



Sign Permit Application

Permit # _____ Date: _____

CITY OF BRILLION
130 Calumet Street
Brillion, WI 54110
Building Inspector (920) 756-2250

Applicant: _____

Name of Business: _____

Address of Business: _____

Address of Building, structure or lot where the sign is to be attached or erected:

_____ Zoning Classification: _____

Tax Parcel ID # of Sign Location: _____

Applicants Mailing Address: _____

Telephone: _____ Do You Own This Building? Yes _____ No _____
(If you do not own the building where you are placing or erecting the sign, please submit a letter of authorization from the property owner)

Property Owner/s: _____
(Please list a contact name for the company that owns the building)

Mailing Address: _____ Telephone: _____

Name of Person, firm, corporation, or association erecting the sign _____

Address: _____ Phone: _____

Type of Sign: _____ Type of Materials _____

Length of Sign _____ Height of Sign _____ One or Two sided Sign _____

List and Describe all other signs located on the lot:

Table with 3 columns: Type of Sign, Size of Sign, Placement of Sign

If sign is an off-premise sign visible from a state or federal highway, a Wisconsin DOT permit may be required. Contact Richard Happel, WisDOT District 3 Sign and permit Coordinator at (920) 492-5689 for further information.

Please submit the following with your application:

- One set of accurately scaled drawings of the plans, contents, specifications, and method of construction and attachment to the building or the ground for the sign must be submitted.
• A scaled drawing of the site showing drives, structures, setbacks from utility poles, property lines and street right of way and other site features must be submitted if you are requesting a pole or ground sign.
• A true color picture or drawing of the proposed signage.
• Each application for a sign permit must be accompanied by a paying nonrefundable permit fee of \$30.00. Sign permit fees include a \$1.00 per square foot all sides. A \$50.00 inspection fee may be charged.

I hereby make application for a Sign Permit to the City of Brillion, Wisconsin. I do hereby swear or affirm that the information provided here and above is true, complete and accurate, and I understand that any inaccuracies may be considered just cause for invalidation of this application and any action taken on this application. I understand that the City of Brillion, Wisconsin, reserves the right to enforce any and all ordinances regardless of any action or approval on this application. I further understand that it is my/our responsibility to conform with all City of Brillion ordinances in full. I hereby acknowledge that all requirement of the City of Brillion shall be adhered to. I can read and write the English language and/or this document has been read and explained to me and I have fully and voluntarily completed this application.

Applicant Signature
____/____/____
Date

The issuance of a Sign Permit in no way allows the applicant to violate any regulation or ordinance of the City of Brillion. Nor will the issuance of a sign permit be interpreted to allow for any violation of any ordinance or regulation of the City of Brillion, Wisconsin.

FOR OFFICIAL USE ONLY

CONSTRUCTION OF SIGN AUTHORIZED

Assigned permit Number: _____

Square Footage Authorized: _____ Height: _____

Setbacks Authorized: _____ Front Yd: _____ Side Yd: _____ Rear Yd: _____

Conditions: _____

CONSTRUCTION OF SIGN **NOT** AUTHORIZED

Reasons: _____

Date: _____ Building Inspector: _____ Cert. # _____