

**BRILLION PUBLIC LIBRARY BOARD**  
**Brillion Public Library 10:00 A.M.**  
**January 20, 2016**

**CALL TO ORDER:**

Tammy Fischer called the meeting to order at 10:01 a.m.

**ROLL CALL:**

Present were: Acting Chair Tammy Fischer, Dean Wallace, Lyle Ott and Nancy Zimpel. Also present was Library Director Chris Moede Absent: Chair Marc Axelrod, Jeff Vande Hey, Betty Nies, Dominick Madison and Linda Deiter.

**PLEDGE OF ALLEGIANCE:**

The Pledge of Allegiance was recited by the group.

**APPROVAL OF AGENDA:**

**Motion:** Lyle Ott moved to approve the agenda as printed. Seconded by Nancy Zimpel. Motion carried.

**APPROVAL OF MINUTES- December 16, 2015**

**Motion** – Nancy Zimpel moved to approve the minutes of the December 16, 2015, Library Board Meeting as printed and circulated. Seconded by Dean Wallace. Motion carried.

**COMMUNICATIONS:**

None

**LIBRARY DIRECTOR'S REPORT:**

**Circulation:** for 2015 was down from the previous year. This was also the trend for other MCLS libraries.

**Financial:**

**Motion** – Dean Wallace moved to accept the Financial Report as printed and circulated with additional bill from Center Point Large Print for \$10.00 and Tadych's Econo Foods for \$22.54. Seconded by Lyle Ott. Motion carried.

**c. Library Happenings:**

Attorney Greg Vanevenhoven from Davidson Law Office, Kaukauna, WI has offered to do a program on estate planning.

**Automation/Technology:**

**Shared System/LARS:** During the month of February, Library members who have items long overdue or lost will be able to clear their records by paying a fine of \$5.00 per lost item.

**Technology updates:**

All MCLS Libraries are now connected to Charter for internet services. Phone service will be changed to Charter in July. After Envisionware is connected next week, Library staff will be able to monitor how long patrons are using public computers and how many pages they are requesting to print. Each person will be limited to 3 hours per day for use of public computers. Three ipads have been purchased. Two ipads will be available for use in the Library. The 3<sup>rd</sup> will be set up as a Library catalog station. Five launchpads have been ordered. They will circulate for 1 week with no renewals to adults.

**Buildings and Grounds Maintenance****Any Building and grounds issues**

None

**Library programs**

**Library Friends** will meet on January 28.

**Ongoing program updates**

Munch-A-Movies are scheduled for Tuesdays at noon during February and March. Read-the-book – be the book was held at the Nature Center on Saturday, January 16 with 8 in attendance. The Milwaukee Bucks reading program for grades 1-8 started on January 18<sup>th</sup>. Children participating are required to read 250 pages to receive a free ticket to a Bucks game. One paid adult ticket is required for each free child's ticket for game attendance.

**Manitowoc-Calumet Library System**

MCLS Board will meet on January 27 in Manitowoc. Annual reports will be prepared by each MCLS Library. MCLS is hosting a TED (Technology, Entertainment and Design) web talk. The Wisconsin Division of Libraries has contracted WILS, a consulting firm for a 2-3 year study during which time they will investigate and recommend a plan for Library systems and their services.

**Library Goals Update**

All 2015 Library Goals have been accomplished. A copy of the 2016 Library Goals was mailed to all Board members.

**Library Director Evaluation**

A performance evaluation form was sent to all Board members. Please fill out the form and send it to Dominick Madison by February 1<sup>st</sup>.

**NEW BUSINESS**

None

**PRESIDENT**

None

**CITIZEN INPUT**

None

**SET NEXT MEETING DATE**

The next Brillion Public Library Board Meeting will be held on February 17, 2016 at 10:00 a.m.

**ADJOURNMENT:**

**Motion** – Nancy Zimpel moved to adjourn the meeting. Seconded by Lyle Ott. Motion carried. The meeting adjourned at 10:28 a.m.

Dean Wallace, Secretary pro tem