

(Approved)

**PLAN COMMISSION
Minutes**

December 7, 2015

Brillion City Hall Conference Room

6:00 PM

CALL TO ORDER: Mayor Gary Deiter called the meeting to order at 6:02 P.M.

ROLL CALL: Present were Mayor Gary Deiter, Lonnie Puskala, Al Ebert, Zane Zander, Mike Buboltz, and Alderperson Crystal Fhlug. Also present were City Administrator/Clerk-Treasurer Lori Gosz, Community Development Director Cheryl Welch, and Building Inspector Mike Angoli. Absent was Gerald Sonnabend.

GUESTS:

None.

APPROVAL OF THE AGENDA:

Motion – Zander moved to approve the agenda. Seconded by Buboltz. Motion carried unanimously.

APPROVAL OF THE NOVEMBER 2, 2015 PLAN COMMISSION MEETING MINUTES AND THE NOVEMBER 23, 2015 SPECIAL PLAN COMMISSION MEETING MINUTES:

Motion – Zander moved to approve the November 2, 2015 Plan Commission Meeting minutes and the November 23, 2015 Special Plan Commission Meeting minutes. Seconded by Fhlug. Motion carried unanimously.

PARCEL ID#15851 WOLFSCHMIDT STREET:

Mayor Deiter explained the property owner would like to sell the parcel and would like to know if the City is interested in the parcel. Mayor Deiter stated the parcel is swamp land and the City would have no purpose or use for the land. It was the consensus of the Commission to notify the owner that the City is not interested in the parcel. Gosz will notify the property owner.

BRILLION HISTORICAL SOCIETY – BUILDING EXPANSION:

Angoli reported the Brillion Historical Society is beginning to work on their plans. Angoli is working with the land surveyor to divide the parcel out between the City and the adjacent property owner (Landoll).

ZONING CODE AMENDMENTS:

No report.

BUILDING INSPECTION REPORT:

Angoli reported on the following:

- The Middle School Project is approximately 90% complete. There is a small punch list of lighting issues that will be completed soon.
- Brillion Townhomes will be completed by the end of December and will be available for rent.
- The Ariens addition is complete. They will be submitting plans to begin work in May/June.
- PPI Project addition.

(Approved)

COMMUNITY DEVELOPMENT REPORT:

A. City Plan – Review Priorities for 2015-2017:

Welch reminded the Commission of the goals to be worked at the Plan Commission level so that these goals stay moving. She reported the Redevelopment Authority Commission will be meeting this week to discuss their goals for the Downtown.

Expansion of trails was briefly discussed. Welch pointed out there is interest in looking at ways to connect the City to the Brillion Nature Center. There are opportunities, but will need to be studied further.

Industrial development goal was discussed. Welch is working on getting Business Registration Forms out to the current business owners.

Mayor Deiter stated he will be discussing the trails system with the County Park Director. Welch stated after January 2016 there will be committees established to work with the assistance of East Central Wisconsin Regional Plan Commission on trails. Buboltz suggested working with the snow rider clubs to help develop trails.

B. Review the City Code as it Relates to Property in the Downtown District:

Welch and Angoli will review this after the Redevelopment Authority Commission meeting.

OLD BUSINESS:

A. Cottage Estates First Addition – Update:

No report.

B. Tesch Street Walkway Bridge – Update:

Mayor Deiter reported a quote from Lunda Construction was received in the amount of \$2,000 to remove the bridge. He reported he received a call from a property owner that is not happy with the City Council's decision to remove the bridge.

Discussion followed on options for a walkway from LaVesta Court to Fairway Drive.

NEW BUSINESS:

None.

ADJOURNMENT:

Motion – Zander moved to adjourn the meeting. Seconded by Buboltz. Motion carried unanimously. The meeting was adjourned at 6:35 pm.

Lori M. Gosz
City Administrator/Clerk-Treasurer