeting. Seconded by Sonnabend. Call vote taken. Motion carried unanimously. The meeting was adjourned at 7:28 PM.

Gary Deiter, Mayor

Joy L. Buboltz, Deputy Clerk/Treasurer