

(Approved)

**PLAN COMMISSION
Minutes**

May 1, 2017

Brillion City Hall Conference Room

6:00 PM

CALL TO ORDER: Mayor Deiter called the meeting to order at 6:00 P.M.

ROLL CALL: Present were Mayor Gary Deiter, Lonnie Puskala, Al Ebert, Zane Zander, Gerald Sonnabend, Mike Buboltz, and Alderperson Joe Levash. Also present were City Administrator/Clerk-Treasurer Lori Gosz, Building Inspector Mike Angoli, and Public Works Director Andy Geiger.

GUESTS:

None.

APPROVAL OF THE AGENDA:

Motion – Zander moved to approve the agenda. Seconded by Buboltz. Motion carried unanimously.

APPROVAL OF THE APRIL 3, 2017 PLAN COMMISSION MEETING:

Motion – Sonnabend moved to approve the April 3, 2017 Plan Commission Meeting minutes. Seconded by Zander. Motion carried.

BUILDING INSPECTION REPORT:

A. Review of Building Permit Fee Schedule (On Hold):

No report.

B. Property Maintenance Code Violations:

1. 106 S. Main Street – Update:

Angoli reported approximately 90% of the garage is cleared out. He is waiting to hear back from the property owner on the rest of the work that needs to be done. Geiger reported that an action plan to get all issues addressed is being required. The City is trying to work with the property owner on this.

2. 208/210 Center Street – Update:

Angoli reported the property is going into foreclosure.

B. Street Numbers:

1. Corrections:

Angoli reported work continues on this project.

2. Display:

Angoli reported work continues on this project.

OLD BUSINESS:

A. RDA Downtown Redevelopment Project – Update:

(Approved)

Gosz reported a meeting was held on April 24, 2017 with the business owners to get their perspective on the Redevelopment Project. She reported that she met with Russ Van Gompel from the IPR Group on space needs for City Hall.

Gosz reported the next meeting on the RDA Downtown Redevelopment Project will be held on Tuesday, May 9th at 2:00 PM at the Brillion Community Center.

B. Brillion Iron Works Properties:

Gosz reported there is a meeting scheduled on Wednesday, May 3rd at 10:00 AM with the DNR Representatives to discuss options for the City to address environmental concerns for the site.

1. Razing of Buildings and Removal of Salvageable Materials Permit – Update:

Angoli reported on May 30th and June 5th the Police, Fire, and Ambulance will be going through the plants to inspect for safety issues. The City has been told that the doors are not locked and there will be 24/7 security posted on site. Staff will be explaining the State Building and Fire Codes with the property owner.

Discussion followed.

Gosz reported she and Cheryl Welch attended a meeting in Kimberly with representatives from New Holstein to gain insight from Kimberly's experience with the New Page closure. Gosz explained after nine (9) years of no redevelopment, Kimberly purchased the property and is now planning phased redevelopment. She stated when asked what Kimberly would have done differently with the New Page closure, Kimberly indicated they would have purchased the site sooner to have better control.

C. Wes Kempen Property on W. Ryan Street – Update:

Geiger reported on Kempen's progress on cleaning the site. Kempen wants to clean the site for future development.

Other:

Angoli reported on recent plans received from WPS for installation of telecommunication towers at 200 Park Avenue property.

NEW BUSINESS:

A. Ordinance Review:

Angoli introduced a correction to Sec 14-127, "Razing of Buildings and Removal of Salvageable Materials" that was originally adopted by the City on 10/24/2016. The ordinance should be two (2) separate ordinances; one (1) for razing of buildings and the second for salvage and non-structural demolition. He explained these ordinances are taken from Manitowoc who made the correction.

Angoli explained these proposed ordinances will be reviewed by the City Attorney before bringing them back for Plan Commission recommendation to City Council.

(Approved)

ADJOURNMENT:

Motion – Zander moved to adjourn the meeting. Seconded by Buboltz. Motion carried unanimously. The meeting was adjourned at 7:05 pm.

Lori M. Gosz
City Administrator/Clerk-Treasurer