

(Approved)

PARK & RECREATION COMMISSION MINUTES

March 9, 2016

Brillion Community Center

4:00 PM

CALL TO ORDER: Al Ebert called the meeting to order at 4:12PM.

ROLL CALL: Present were Al Ebert, Joe Behnke, Dawn Dietrich, and Alderperson Bob Brick. Also present were City Administrator/Clerk-Treasurer Lori Gosz and Recreation Director/Aquatic Coordinator Ann Marx. Absent were Andy Geiger, Mark Rajkovich, Dennis Miller, and Mayor Gary Deiter.

APPROVAL OF THE AGENDA:

Motion – Behnke moved to approve the agenda. Seconded by Ebert. Motion carried unanimously.

APPROVAL OF MINUTES – FEBRUARY 4, 2016 REGULAR MEETING:

Motion – Brick moved to approve the February 4, 2016 Regular Park & Recreation Commission meeting minutes. Seconded by Dietrich. Motion carried unanimously.

CHAIRMAN'S REPORT:

No Report.

VISITORS:

William Wynen, Brillion ATV Club, was present to discuss the future of the ATV Park. The Club has worked with a DNR Grant dollars to create the park. Over the years, the Club's membership has declined and the Club may consider disbandment. He explained all the work done to the park and the requirements of the DNR.

He explained the ATV Club does have liability insurance paid through 2016 for Club members working on the Park, not for users of the Park.

The ATV Club would turn over all assets the Club has, which is \$1,582 in their checkbook, and other fixed assets. He explained the annual maintenance entails approximately one (1) hour of lawn mowing each week. The port-a-potty is owned by the Club and the cost is \$35 each time it is pumped. Trash can liners and toilet paper are replaced as needed. Trail maintenance is done as necessary to remove branches, etc.

Wynen stated he and Dave Reinke are willing to continue to donate their time to the maintenance at the Park if needed. He explained the Club has a donation box, \$5.00 per day per ATV. They collect donations for future park improvement needs.

Wynen explained the Brillion ATV Park is on the State of Wisconsin's Tourism Website and the Calumet County Tourism Guide.

Motion – Behnke moved to recommend to City Council to take over the maintenance and operations of the ATV Park and to accept all assets from the ATV Club. Seconded by Ebert. Motion carried.

DIRECTOR REPORTS:

A. Community Center:

1. Facility Report:

The Usage Comparison Report was reviewed by the Commission.

2. Landscaping/play equipment:

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Marx reported that as soon as it is dry out the DPW Staff will clean up the debris. She stated Dennis Miller suggested some simple landscaping. Discussion followed on options. Tables and planters were suggested. A walking path to the patio was also suggested.

Behnke suggested painting the electrical box and possibly screening it with shrubs. He suggested obtaining prices on a rod iron fence around the corner by the grate. Marx will obtain more pricing.

3. Boiler room/Chemical room:

No report.

B. Aquatics:

1. Patron Comparison:

The Patron Comparison Report was reviewed by the Commission.

2. Splash Pad Update:

No report.

C. Recreation:

1. Intern/Program Associate:

Marx reported she will be looking for a Summer Intern/Program Associate. She also suggested after school programs.

D. Parks:

1. Optimist Donation:

Marx reported the Brillion Optimist club is making a donation to Horn Park for picnic tables and one (1) garbage container.

OLD BUSINESS:

None.

NEW BUSINESS:

Marx reported the electric breaker box needs replacing. She is working with Krueger Electric on this.

ADJOURNMENT:

Motion – Dietrich moved to adjourn. Seconded by Brick. Motion carried. The meeting adjourned at 5:09 PM.

Lori Gosz
City Administrator/Clerk-Treasurer