

(Approved)

**WATER AND SEWER UTILITY COMMISSION
Minutes**

September 19, 2016

Brillion City Hall

6:00 pm

CALL TO ORDER:

Chairperson Jeff Wittmann called the meeting to order at 6:00 pm.

ROLL CALL:

Present were Mayor Gary Deiter, Jeff Wittmann, Dave Schwahn, Mary Jo Krueger (arriving at approximately 6:20 PM), Wally Sonnabend, Joe Levash, Leonard Kopidlansky, and Dan Mertens. Also present were Paul Much from MCO, Pete Litersky from MCO, City Administrator Clerk/Treasurer Lori Gosz, and Deputy Clerk/Treasurer Joy Buboltz. Absent was Amy Vaclavik from McMahon.

GUESTS:

Chad Olson and Ron Wolf from McMahon.

APPROVAL OF AGENDA:

Motion – Sonnabend moved to approve the agenda as printed. Seconded by Schwahn. Call vote taken. Motion carried unanimously.

APPROVAL OF THE MINUTES OF THE AUGUST 15, 2016 WATER AND SEWER UTILITY MEETING:

Motion – Mertens moved to approve the minutes of the August 15, 2016 Water and Sewer Utility meeting. Seconded by Sonnabend. Call vote taken. Motion carried unanimously.

APPROVAL OF VOUCHERS:

Motion – Schwahn moved to approve the Water and Sewer Utility operating vouchers in the amount of \$158,655.62. Seconded by Levash. Call vote taken. Motion carried unanimously.

CITIZEN INPUT:

None.

MCO REPORT:

A. Main Street Booster Pump Update/Proposal – Review and Approval:

Much stated MCO is requesting to replace the Booster Pump #2 at Well #1. It is being recommended to accept the quote from Water Well Solutions for this work in the amount of \$9,376.00.

Wittmann asked if this purchase was included in the 2016 Budget. Gosz explained this expense was part of the 2014 Borrowing.

Motion – Sonnabend moved to accept the quote from Water Well Solutions, in the amount of \$9,376.00, for the replacement of Booster Pump #2 at Well #1. Seconded by Mertens. Call vote taken. Motion carried unanimously.

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B. Phosphorus Limit Compliance – Update:

Much reported there is nothing new to report. He reminded the Commission that when the Phosphorus Limit is imposed on the City there will be costs associated with the new limit.

C. Monthly Superintendent Report/Update:

Litersky reviewed his report with the Commission and reported on the following:

- Lee’s Welding installed the goose neck and cap on the clarifier and it is working well.
- Well #3 salt tank was cleaned out. There was a large amount of salt in the tank.
- Commercial Cross Connections are continuing.
- 106 water meters have been replaced to date. 130 meters should be replaced by the end of the year.
- Yearly cleaning of the sewers has been done. It was noticed during the cleaning that there was heavy root growth on Elm Street. It was also noticed that the pipe connection on Wolfschmidt Street and Elm Street is starting to collapse. Heavy grease was found on W. National Avenue to E. National Avenue. One manhole was packed full of grease. This will be monitored.
- Fall flushing will take place the last week of September and the first week of October.

Mayor Deiter asked the status of the dirty/cloudy water at PPI. Schwahn stated the water has been clearer and PPI hasn’t had to change the filters as often. Mayor Deiter questioned the level of zinc at the Wastewater Treatment Plant. Much stated the zinc levels are good. Mayor Deiter asked if any more gloves have been found at the Ryan Street Lift Station. Litersky stated no gloves have been found.

INFLOW & INFILTRATION REDUCTION PROJECT:

A. 2016 Inflow & Infiltration Reduction Project – Update:

Wolf reported the first payment request from M & E is approximately \$144,000, which includes most of the work that has been done so far. It appears the dollar amount for the project should amount to under \$200,000 which is under the original bid of \$219,000. Wolf reported that it appears that the costs associated with the Cleveland Street/Monroe Street project should also be less than the original bid.

Gosz reported that all connections have been made. Gosz asked Wolf how many lead water services were replaced. Wolf stated 2 or 4. Mayor Deiter reported there have been discussions of requiring lead water services to be replaced. Wolf stated the City will be unable to enforce replacing lead water services until it is mandated by the State. Wolf stated that in 2017 when some of the streets in that project have full reconstruction, it may be more economical then to replace lead water services.

Mayor Deiter reported that a meeting was held and the City informed Wisconsin Public Service of the work that will be done along Jackson Street. Wisconsin Public Service informed the City that at this time Wisconsin Public Service has not appointed a designee for the City of Brillion.

B. 2017 Inflow & Infiltration Reduction Project – Update:

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Wolf reported that a Public Information Meeting will be held on October 17th for those property owners affected by the 2017 Inflow & Infiltration Reduction Project. The addition of mini storm sewers project will also be discussed that date.

Wolf stated it is hoped to have the topo survey work done on these streets before it starts snowing.

Discussion was held on water runoff issues and the handling of those issues according to City Code.

ENGINEER'S REPORT:

A. Ferric Chloride Bulk Storage Tank Replacement:

Much reported that two (2) bids were received. The low bidder was GPI in the amount of \$22,744, which includes the flanged gooseneck adder. Mertens reported he is still waiting for the painting quotes for the project. Much stated, due to the time of the year, that the paint contractor may need to do tenting in order to paint.

Motion – Mertens moved to accept the quote from GPI for the Ferric Chloride Bulk Storage Tank Replacement, in the amount of \$22,744, which includes the flanged gooseneck adder. Seconded by Krueger.

Levash asked if the price includes the installation of the tank. Olson stated no. Olson stated he will obtain costs to have a company remove the old tank and install the new tank. He will also obtain costs to include a level sensor. The concrete pad that is currently there may also need to be replaced.

Olson stated the quote allows 6-8 weeks for the work to be done.

Call vote taken. Motion carried unanimously.

C. Reed Bed Investigation:

Much stated this will be discussed at next month's meeting. Right now they are waiting for the analysis.

CHAIRMAN:

No report.

ADMINISTRATOR:

Gosz distributed a spreadsheet on the water usage and revenue for the Brillion Iron Works. She stated City Staff recently met with representatives from the WEDC, Fox Cities Regional Partnership, WI Public Service, Calumet County, etc. to review opportunities for workers affected by the Brillion Iron Works closure. These entities are also willing to assist the workers with the closure and look at options for that property once vacant. She informed the Commission that the Brillion Iron Works is the largest customer for the Brillion Utility Commission and its closure will have an impact on the Utility. She will contact the PSC

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regarding this closure and ask them for guidance on the affect this closure may have on the City's water rates.

Gosz informed the Commission that PPI and Ariens plan on increasing their water usage in the future.

Mayor Deiter stated it is the City's goal to keep communication open and feels the City should contact the DNR regarding the City's requirement by the DNR to continue with the I & I Projects.

CITY CLERK/TREASURER:

No Report.

OLD BUSINESS:

None.

NEW BUSINESS:

Mertens stated he reviewed the proposal for the former T&C Market site and asked if the Utility may want to consider a different option for Custer Street. Gosz stated no changes are proposed for Custer Street, but may be on Jackson Street. She stated that Jackson Street is still needed for vehicle use to the businesses on that street.

ADJOURNMENT:

Motion – Sonnabend moved to adjourn the meeting. Seconded by Mertens. Motion carried unanimously. The meeting was adjourned at 7:20 pm.

Joy L. Buboltz
Deputy Clerk-Treasurer