

(Unapproved)

**REGULAR CITY COUNCIL  
MEETING  
Minutes**

**May 27, 2014**

**Brillion Community Center**

**7:00 PM**

**CALL TO ORDER:**

Mayor Gary Deiter called the meeting to order at 7:03 PM with the Pledge of Allegiance recited by those in attendance.

**ROLL CALL:**

Present were Mayor Gary Deiter, Alderpersons Bob Brick, Mel Edinger, Crystal Fhlug, Betty Nies Wally Sonnabend, Larry Van Frachen, and Carrie Wenzel. Also present were City Administrator/Clerk-Treasurer Lori Gosz, Deputy Clerk/Treasurer Joy Buboltz, Park & Recreation Director Ann Marx, Community Development Director Justin Linzmeier, and City Librarian Chris Moede. Absent were Police Chief JoAnn Mignon and Fire Chief Rich Janke.

**APPROVAL OF THE AGENDA:**

**Motion** –Edinger moved to approve the agenda as printed and circulated. Seconded by Van Frachen. Call vote taken. Motion carried unanimously.

**APPROVAL OF MINUTES –APRIL 28, 2014 REGULAR CITY COUNCIL MEETING AND THE MAY 12, 2014 SPECIAL JOINT CITY COUNCIL/UTILITY COMMISSION MEETING:**

**Motion** – Sonnabend moved to collectively approve the minutes of the April 28, 2014 Regular City Council meeting and the May 12, 2014 Special Joint City Council/Utility Commission meeting minutes as printed. Seconded by Van Frachen. Call vote taken. Motion carried unanimously.

**PUBLIC APPEARANCES:**

**A. Citizen Input:**

None.

**B. Guests:**

Amy Vaclavik from McMahon and Donald Glaeser, Calumet County Supervisor

Donald Glaeser apologized to the City Council members for not attending the last few months of City Council meetings. He reported that Jay Schambeau, Calumet County Administrator, resigned at the end of March and Todd Romenesko is currently serving as the Interim Calumet County Administrator. The Calumet County Board will be working on hiring a new Calumet County Administrator.

Glaeser presented a County Administrator Salary Evaluation listing for each of the State of Wisconsin's Counties and what type of Administrator they have, their wage, the rate per person in that County, and percentages. Glaeser reviewed the report with those present. He explained that in Calumet County, the cost of a County Administrator is \$2.25 per capita. He expressed concern that Calumet County is small and we have less than 1/3<sup>rd</sup> of the population of the surrounding counties and pay a higher salary to our County Administrator.

Glaeser gave an update on the Calumet County Highway Garage project and stated he has a new idea for that facility. Glaeser also reported that Mike Ottery is no longer employed as the Calumet County Highway Commissioner.

Glaeser stated he will stay "in touch" with this City Council.

(Unapproved)

**7:10 PM – PUBLIC HEARING – ORDINANCES – FIRE PREVENTION AND PROTECTION, POLICE DEPARTMENT – MUNICIPAL CODE AMENDMENTS:**

Mayor Deiter opened the Public Hearing at 7:17 PM and asked three times for testimony for or against the proposed ordinances. No testimony given. Mayor Deiter closed the Public Hearing at 7:18 PM.

**GUESTS CONT:**

Amy Vaclavik, McMahan, gave an update on the Well #5 Project. Vaclavik reported the Well Driller did acidize and air shocked the well. A test pump was installed and those results were encouraging. The Well Driller will do a little more developing on the well again. She stated she is optimistic and feels the results will be close to the City's needs. Vaclavik reported the Well Driller did pull out chunks of grout out of the well and did pull out pulverized grout/sand.

Wenzel asked if the City/Utility is settling with this well. She asked if we will have issues with the Well in future. Vaclavik stated she is optimistic for long term use of this well. Vaclavik explained the City/Utility could in the future build another well on this site. The City is still in need of water.

Nies asked if there will be any guarantees with this well that it will last so many years. Vaclavik stated the City/Utility will get some guarantees.

Mayor Deiter reported that the Utility Commission was informed at their last meeting that with the water conservation efforts being made by the Brillion Iron Works, it is being projected that the Brillion Iron Works will use 30 million gallons of water less each year.

Regarding the installation of the transmission main, Vaclavik reported that Jossart Brothers may ask for a time extension with this project. Jossart needed to move to a different work site. She stated this move is to the City's advantage since the pumphouse for Well #5 won't be constructed for the next 4-6 months. Jossart Brothers were to have this project substantial completed by July 3<sup>rd</sup>, but she is suggested giving them until September 8<sup>th</sup> for substantial completion. The City Council members agreed to the September 8<sup>th</sup> date instead.

**CONSENT AGENDA:**

**A. Acceptance of Minutes:**

Plan Commission meeting of 5/5/2014, Park & Recreation meeting of 5/8/14, and Water & Sewer Utility Commission meeting of 5/19/2014.

**B. Approval of Vouchers:**

1. **General Fund: \$86,719.84:**
2. **Reserves =\$155,810.83:**
3. **Contingency = \$0.00:**
4. **TIF Expenditures=\$0.00:**

**C. Approval of Payroll:**

**D. Approval of License Applications:**

1. **Operator License: New – Dawn Dietrich, Beth Popp:**
2. **Operator License: Renewal – Mary J. Krepline, Michael Schwartz, Bryan Cobler:**
3. **Temporary Class “B” License – Brillion Jaycees – Peters Park for Brillion Fest:**
4. **Dog & Cat Kennel Permit – 215 Cleveland Street:**

**Motion** – Wenzel moved to collectively approve the Consent Agenda with the Acceptance of Minutes, Approval of Accounts Payable and Financial Reports, the Approval of Payroll, the Approval of License Applications, and the Dog & Cat Kennel Permit as approved at the May 27, 2014 Committee of the Whole Meeting. Seconded by Nies. Roll call vote taken. 7 votes cast. Motion carried unanimously.

(Unapproved)

**E. Approval of Appointments:**

None.

**DEPARTMENT HEAD REPORTS:**

**A. Police Department:**

No report.

**B. Park & Recreation:**

Recreation Director Ann submitted a written and reported on the following:

- She is aware of the long grass in the parks, but it has been difficult to work in the parks due to the wet weather.
- The booster for the wireless internet connection is available now at the Brillion Community Center.
- Per the City's Insurance Company, the insurance company will cover the costs of replacing the hot water heater and the two (2) boiler pumps. They will also cover the costs to rebuild the two (2) heat boilers.

She reported that Pool Works is working with ACC to get the pool up and running.

**C. Library:**

Librarian Moede submitted a written report. She invited those in attendance to participate in the Summer Reading Program.

Edinger questioned the billing of Brown County for rural users. Moede explained the proposed State Legislation and that it may be in 2016 before any changes are enacted.

**D. Community Development:**

Community Development Director Linzmeier submitted a written report and reported that the City of Brillion has been selected a destination in the Fox Cities Magazine Worth the Drive Issue. He also reported that the hanging flower baskets have been hung with 22 out of 24 baskets being adopted.

**E. Fire Department:**

No report.

**COMMITTEE REPORTS:**

**A. Plan Commission:**

**1. Sale of City Property – Lee Avenue:**

**Motion** – Wenzel moved to authorize the notice of proposal sale of municipal property with final approval of the proposed purchased to be at the Regular City Council meeting on June 23, 2014. Seconded by Edinger.

Edinger questioned the assessment of the property. Gosz stated this footage would be added onto their current parcels and the assessment would then be adjusted on the overall parcel of their property.

Call vote taken. Motion carried unanimously.

**B. Park & Recreation:**

**1. Commission Report:**

No report.

**C. Library Board:**

**1. Commission Report:**

No report.

(Unapproved)

**D. Utility Commission:**

**1. Ordinance – Sewer Utility Prohibited Discharges:**

**2. Ordinance – Sewer Utility Industrial Discharges:**

**Motion** – Van Frachen moved to set a Public Hearing date for Monday, June 23, 2014 at 7:10 PM to hear testimony for or against these proposed ordinances. Seconded by Edinger. Call vote taken. Motion carried.

Edinger asked if these proposed ordinances have been adopted by another community. Gosz stated yes, per the City Attorney.

**E. Redevelopment Authority Commission:**

**1. Commission Report:**

No report.

**F. Committee of the Whole:**

**1. Ordinance – Board of Review – Confidentiality Statement:**

**Motion** –Nies moved to set a Public Hearing date for Monday, June 23, 2014 at 7:15 PM to hear testimony for or against the proposed ordinance for the Board of Review Confidentiality Statement. Seconded by Edinger. Call vote taken. Motion carried unanimously.

**2. Ordinance – Room Tax:**

**Motion** – Van Frachen moved to set a Public Hearing date for Monday, June 23, 2014 at 7:20 PM to hear testimony for or against the proposed ordinance for a room tax in the City of Brillion. Seconded by Sonnabend. Call vote taken. Motion carried unanimously.

**3. Review and Approval of Chip Seal Proposals:**

Tabled.

**4. Safe Routes to School – E. National Avenue Project – Right-of-Way Acquisition:**

Tabled.

**G. Cemetery Commission:**

**1. Commission Report:**

No report.

**OLD BUSINESS:**

**A. Ordinance – Police Department – Disciplinary Actions Taken by the Police and Fire Commission:**

**B. Ordinance – Fire Department – Disciplinary Actions Taken by the Police and Fire Commission:**

**Motion** – Van Frachen moved to adopt Ordinance #OR14-01 and Ordinance #OR14-02 as it relates to disciplinary action taken by the Police and Fire Commission. Seconded by Sonnabend.

Edinger suggested changing the wording in the ordinance from “he” to “he/she”.

Roll call vote taken. 7 votes cast. Motion carried unanimously.

**NEW BUSINESS:**

Van Frachen stated he still is confused and has concerns with TIF #4. He does not understand why TIF #4 is not generating more increment than it currently is.

**COMMUNICATIONS – CITY ADMINISTRATOR/CLERK-TREASURER’S OFFICE:**

Gosz submitted a written report.

(Unapproved)

Gosz stated the meeting which was held on Wednesday, May 21<sup>st</sup> on the Brillion Marsh Watershed Study was very informative and was well attended. She reported that UW Extension Agent Mary Kohrell will facilitate the group. Edinger and Nies stated they were disappointed with the progress of the Brillion Marsh water flowage. Mayor Deiter stated new individuals from the DNR are now working on this project and feels the City will be making progress on the water flowage of the Brillion Marsh. It was noted that at the group's next meeting a Chairperson will be elected and the project will then move forward.

**MAYOR'S REPORT:**

No report.

**PRESS TIME:**

No questions.

**ADJOURNMENT:**

**Motion** – Van Frachen moved to adjourn the meeting. Seconded by Brick. Call vote taken. Motion carried unanimously. The meeting was adjourned at 8:00 PM.

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Gary Deiter, Mayor

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Joy L. Buboltz, Deputy Clerk/Treasurer