

Community Development 56701

Department: Community Development/Administration

Program Manager: Community Development Director/ Redevelopment Coordinator

General Program Description:

Purpose of Community Development:

To promote awareness of the City of Brillion; to assist the City Council and its committees in their efforts to promote planned growth and development of Brillion

Purpose of Redevelopment:

To prevent and eliminate blighting conditions within the City of Brillion which inhibit neighborhood reinvestment.

Staffing:

.80 PT – Community Development Director/Redevelopment Coordinator
.80 FTE

Functions & Responsibilities:

- Markets, plans, coordinates, and implements community economic development activities and programs for business/industrial expansion and retention.
- Prepares, monitors, and implements City's Smart Growth Comprehensive Plan.
- Research and stay abreast of development policies of other communities.
- Works with and helps coordinate annual promotional activities with community groups.
- Meets with and answers questions from the general public regarding community development and planning.
- Assist City Officials with the development and implementation of growth management, land use (short and long-range planning), economic development, or other plans and codes to meet the City's needs and any inter-governmental agreements or requirements.
- Work closely with the County and State Economic Development Specialists.
- Maintains inventory of available business/industrial sites.
- Provides staff support to various boards and commissions, including Plan Commission, Redevelopment Authority Commission as needed and assigned.
- Serves as Secretary/Ex-Officio non-voting member of the Redevelopment Authority Commission, as assigned.
- Develops quarterly City newsletter, news stories and promotional materials.
- Perform such other duties as may be directed by the Mayor, Common Council and City Administrator.

**City of Brillion
2016 Budget
General Fund Expenditures /Detail**

Account Description		2012 Actual	2013 Actual	2014 Actual	2015 Adopted	2015 6/30/2015	2015 Est. Year End	2016 Adopted
56701 - Community Development								
110	Salaries & Wages	\$ 22,706	\$ 17,480	\$ 22,310	\$ 25,459	\$ 11,736	\$ 23,107	\$ 28,000
150	Wisconsin Retirement	\$ -	\$ 1,094	\$ 1,559	\$ 1,731	\$ 870	\$ 1,617	\$ 1,848
151	Social Security	\$ 1,737	\$ 1,267	\$ 1,653	\$ 1,948	\$ 899	\$ 1,768	\$ 2,142
153	Health & Life Insurance	\$ 2,410	\$ 5,226	\$ 6,573	\$ 2,400	\$ 1,533	\$ 2,791	\$ 2,400
216	Professional Services - Other	\$ 445	\$ -	\$ -	\$ 500	\$ -	\$ -	\$ 500
220	Telephone-Internet	\$ -	\$ 76	\$ 630	\$ 650	\$ 315	\$ 574	\$ 600
311	Postage	\$ 220	\$ 207	\$ 125	\$ 100	\$ -	\$ -	\$ 200
312	Printing Notices, Etc.	\$ 5,700	\$ 4,378	\$ 4,890	\$ 6,000	\$ 934	\$ 4,800	\$ 6,000
313	Supplies, Fees & Expenses	\$ 420	\$ 185	\$ 553	\$ 250	\$ 365	\$ 664	\$ 700
320	Publications & Subscriptions	\$ 257	\$ 35	\$ -	\$ 100	\$ 20	\$ 36	\$ 100
321	Membership Dues	\$ 614	\$ 307	\$ 724	\$ 425	\$ 73	\$ 133	\$ 1,000
322	Education	\$ 20	\$ 529	\$ 338	\$ 450	\$ 465	\$ 847	\$ 2,000
328	Comm Dvlp. Promotions/Events	\$ 2,637	\$ 1,901	\$ 2,026	\$ 9,100	\$ -	\$ -	\$ 1,000
329	Tourism Expense - Room Tax (70%)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,000
330	Mileage	\$ 622	\$ 647	\$ 478	\$ 200	\$ 311	\$ 566	\$ 1,000
395	Memorial Day Activities	\$ 300	\$ 329	\$ 336	\$ 400	\$ -	\$ -	\$ 400
396	Holiday Lighting	\$ 562	\$ 1,002	\$ 245	\$ 250	\$ -	\$ -	\$ 250
721	Historical Society Donation	\$ 250	\$ 400	\$ -	\$ 400	\$ -	\$ -	\$ 400
725	Event Donations	\$ 800	\$ 800	\$ 800	\$ 800	\$ 800	\$ 1,456	\$ 2,000
727	Redevelopment Authority	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ 39,700	\$ 35,863	\$ 43,240	\$ 51,163	\$ 18,321	\$ 38,359	\$ 59,540

16.37%

Note: #312 - (City Directory & Resource Guide Updates, City Map, Newsletters)

#396 = \$250 holiday light bulb replacement

#725 = \$200 Optimist Parade, \$600 Saturday Activities

#216 - NSC Advertizing design expenses

56713 - Maps & Plats									
313	Supplies, Fees & Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Note: Calumet County Orthophotos