

(Approved)

## **PARK & RECREATION COMMISSION MINUTES**

**September 1, 2016**

**Brillion Community Center**

**4:04 PM**

**CALL TO ORDER:** Al Ebert called the meeting to order at 4:04PM.

**ROLL CALL:** Present were: Dawn Dietrich, Al Ebert, Joe Behnke and Mark Rajkovich. Also present was Recreation Director/Aquatic Coordinator Ann Marx. Absent were: Dennis Miller, Andy Gauger, Alderperson Vicki Shafran, City Administrator/Clerk-Treasurer Lori Gosz, and Mayor Gary Deiter.

### **APPROVAL OF THE AGENDA:**

**Motion** – Behnke moved to approve the agenda. Seconded by Rajkovich. Motion carried unanimously.

### **APPROVAL OF MINUTES – August 4, 2016 REGULAR MEETING:**

**Motion** – Rajkovich moved to approve the August 4, 2016 Regular Park & Recreation Commission meeting minutes. Seconded by Ebert. Motion carried unanimously.

### **CHAIRMAN'S REPORT:**

No Report.

### **VISITORS:**

Cheryl Welch -RDA

### **DIRECTOR REPORTS:**

#### **A. Parks:**

##### **1. Horn Park-Cheryl Welch –RDA**

Cheryl Welch discussed with the Commission that the RDA is looking at connecting the Friendship Trail through the City of Brillion to Manitowoc County. The RDA would like to see 2 or 3 tent campsites in Horn Park for hikers or bikers.

Cheryl also invited the Commission to attend the Vision Report for Downtown on September 8<sup>th</sup>.

##### **2. HS Community Service Day**

The HS Football team held their annual Community Service Day, they painted and stained picnic tables at Peters Park, spread a semi load of wood chips at Peters Park and picked weeds at Heritage Park. They also helped DPW with the removal of bridge from the creek.

#### **B. Community Center:**

##### **1. Facility Report:**

The Commission reviewed the monthly usage comparison for August 2016 and the numbers are up from 2015.

##### **2. Rental Fee/Hours:**

Marx distributed ideas for a new Private Party Package fee structure. The old way was by the hour and had a fee for cleaning and an additional fee for after mid-night. The new package would be a flat fee of \$450.00 for a 6-10 hour party. All parties will now end at mid-night. The Commission after discussion decided to implement the new fee structure as of October 1, 2016.

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### **3. 2017 Budget Review:**

The Commission looked at the Capital and Reserve budget for 2017. They discussed the locker room benches and would like purchase them now if the truck reserve money can be used. Marx will discuss that issue with the City Administrator and get quotes on benches.

### **C. Aquatics:**

#### **1. Patron Comparison:**

The Commission reviewed the monthly pool usage numbers.

#### **2. Lesson Fees:**

The Commission discussed the present rates and how to make them more appealing to the customer. They will look at this again at the October meeting and try to have something in place by December/January for when the 2017 swim lesson registration starts.

#### **3. Wall Tile Removal-Splash Pad Project:**

The Optimist asked that the Commission be informed about the tile removal on the north wall of the pool for the mural to be painted, which is part of the Splash Pad Project. The Commission has no problem with the tiles being removed. Ebert is to look at the columns on the north side of the pool to see if they can be removed so the mural could be painted on an entire flat surface.

#### **4. Chair Lift:**

Marx brought to the Commission a concern that there isn't a chair lift. After a brief discussion followed.

**Motion** - Behnke moved that we purchase a lift from Valley Aquatics for \$4,178.00. Seconded by Rajkovich. The lift is battery operated and not a water pressure system so there won't be a garden hose running across the pool deck. There is about \$2,800 in reserves for a chairlift and the rest will need to come out of another area. Motion carried unanimously.

### **D. Recreation:**

Nothing

### **OLD BUSINESS:**

### **NEW BUSINESS:**

- The Commission looked at a carpet sample idea for the BCC.
- Marx mentioned a replacement deck for the playground equipment at Peters Park was purchase for \$1400.00 out of reserves.

Next month's meeting will be on Wed. October 5, 2016 at 4:00 PM.

### **ADJOURNMENT:**

**Motion** – Behnke moved to adjourn. Seconded by Rajkovich. Motion carried. The meeting adjourned at 5:20 PM.

Dawn Dietrich

Ann Marx