

Approved

**COMMITTEE OF THE WHOLE  
MEETING  
Minutes**

**May 22 2017**

**Brillion Community Center**

**6:00 PM**

**CALL TO ORDER:**

Mayor Gary Deiter called the meeting to order at 6:00 PM.

**ROLL CALL:**

Present were Mayor Gary Deiter, Alderpersons Timothy Hanson, Joe Levash, Betty Nies, Vicki Shafran, and Alderperson Carrie Wenzel. Also present were City Administrator/Clerk-Treasurer Lori Gosz, Public Works Director Andy Geiger, and Police Chief JoAnn Mignon. Absent were Alderperson Mel Edinger and Alderperson Wally Sonnabend.

**GUESTS:**

None.

**APPROVAL OF THE AGENDA:**

**Motion** –Nies moved to approve the agenda as printed and circulated. Seconded by Levash. Call vote. Motion carried unanimously.

**APPROVAL OF MINUTES – COMMITTEE OF THE WHOLE MEETING OF  
MAY 8, 2017:**

**Motion** – Levash moved to approve the minutes of the May 8, 2017 Committee of the Whole. Seconded by Shafran. Call vote. Motion carried unanimously.

**CITIZEN INPUT:**

None.

**FINANCE & PURCHASING:**

**A. Review of Vouchers:**

**1. General Fund - \$75,941.03:**

**Motion** – Wenzel moved to recommend to City Council the approval of the General Fund Vouchers in the amount of \$75,941.03. Seconded by Shafran. Call vote taken. Motion carried.

**B. Reserves - \$13,561.42:**

**Motion** – Nies moved to recommend to City Council to approve the Reserves Expenditure vouchers in the amount of \$13,561.42. Seconded by Wenzel. Call vote taken. Motion carried.

**C. Contingency - \$0.00:**

None.

**D. TIF Expenditures - \$0.00:**

None.

**B. Review of License Applications:**

Approved

**1. Operator License – New: Kenneth Zutz:**

**2. Operator Licenses – Renewal: Johanna Schwartz, Shawn Calaway, Scott W. Eickert, Jonathan D. Enneper, Dorene Spatchek, Betty Anne Kussow, Melissa Stimers, Allan C. Muehlbauer:**

**3. Temporary Class “B” License – Brillion Athletic Association – June 9, 2017 for Brillion Fest at 205 N. Main Street, Brillion Area Jaycees – June 10, 2017 at 655 W. Ryan Street:**

**4. Six Month Class B Beer License – Renewal: Brillion Athletic Association – Peters Park – May 1, 2017 to October 31, 2017:**

**Motion** – Levash moved to recommend to City Council to grant an Operator License to Kenneth Zutz, Johanna Schwartz, Shawn Calaway, Scott W. Eickert, Jonathan D. Enneper, Dorene Spatchek, Betty Anne Kussow, Melissa Stimers, Allan C. Muehlbauer. A Temporary Class “B” License to the Brillion Athletic Association – June 9, 2017 for Brillion Fest at 205 N. Main Street, Brillion Area Jaycees – June 10, 2017 at 655 W. Ryan Street, and a Six Month Class B Beer License to the Brillion Athletic Association – Peters Park – May 1, 2017 to October 31, 2017. Seconded by Wenzel. Call vote taken. Motion carried.

**5. Fireworks Discharge Permit – Braun’s Deer Run – July 1, 2017:**

**Motion** – Nies moved to recommend to City Council a Fireworks Discharge Permit for Braun’s Deer Run on July 1, 2017. Seconded by Wenzel. Motion carried.

**C. Review of Payroll:**

**Motion** – Wenzel moved to recommend to City Council to approve the April 28, 2017 and the May 12, 2017 payroll amounts. Seconded by Shafran. Motion carried.

**D. Annual Tax Incremental District Reporting:**

**Motion** – Wenzel moved to recommend to City Council to contract with Schenck for the 2016 TIF Annual Reporting. Seconded by Levash. Motion carried.

**PROTECTION OF PERSONS AND PROPERTY:**

No report.

**CITY BUILDING AND GROUNDS:**

Hanson questioned the ramp at Hidden Treasures in that it has no railing. Geiger will have Building Inspector, Mike Angoli, review this.

**PERSONNEL:**

Geiger reported he is looking for Part Time Summer Help for the DPW.

**NEW BUSINESS:**

**A. Wheel Tax:**

Geiger reported he and Chief Mignon continue to work on this. There is a process that is required by the State before it can be adopted by the City.

**B. Closed Session per W.S.S. 19.85(1) (g):**

**Motion** – Nies moved to go into Closed Session per W.S. S. 19.85(1) (g). Seconded by Wenzel. Motion carried.

Approved

The Committee went into Closed Session at 6:19 PM.

**C. Open Session:**

**Motion** – Nies moved to return to Open Session. Seconded by Levash. Motion carried.

The Committee returned to Open Session at 6:32 PM.

**D. SDF Strapping – Revolving Loan:**

No action taken.

**ADJOURNMENT:**

**Motion** – Nies moved to adjourn. Seconded by Levash. Call vote. Motion carried unanimously. The meeting adjourned at 6:32 pm.

Lori M. Gosz  
City Administrator/Clerk-Treasurer