

(Approved)

**REGULAR CITY COUNCIL
MEETING
Minutes**

April 28, 2014

Brillion Community Center

7:00 PM

CALL TO ORDER:

Mayor Gary Deiter called the meeting to order at 7:00 PM with the Pledge of Allegiance recited by those in attendance.

ROLL CALL:

Present were Mayor Gary Deiter, Alderpersons Bob Brick, Mel Edinger, Crystal Fhlug, Betty Nies Wally Sonnabend, Larry Van Frachen, and Carrie Wenzel. Also present were City Administrator/Clerk-Treasurer Lori Gosz, Deputy Clerk/Treasurer Joy Buboltz, Police Chief JoAnn Mignon, Park & Recreation Director Ann Marx, Community Development Director Justin Linzmeier, and City Librarian Chris Moede. Absent was Fire Chief Rich Janke.

APPROVAL OF THE AGENDA:

Motion –Van Frachen moved to approve the agenda as printed and circulated. Seconded by Sonnabend. Call vote taken. Motion carried unanimously.

APPROVAL OF MINUTES – APRIL 14, 2014 SPECIAL JOINT CITY COUNCIL/UTILITY COMMISSION MEETING, APRIL 15, 2014 NEW “REORGANIZATION” CITY COUNCIL MEETING, AND THE APRIL 21, 2014 SPECIAL JOINT CITY COUNCIL/UTILITY COMMISSION MEETING:

Motion – Sonnabend moved to collectively approve the minutes of the April 14, 2014 Special Joint City Council/Utility Commission meeting, the April 15, 2014 New “Reorganizational” City Council meeting, and the April 21, 2014 Special Joint City Council/Utility Commission meeting minutes as printed. Seconded by Edinger. Call vote taken. Motion carried unanimously.

PUBLIC APPEARANCES:

A. Citizen Input:

None.

B. Guests:

Amy Vaclavik from McMahon and Andy Pantzlaff from The Brillion News.

Amy Vaclavik, McMahon, gave an update on the Well #5 Project. She explained the Well Driller spent all of last week working on the well and was able to increase the capacity of the well. However, the capacity is not at where the City/Utility would like it to be. The Well Driller, at this time, hasn't removed the grout from the screening.

Vaclavik reported the Well Driller did receive a proposal for acidizing that would be done by Municipal Well & Pump. She explained the procedure. It is being proposed to air shock the well to break up the grout and then pour acid in the well, let the acid surge for four (4) hours, and then air shock the well again. After that the acid would be pumped out. She explained it is not unusual to use this process. Vaclavik explained another community, who had this similar incident happen with the construction of their new well, did ask for a three (3) year warrantee of the capacity of that well.

Edinger asked how close the City/Utility was to reaching the 550 gpm. Vaclavik stated the 550 gpm was reached; however, the pumping level is at 78', which is only 20' above the screen.

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Vaclavik stated she would like to have Municipal Well & Pump proceed with the acidizing process and possibly have the Well Driller do more development after the acidizing is completed for better results of pumping of water for that well.

Gosz and Van Frachen commented that the costs associated with this process needs to be address as to who will pay for these costs. Nies stated she feels the well driller should pay for these extra costs.

Wenzel stated she likes the idea of the City/Utility asking for an extended warranty of the well.

No action needs to be taken at this time.

CONSENT AGENDA:

A. Acceptance of Minutes:

Plan Commission meeting of 4/7/2014, Library Board Meeting of 4/16/14, Cemetery Commission meeting of 4/21/14, and Water & Sewer Utility Commission meeting of 4/21/2014.

B. Approval of Vouchers:

1. **General Fund: \$97,664.51:**
2. **Reserves =\$62536.57:**
3. **Contingency = \$0.00:**
4. **TIF Expenditures=\$0.00:**

C. Approval of Payroll:

D. Approval of License Applications:

1. **Operator License: New – Jessica White, Ken L. Kuchenbecker, Elizabeth Daavettila:**
2. **Operator License: Renewal – Kristina Byrge:**

E. 2013 Capital/Reserve Budget Carryovers:

Motion – Edinger moved to collectively approve the Consent Agenda with the Acceptance of Minutes, Approval of Accounts Payable and Financial Reports, the Approval of Payroll, the Approval of License Applications , and the 2013 Capital/Reserve Budget Carryovers as approved at the April 28, 2014 Committee of the Whole Meeting. Seconded by Wenzel. Roll call vote taken. 7 votes cast. Motion carried unanimously.

E. Approval of Appointments:

None.

DEPARTMENT HEAD REPORTS:

A. Police Department:

Police Chief Mignon reported the Police Department will be holding a Brat Fry on May 9th at Tadych's Econo Foods.

B. Park & Recreation:

Recreation Director Ann submitted a written.

Marx reported that between Friday night and Saturday morning the sand filter for the pool cracked and the water from the pool ran into the basement. At this time all mechanicals are down.

Marx reported a tree planting is scheduled for May 10th at Peters Park. She is looking for volunteers to help with the event. All volunteer hours and equipment used will be used towards the Tree Grant the City received.

(Approved)

C. Library:

Librarian Moede submitted a written report.

Edinger asked if there was any damage at the Library with the leakage into the building from the roof. Moede stated no. Edinger asked if the Library roof has recently been inspected. Moede stated yes; last year.

D. Community Development:

Community Development Director Linzmeier submitted a written report and reviewed the report.

Linzmeier reported he had several contacts with businesses looking to move to Brillion. These businesses are looking for office space and storage space.

Linzmeier reported that since updating 10 available properties in Brillion to the online GIS bases LocateinWisconsin website, over 2,820 businesses have looked to relocate or expand in Wisconsin.

Linzmeier reported that the Developer for the proposed housing along Achievement Drive informed him that they did receive their funding for the project, will do soil testing, and will submit plans for their project.

E. Fire Department:

No report.

COMMITTEE REPORTS:

A. Plan Commission:

1. Commission Report:

No report.

B. Park & Recreation:

1. Commission Report:

No report.

C. Library Board:

1. Commission Report:

No report.

D. Utility Commission:

1. Commission Report:

No report.

E. Redevelopment Authority Commission:

1. Commission Report:

Linzmeier reported the Redevelopment Authority Commission is moving forward with their Fall Fest event. Linzmeier reported on the events being planned.

F. Committee of the Whole:

1. Municipal Code Amendments – Fire Prevention and Protection, Police Department:

Motion –Edinger moved to set a Public Hearing date for Tuesday, May 27, 2014 at 7:10 PM to hear testimony for or against the proposed amendment to the City of Brillion’s Municipal Code as it relates to Fire Prevention and Protection, Police Department. Seconded by Wenzel. Call vote taken. Motion carried unanimously.

2. Safe Routes to School Grant – Approval of Right-of-Way Acquisition Consultant:

Motion – Sonnabend moved to approve the Right-of-Way Acquisition Consultant for the Safe Routes to School Grant. Seconded by Edinger. Roll call vote taken. 7 votes cast. Motion carried unanimously.

(Approved)

3. Parade Request – Brillion Optimist Club:

Motion – Van Frachen moved to approve the Parade Request by the Brillion Optimist Club. Seconded by Sonnabend. Call vote taken. Motion carried unanimously.

G. Cemetery Commission:

1. 2014 Cemetery Maintenance Contract:

Wenzel stated there were no changes made to the 2014 Cemetery Maintenance Contract. It is the same as last year's contract.

Motion – Edinger moved to approve the 2014 Cemetery Maintenance Contract as presented. Seconded by Brick. Roll call vote taken. 7 votes cast. Motion carried unanimously.

OLD BUSINESS:

None.

NEW BUSINESS:

None.

COMMUNICATIONS – CITY ADMINISTRATOR/CLERK-TREASURER'S OFFICE:

Gosz submitted a written report.

Gosz informed the City Council of a meeting to be held on Wednesday, May 21st at 6:00 PM at the Brillion Community Center on the Brillion Marsh Watershed Study. She reported that UW Extension Agent Mary Kohrell will help facilitate that meeting.

MAYOR'S REPORT:

Mayor Deiter reported it has been busy these last few weeks with the Well #5 Project, I & I, and now the Brillion Community Center.

PRESS TIME:

No questions.

ADJOURNMENT:

Motion – Van Frachen moved to adjourn the meeting. Seconded by Sonnabend. Call vote taken. Motion carried unanimously. The meeting was adjourned at 7:25 PM.

Gary Deiter, Mayor

Joy L. Buboltz, Deputy Clerk/Treasurer