

BRILLION PUBLIC LIBRARY BOARD
Brillion Public Library 10:00 A.M.
May 18, 2016

CALL TO ORDER:

Mark Axelrod called the meeting to order at 10:05 AM

ROLL CALL:

Present were: Chair Marc Axelrod, Jeff Vande Hey, Dean Wallace, Betty Nies, Lyle Ott, Tammy Fischer, Dominick Madison, Linda Deiter, and Nancy Zimpel. Also present was Library Director Chris Moede Absent: NA

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was recited by the group.

APPROVAL OF AGENDA:

Motion: Dean Wallace moved to amended approve the agenda as printed. Seconded by Lyle Ott. Motion carried.

APPROVAL OF MINUTES- April 20, 2016

Motion – Nancy Zimpel moved to approve the minutes of the April 20, 2016, Library Board Meeting as printed and circulated. Seconded by Linda Deiter. Motion carried.

COMMUNICATIONS:

Nothing to report

LIBRARY DIRECTOR’S REPORT:

Circulation:

Better than 1 year ago at this time. April was a good month. AV is down. Overdrive is up.

Financial:

Motion – Dean Wallace moved to accept the Financial Report as printed and circulated with additional bills for Cintas. Seconded by Lyle Ott. Motion carried.

c. Library Happenings:

Senior Fest will be held June 9th at the Chilton High School.

The “Home Alone” Program was cancelled because there were no registrations. They may try this program again.

Automation/Technology:

Shared System/LARS:

Propay (Online payment program) update. The Library that receives the payment gets to keep these funds.

Tweaks are being made to the delivery system.

Brown County has requested to be given a more detailed report of patrons. Still discussing if we can accommodate.

There were some email issues with the network switch, but it is working fine now.

WiFi acceptable use policy

Motion: Betty Nies moved to approve having the policy placed on WiFi network. Seconded by Jeff Vande Hey. Motion carried.

Technology Plan

Hot Spots being checked into as a “checkout” item for patrons.

Technology updates:

Nothing new to report

Buildings and Grounds Maintenance

Basement Sound System

The Hearing Loop was installed by Loop Solutions. They gave a quote on installation of a sound system for the basement.

Motion: Dean Wallace moved to approve having a sound system placed in the basement at a cost not to exceed \$1,000 with the funds being taken from the Chester Tamm funds. Seconded by Dominick Madison. Motion carried.

Any Building and grounds issues

The Walk through was done this morning. Mostly cosmetic issues were noted.

Items to add to the Wish List include benches or picnic table for tree area north of Library.

Library programs

Library Friends

They are gearing up for the Book Sale. The PUSH Group will again assist with set up and take down.

They contributed \$300 for the Summer Reading Program.

Summer Reading Program

Brochures are prepared.

Chris has started school visits to promote the Summer Reading Program.

There will again be a Scavenger Hunt to promote the Summer Reading Program.

Website catch words will be another promotional tool.

Ongoing program updates

The last Home School Program will be May 19th.

Manitowoc-Calumet Library System

The Annual County Meetings went well. Our Library will be getting more money overall next year.

Chris participated in the Job Hunters webinar. A template will be made for all Libraries to link to.

Trustee Training Week is August 22-26th. Chris will send out the link for the list of webinars that will be available.

Manitowoc Public Library wants to work on improving Collection Development and is asking for suggestions.

WAPL Conference Report

This Conference was held May 12 and 13th in Oshkosh. Chris reported that it was a very good conference. Some topics include: “Human Centered Design” to get feedback from patrons, allowing Minecraft use in Libraries, ways to better publicize Libraries, “How To” festivals, poster graphics and summer reading ideas.

NEW BUSINESS

NA

PRESIDENT

NA

CITIZEN INPUT

NA

SET NEXT MEETING DATE

The next Brillion Public Library Board Meeting will be held on June 15, 2016 at 10:00 a.m.

ADJOURNMENT:

Motion – Betty Nies moved to adjourn the meeting. Seconded by Linda Deiter. Motion carried. The meeting adjourned at 10:37 AM.

Tammy Fischer, Secretary