

**BRILLION PUBLIC LIBRARY BOARD**  
**Brillion Public Library 10:00 A.M.**  
**July 20, 2016**

**CALL TO ORDER:**

Dominick Madison called the meeting to order at 10 a.m.

**ROLL CALL:**

Present were: Dean Wallace, Betty Nies, Lyle Ott, Dominick Madison and Linda Deiter. Also present was Library Director Chris Moede Absent: Marc Axelrod, Jeff Vande Hey, Tammy Fischer and Nancy Zimpel.

**PLEDGE OF ALLEGIANCE:**

The Pledge of Allegiance was recited by the group.

**APPROVAL OF AGENDA:**

**Motion:** Lyle Ott moved to approve the agenda as printed. Seconded by Betty Nies. Motion carried.

**APPROVAL OF MINUTES- June 15, 2016**

**Motion:** Lyle Ott moved to approve the minutes of the June 15, 2016, Library Board Meeting as printed and circulated. Seconded by Linda Deiter. Motion carried.

**COMMUNICATIONS:**

None

**LIBRARY DIRECTOR'S REPORT:**

**Circulation:** Overdrive use continues to be higher this year while the other areas are slightly down from last year. Sixty-four new card holders were added in June.

**Financial:**

**Motion:** Betty Nies moved to accept the Financial Report as printed and circulated with additional bills for Cintas, Wisconsin Public Service and CellCom. Also a bill of \$950.00 from DRS Sound Inc. to be paid from the Chester Tamm fund. Seconded by Linda Deiter. Motion carried.

**c. Library Happenings:** The mindfulness program for teens scheduled for July 19<sup>th</sup> was cancelled due to insufficient interest.

The Library is participating in the Weight of the Valley fitness challenge by sponsoring a Nature Center walk every Thursday at the Nature Center.

A quilt square painted on a 4 feet by 4 feet plywood square was made by the Quilt Angels Club and given to the Library for display.

An update of the 2016 Library goals and objectives was sent to Board members.

**Automation/Technology:****Shared System/LARS:**

The Manitowoc County Library Director has resigned due to work related issues. The collections development group plans to meet more often.

**Technology Plan**

The new technology plan which was sent to all board members was discussed.

**Motion:** Lyle Ott moved to adopt the technology plan as printed and circulated. Seconded by Linda Deiter. Motion carried.

**Technology updates:**

The MCLS automated card catalog Sirsi upgrade was done on July 11<sup>th</sup>.

The Library held 2 eBook classes with 6 people attending. Two computer classes were held with 3 persons in attendance.

**Buildings and Grounds Maintenance****Any Building and grounds issues**

The Library telephones were switched to Charter on July 6<sup>th</sup>. The elevator telephone had problems and needed to be reprogrammed by Otis Elevator.

The Solar light for the flag pole has been received and installed. The Library Friends are paying for the light.

**Library programs****Library Friends**

Friends will provide judge for talent show and snacks for Day Camp .

**Summer Reading Program**

Persons signing up for summer reading programs is about 83 behind all of last year, but more are still signing up for programs planned for this summer.

Family program have had lower attendance.

**Francis Kipp Creativity Project**

The \$500.00 donation received from Lee Fennadall is to be used for the Francis Kipp Creativity Project. Children will have an opportunity to take a class to learn drawing, painting or digital photography.

**Motion:** Lyle Ott moved to accept the donation from the Francis Kipp Creativity Project. Seconded by Linda Deiter. Motion carried.

**Ongoing program updates**

A party for participants in the 1,000 books program will be held Thursday, July 21<sup>st</sup>.

Frenchy Corbeille, a local author, will give a presentation on Tuesday, July 26 at 2:30 p.m.

**Manitowoc-Calumet Library System**

Webinars planned for August 7-26 will provide an opportunity for Library staff and board members to learn about the latest in library services and programs.

**Election of Officers**

**Nominated Marc Axelrod for Library Board President.**

**Motion:** Linda Deiter moved to close nominations and cast a unanimous ballot for Marc Axelrod as Library Board President. Seconded by Betty Nies. Motion carried.

**Nominated Dominick Madison for Library Board Vice-President.**

**Motion:** Linda Deiter moved to close nominations and cast a unanimous ballot for Dominick Madison as Library Board Vice-President. Seconded by Betty Nies. Motion carried.

**Nominated Tammy Fischer for Library Board Secretary.**

**Motion:** Linda Deiter moved to close nominations and cast a unanimous ballot for Tammy Fischer as Library Board Secretary. Seconded by Betty Nies. Motion carried.

**NEW BUSINESS**

None

**PRESIDENT**

None

**CITIZEN INPUT**

None

**SET NEXT MEETING DATE**

The next Brillion Public Library Board Meeting will be held on August 17, 2016 at 10:00 a.m.

**ADJOURNMENT:**

**Motion:** Betty Nies moved to adjourn the meeting. Seconded by Linda Deiter. Motion carried. The meeting adjourned at 10:24 a.m.

Dean Wallace, Secretary pro tem