

**BRILLION PUBLIC LIBRARY BOARD**  
**Brillion Public Library 10:00 A.M.**  
**February 17, 2016**

**CALL TO ORDER:**

Mark Axelrod called the meeting to order at 10:01 AM.

**ROLL CALL:**

Present were: Chair Marc Axelrod, Dean Wallace, Betty Nies, Lyle Ott, Tammy Fischer, Dominick Madison and Linda Deiter. Also present was Library Director Chris Moede  
Absent: Jeff Vande Hey and Nancy Zimpel.

**PLEDGE OF ALLEGIANCE:**

The Pledge of Allegiance was recited by the group.

**APPROVAL OF AGENDA:**

**Motion:** Lyle Ott moved to approve the agenda as printed. Seconded by Dean Wallace.  
Motion carried.

**APPROVAL OF MINUTES- January 20, 2016**

**Motion –** Lyle Ott moved to approve the minutes of the January 20, 2016, Library Board Meeting as printed and circulated. Seconded by Dean Wallace. Motion carried.

**COMMUNICATIONS:**

Manitowoc County Library Aid is \$57,024.00. \$10,000 of this will go into Reserves.  
Three newspaper subscriptions at the Library will see rate increases of \$1.00 per week for each of the Sunday editions.

**LIBRARY DIRECTOR'S REPORT:**

**Circulation:** Audio Visual and Juvenile check-outs are down, but Adult check-outs are up. The Flipster subscription is not being renewed.

**Financial:** Moede is checking when Cintas contract is up. We've experienced increases for supplies with Cintas.

**Motion –** Betty Nies moved to accept the Financial Report as printed and circulated with additional bill for Center Point Large Print \$1,324.08. Seconded by Linda Deiter. Motion carried.

**c. Library Happenings:** The Library Newsletter was sent to schools in the hopes of getting more promotion of the Library and its activities.  
Moede reported on the Wild Winter Webinar saying there were GREAT sessions on small Libraries, Library friends groups, homelessness, the rebirth of virtual reality, preparing for the

digital collapse, generational differences in the workplace, Teens/Tweens and hospitality in Libraries.

### **Automation/Technology:**

#### **Shared System/LARS:**

Next meeting is in March. Envisionware is up and working. People have adjusted.

Update on the “Love My Library” promotion for fines due to lost items: 2 patrons have paid for lost items at our Library and 2 patrons have paid her for lost items at other Libraries.

### **Computer/Internet Policy**

**Motion** – Dean Wallace moved to approve the changes in the computer/Internet policy as printed and circulated. Seconded by Linda Deiter. Motion carried.

### **Technology updates:**

The Library sold its 2 kindles for \$25 each.

The Launch Pads are circulating and are getting great response for the users.

The 3 ipads are here. We need the stand for the catalog before putting it out for use. The ipads will NOT be allowed to leave the Library building – they can only be used in the Library by Library patrons.

### **Buildings and Grounds Maintenance**

**Any Building and grounds issues NA**

### **Library programs**

#### **Library Friends**

The Friends group will discuss the possibility of handling the Open House for National Library Week in April.

### **Ongoing program updates**

“Monday Movies” will be shown when school is not in session. Feb 22 will be a showing of the Minion Movie. There will be a program for Dr. Seuss’s Birthday on March 2<sup>nd</sup>.

### **Manitowoc-Calumet Library System**

There wasn’t a quorum at the January System Board meeting.

### **Library Annual Report and Assurances**

**Motion** – Dean Wallace moved to accept the annual report and assurances and authorize the President to sign the report. Seconded by Lyle Ott. Motion carried.

### **Library Director Evaluation**

Nick Madison has many of the completed Evaluations. Please get the evaluation to Nick by the end of this week if you have not done so already.

**NEW BUSINESS**

NA

**PRESIDENT**

NA

**CITIZEN INPUT**

NA

**SET NEXT MEETING DATE**

The next Brillion Public Library Board Meeting will be held on March 16, 2016 at 10:00 a.m.

**ADJOURNMENT:**

**Motion** – Betty Nies moved to adjourn the meeting. Seconded by Linda Deiter. Motion carried. The meeting adjourned at 10:27 AM

Tammy Fischer, Secretary