

Approved

**COMMITTEE OF THE WHOLE
MEETING
Minutes**

February 27, 2017

Brillion Community Center

6:00 PM

CALL TO ORDER:

Mayor Gary Deiter called the meeting to order at 6:00 PM.

ROLL CALL:

Present were Mayor Gary Deiter, Alderpersons Mel Edinger, Crystal Fhlug, Betty Nies, Wally Sonnabend, Vicki Shafran, and Alderperson Carrie Wenzel. Also present were City Administrator/Clerk-Treasurer Lori Gosz, Fire Chief Joey Diener, Public Works Director Andy Geiger, and Police Chief JoAnn Mignon. Absent was Alderperson Bob Brick.

GUESTS:

Deputy Fire Chief Eric Burich.

APPROVAL OF THE AGENDA:

Motion –Edinger moved to approve the agenda. Seconded by Sonnabend. Call vote. Motion carried unanimously.

**APPROVAL OF MINUTES – COMMITTEE OF THE WHOLE MEETING OF
FEBRUARY 13, 2017:**

Motion – Sonnabend moved to approve the minutes of the February 13, 2017 Committee of the Whole. Seconded by Wenzel. Call vote. Motion carried unanimously.

CITIZEN INPUT:

None.

FINANCE & PURCHASING:

A. Review of Vouchers - 2016:

1. General Fund - \$16,707.93:

Motion – Edinger moved to recommend to City Council the approval of the 2016 General Fund Vouchers in the amount of \$16,707.93. Seconded by Wenzel. Call vote taken. Motion carried.

B. Reserves - \$0.00:

None.

C. Contingency - \$0.00:

None.

D. TIF Expenditures - \$0.00:

None.

B. Review of Vouchers - 2017:

1. General Fund - \$987,514.25:

Approved

Motion – Edinger moved to recommend to City Council the approval of the General Fund Vouchers in the amount of \$987,514.25. Seconded by Wenzel. Call vote taken. Motion carried.

B. Reserves - \$51,434.42:

Motion – Wenzel moved to recommend to City Council to approve the Reserves Expenditure vouchers in the amount of \$51,434.42. Seconded by Sonnabend. Call vote taken. Motion carried.

C. Contingency - \$4,040.00:

Motion – Sonnabend moved to recommend to City Council to approve the Contingency Fund Expenditure vouchers in the amount of \$4,040.00. Seconded by Shafran. Call vote taken. Motion carried.

D. TIF Expenditures - \$227,932.94:

Motion – Edinger moved to recommend to City Council to approve the TIF Expenditure voucher in the amount of \$227,932.94. Seconded by Wenzel. Call vote taken. Motion carried.

C. Review of License Applications:

1. Operator License – New: Melanie K. Siebert, Randi Schultz, Darien Riemer, Katelyn Deal:

Motion – Nies moved to recommend to City Council to grant an Operator License to Melanie K. Siebert, Randi Schultz, Darien Riemer, and Katelyn Deal. Seconded by Edinger. Call vote taken. Motion carried.

C. Review of Payroll:

Motion – Sonnabend moved to recommend to City Council to approve the February 3, 2017 and the February 17, 2017 payroll amounts. Seconded by Edinger. Call vote taken. Motion carried.

D. Wheel Tax:

Mayor Deiter explained he would like the Committee to begin discussing the Wheel Tax option. The City could receive approximately \$60,000-\$90,000 in revenue each year. He suggested we don't have to continue the Wheel Tax without an end date. It could end after there is enough to complete long range projects. Mayor Deiter explained other communities are imposing a Wheel Tax.

Motion – Edinger moved to have City Staff proceed with establishing a Wheel Tax. Seconded by Shafran.

Gosz stated City Staff will work on this and will bring back information for a future Committee of the Whole Meeting.

Motion carried.

PROTECTION OF PERSONS AND PROPERTY:

Mignon reported on the following:

- New Tasers were purchased from Kiel for \$400.00.

Approved

- DCI Drug Investigation School Officer Schweigl will be attending a for two (2) weeks in March/April.

Mayor Deiter reported on work Calumet County is doing on public building security.

CITY BUILDING AND GROUNDS:

Geiger reported on a roof drain that is cracked at the Library entrance. It has been repaired. Also the roof drain that is leaking at the Brillion Community Center is being reviewed for repair.

PERSONNEL:

Gosz gave a brief update on DPW Staff.

NEW BUSINESS:

None.

ADJOURNMENT:

Motion – Edinger moved to adjourn. Seconded by Nies. Call vote. Motion carried unanimously. The meeting adjourned at 6:25 pm.

Lori M. Gosz
City Administrator/Clerk-Treasurer