

**BRILLION PUBLIC LIBRARY BOARD**  
**Brillion Public Library 10:00 A.M.**  
**March 16, 2016**

**CALL TO ORDER:**

Mark Axelrod called the meeting to order at 10:02 AM

**ROLL CALL:**

Present were: Chair Marc Axelrod, Dean Wallace, Tammy Fischer, Dominick Madison and Linda Deiter. Also present was Library Director Chris Moede Absent: Jeff Vande Hey, Betty Nies, Lyle Ott and Nancy Zimpel.

**PLEDGE OF ALLEGIANCE:**

The Pledge of Allegiance was recited by the group.

**APPROVAL OF AGENDA:**

**Motion:** Dean Wallace moved to approve the agenda as printed. Seconded by Linda Deiter Motion carried.

**APPROVAL OF MINUTES- February 17, 2016**

**Motion – Linda Deiter moved** to approve the minutes of the February 17, 2016, Library Board Meeting as printed and circulated. Seconded by Dean Wallace. Motion carried.

**COMMUNICATIONS:**

Calumet County aid in the amount of \$46,792.00 has been received.

Brown County reimbursement's in the amount of \$2,465.00 has been received. (This is the first time we have been paid for reimbursement amounts billed to Brown County)

**LIBRARY DIRECTOR'S REPORT:**

**Circulation:**

Program attendance is up from last year, all other items are down.

**Financial:**

**Motion – Linda Deiter moved** to accept the Financial Report as printed and circulated with 4 additional bills with a total amount of \$1,238.73. Seconded by Dean Wallace. Motion carried.

**c. Library Happenings:**

The Estate Planning Program has about 20 people in attendance.

**Automation/Technology:**

**Shared System/LARS:**

LARS group meeting Friday March 18<sup>th</sup>. We are not yet completely separated from the WIS Board – our email address may change. A couple of outages occurred with the lines from inside the building, so it was NOT a Charter issue.

The Collection Development Group met in Manitowoc – topic was Scandinavian mysteries.

### **Technology Plan**

It is the goal to get this updated this year. Chris asked everyone to think about what we want to see happen with technology in the upcoming years. Droid and robots were discussed, along with self-checkout. The possibility of having a monitor in the Library for weather and announcements. Making the e-reader process as easy as possible is another suggestion. Offering STEM and STEAM was also discussed.

### **Technology updates:**

Margie worked on our public computers. One is almost at the end of its useful life. Windows 10 may be an option as Sirsi Dynix says it seems to be working well now.

### **Buildings and Grounds Maintenance**

#### **Any Building and grounds issues**

Mr. Davis from Reedsville donated a shelf for the puzzles in the entryway.  
Audio cassettes were moved.  
Cintas update – we are under contract with them until March 2017.

### **Library programs**

#### **Library Friends**

They have a meeting scheduled for after Easter.  
They will do the Book Fair in June with help from the PUSH Group.  
April 12<sup>th</sup> is the Open House for National Library Week. The Friends Group will provide refreshments.

#### **Summer Reading Program**

\$700 was received from the Brillion Optimist Club.  
\$100 in Gift Cards were received from Kwik Trip

#### **Ongoing program updates**

The Library will show “Shaun the Sheep” the Monday after Easter (no school)

### **Manitowoc-Calumet Library System**

LSTA Grant programs will be:  
Hearing loops in meeting rooms  
Hispanic planning grant (to look at needs)  
Technology (catalog for System)

### **Library Director Evaluation**

Completed per Nick Madison

### **NEW BUSINESS**

NA

**PRESIDENT**

NA

**CITIZEN INPUT**

NA

**SET NEXT MEETING DATE**

The next Brillion Public Library Board Meeting will be held on April 20, 2016 at 10:00 a.m.

**ADJOURNMENT:**

**Motion** – Linda Deiter moved to adjourn the meeting. Seconded by Dean Wallace. Motion carried. The meeting adjourned at 10:35 AM

Tammy P. Fischer, Secretary