

BRILLION PUBLIC LIBRARY BOARD
Brillion Public Library 10:00 A.M.
February 15, 2017

CALL TO ORDER:

Mark Axelrod called the meeting to order at 10:02 AM

ROLL CALL:

Present were: Chair Marc Axelrod, Dean Wallace, Betty Nies, Lyle Ott, Tammy Fischer, Dominick Madison and Linda Deiter. Also present was Library Director Chris Moede
Absent: Jeff Vande Hey and Nancy Zimpel

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was recited by the group.

APPROVAL OF AGENDA:

Motion: Betty Nies moved to approve the agenda as printed. Seconded by Linda Deiter
Motion carried.

APPROVAL OF MINUTES- January 18, 2017

Motion – Lyle Ott moved to approve the minutes of the January 18, 2017 Library Board Meeting as printed and circulated. Seconded by Dean Wallace Motion carried.

COMMUNICATIONS:

None

LIBRARY DIRECTOR'S REPORT:

Circulation:

Card holders' information is not available this month.

Financial:

Motion – Dean Wallace moved to accept the Financial Report as printed and circulated with additional bills for Sentimental Reflections (\$125), Fox Specialty (\$93.75) and \$1,525.36 for the copy machine. Seconded by Linda Deiter Motion carried.

c. Library Happenings:

Chris participated in the Wild Wisconsin Winter Webinar. She reported that there were a number of interesting sessions and Chris gained a lot of ideas. 1) websites and trends 2) teaching patrons to be successful with the use of uniform greetings and posted guidelines 3) talking to teens about books 4) youth – planning and evaluating 5) service meets design (reconfiguring space) 6) going the extra mile 7) DIY Library (a favorite of Chris's) 8) dealing with challenging patrons.

Chris attended the Summer Reading Program in Green Bay. Items discussed included making children feel welcome, structures for children, using fidgets (devices to help calm kids), coding projects (website to use), crafts and using games in the Library.

Automation/Technology:

Shared System/LARS:

Next meeting is 3-17-17 in Brillion. There will be a Hearing Loop Workshop at this meeting. ILL is not a renewable item – this has been corrected in the check-out system. (The only way to renew an ILL item is manually)

Technology updates:

Wireless printing will be hooked up this afternoon. There will be a training session.

Buildings and Grounds Maintenance

Any Building and grounds issues

The Cintas contract expires 3-5-17. Cintas will be coming to the Library 3-6-17 to remove their items.

Chris will start ordering supplies through Fox Specialty. She learned about this company at the Wild Wisconsin Winter Webinar. This company will be cheaper than Cintas.

Library programs

Library Friends

Meeting on 2-23-17. They will help with the Summer Reading Program again.

Summer Reading Program

Planning has begun. Chris has ordered some incentives and will start to contact past sponsors. The theme this year is “Build a Better World”

Ongoing program updates

A Genealogy Program on repairing and cleaning grave markers will be held 3-1-17.

The Library will host a Dr. Seuss Birthday Party March 2nd.

Munch-a-Movies will be held 2-14-17 thru April.

There will be a free class on Women’s Bone Health – held 3-28-17

Davidson Law Office is offering 2 Estate Planning sessions on 3-22-17. (3 PM and 6 PM)

Chris showed the Board the items she has purchased for the Maker Space program.

Manitowoc-Calumet Library System

7 more magazines have been added Zinio (up to 36 magazines now)

The State is doing a workshop on coding. It is a 4 week webinar. Dahle Enneper has applied to participate.

Chris gave the Board an update on the Public Library System. Teams have been created and people can sign up to be on the survey panel. The second phase will contain more controversial items.

Library Director Evaluation

Was emailed to all Board members.

Annual Report and assurances

Chris had emailed to all Board members. She noted one change made since then (an updated # from the City)

Motion – Dean Wallace moved to accept the annual report and approve the assurances listed. Seconded by Lyle Ott Motion carried.

NEW BUSINESS

NA

PRESIDENT

NA

CITIZEN INPUT

NA

SET NEXT MEETING DATE

The next Brillion Public Library Board Meeting will be held on March 15, 2017 at 10:00 a.m.

ADJOURNMENT:

Motion – Betty Nies moved to adjourn the meeting. Seconded by Linda Deiter Motion carried. The meeting adjourned at 10:32 AM

Tammy P. Fischer, Secretary