

(Approved)

**REDEVELOPMENT AUTHORITY COMMISSION
Minutes**

May 19, 2016

Brillion City Hall

6:30 PM

1. Call to Order: Wenzel called meeting to order at 7:40 pm by Beth Wenzel.

Roll Call: Present were Beth Wenzel, Kim Buboltz, Matthew Bennet, Alderperson Mel Edinger, and Community Dev. Director/RDA Coordinator Cheryl Welch. Absent: Alderperson Bob Brick, Ralph Rice, and Jerome Popp

2. Approval of the Agenda:

MOTION – Bennett moved to approve the agenda with Approval of Minutes change from March 10, 2016 to April 26, 2016. Seconded by Edinger. Motion carried unanimously.

3. Approval of Minutes: April 26, 2016 of Redevelopment Authority Meeting

Motion - Buboltz moved to approve the April 26, 2016 Redevelopment Authority Meeting minutes. Seconded by Edinger. Motion carried.

4. Report on Budget: Tabled until May 9, 2016 meeting.

5. Old Business:

A. Continue Downtown Development Dialogue:

CDBG Grant Proposal Plan: Welch reported that the City would not be going for the CDBG grant this year due to some additional work that will need to be done on recruiting developers and investors in the site. Welch reported there was some additional considerations and discussion going on around opportunities for the HUB but at this time they are preliminary and would need further research and considerations.

Motion – Bennett moved to hold on the CDBG grant application and for Welch to continue to work on future opportunities for grant applications. Seconded by Edinger. Motion carried.

B. Trail Development:

Discussion related to the direction and opportunity of putting a trail through Brillion from the Friendship Trail to Horn Park. It was discussed that the trail would go along City streets until it meets up to the Ariens' railroad bed that Dan Ariens had agreed to allow for use with the trail. Details will have to be further developed with Ariens once the aspects of the trail are determined. The goal is to create a Trail Committee that will help with the economic development of the City. The Calumet County and Manitowoc County Economic Development partners need to be engaged as well.

C. Hanging Flower Baskets Preparation for 2016:

Welch provided an update on the promotion for adopting baskets for 2016. Wenzel stated that Zande Press would be running some articles in the newspaper related to the Hanging Flower Basket Adoption process. Welch stated that the flowers should be up on poles by Memorial Day weekend.

(Approved)

D. Farmers Market:

A discussion around the Farmers' Market in the Downtown HUB location for the Summer and Fall of 2016. The Farmers' Market is for anyone who wants to come on Saturday morning and sell their produce, baked goods, etc. Wenzel provided some proofs for review for the advertisement that was approved at previous RDA meeting. The RDA members agreed to run a larger ad one time per month that Wenzel stated she would be responsible for any additional cost. The RDA members thanked Wenzel for doing this. The RDA will continue to work on the development and support of the Market in the downtown area.

E. Fall Festival 2016 Planning Review:

There was discussion on the Fall Festival 2016. A band has been identified and there will be sponsors sought to cover the cost of the band. Welch reported that the Fire Department will no longer be able to house the location for the band due to limited resources and locations to house the fire trucks. Also, continue to have a discussion around a Fall Run during the day of the Fall Festival. This run would be a joint effort between the RDA and the Brillion Chamber of Commerce. The RDA will ask to meet with the Chamber members over the next month or two to develop the plan for the Run and the marketing.

6. New Business:

No new business noted.

7. Future Agenda Items and Next Meeting Date:

1. Next Meeting Date is June 9, 2016
2. Hanging Flower Baskets.
3. Downtown Development and HUB.
4. Trails.
5. Fall Festival 2016 Event Planning.

ADJOURNMENT:

Motion –Edinger moved to adjourn the meeting. The meeting was adjourned at 8:20 PM.

Cheryl Welch
Community Development Director/RDA Coordinator