

BRILLION PUBLIC LIBRARY BOARD
Brillion Public Library 10:00 A.M.
June 15, 2016

CALL TO ORDER:

Dominick Madison, Acting Chair called the meeting to order at 10:00 AM.

ROLL CALL:

Present were: Dominick Madison, Dean Wallace, Betty Nies (arrived at 10:06), Lyle Ott, Tammy Fischer, Linda Deiter, and Nancy Zimpel. Also present was Library Director Chris Moede Absent: Mark Axelrod and Jeff Vande Hey

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was recited by the group.

APPROVAL OF AGENDA:

Motion: Lyle Ott moved to approve the agenda as printed. Seconded by Nancy Zimpel. Motion carried.

APPROVAL OF MINUTES- May 17, 2016

Motion – Dean Wallace moved to approve the minutes of the May 17, 2016, Library Board Meeting as printed and circulated. Seconded by Linda Deiter. Motion carried.

COMMUNICATIONS:

A \$500 check was received from Lee Fennadall (from the “Francis Creativity Project”). He has requested that the funds be used for a creative project aimed at young children.

LIBRARY DIRECTOR’S REPORT:

Circulation: Overdrive use is above last year at this time, the other areas are slightly down from a year ago.

Financial:

Motion – Lyle Ott **moved** to accept the Financial Report as printed and circulated with three additional bills for Cintas, Hardware Plus and Wisconsin Public Service. Seconded by Nancy Zimpel. Motion carried.

c. Library Happenings:

Chris was notified that Erate wasn’t listed correctly on the annual report. Chris reported that this change was made to list it under “Federal”.

The Library participated in Senior Fest.

The Quilt Project will be done locally and displayed at the Library in July.

Automation/Technology:**Shared System/LARS:**

The Wi-Fi Policy is now in effect.

The LARS meeting will be held in July.

There will be a Collection Development meeting this Friday.

Technology Plan

Chris is working on this Plan. She discussed with the Board her needs and problem items along with future concerns.

RFID (self-check out) is estimated to cost \$16,862.00

On July 5th the telephone service will be switched to Charter (from Cellcom). This is thru the System, so they will pay for some of the cost. Due to this, there will be no Erate for year 2016-17.

Technology updates:

NA

Buildings and Grounds Maintenance**Any Building and grounds issues**

The new Sound System is complete and connected to the Hearing Loop. It is working well.

DPW is working on the list given to them by the Library Building and Grounds Committee.

Library programs**Library Friends**

The Friends Group made over \$200 on the Book Sale.

Summer Reading Program

The program is going well and is very busy. 272 signed up so far. The first program was held at Brillion Fest. A Day Camp is being planned. EdVest is sponsoring a \$100 Gift to and EdVest account.

Ongoing program updates

July 19th at 1:30 there will be a “Mindfulness” program. Paula Heller will conduct the program.

July 26th at 2:30 local author Frenchy Corbeille will give a talk.

Manitowoc-Calumet Library System

The application process for the “Reach Out and Read” program by Bellin is slow due to personnel shortage on their end.

The Library System was approached by the Nicolet Library System about shared deliveries.

The System gave our Library 10 storage tubs to use for storage.

Fair Labor Standards Act

This new law goes into effect December 1, 2016. The Board discussed its effect on the Library.

The City is looking into this as well and will make a recommendation. The Library Board

agreed to continue this discussion at the time.

NEW BUSINESS

NA

PRESIDENT

NA

CITIZEN INPUT

NA

SET NEXT MEETING DATE

The next Brillion Public Library Board Meeting will be held on July 20, 2016 at 10:00 a.m.

ADJOURNMENT:

Motion – Betty Nies moved to adjourn the meeting. Seconded by Linda Deiter. Motion carried.
The meeting adjourned at 10:49 AM.

Tammy P. Fischer, Secretary