

Unapproved

**COMMITTEE OF THE WHOLE
MEETING
Minutes**

December 14, 2015

Brillion Community Center

6:00 PM

CALL TO ORDER:

Mayor Gary Deiter called the meeting to order at 6:00 PM.

ROLL CALL:

Present were Mayor Gary Deiter, Alderpersons Mel Edinger, Crystal Fhlug, Betty Nies, Wally Sonnabend, Larry Van Frachen, and Carrie Wenzel. Also present were City Administrator/Clerk-Treasurer Lori Gosz and Police Lieutenant Kirk Schend. Absent was Alderperson Robert Brick.

GUESTS:

Ron Wolf from McMahon and Andy Geiger.

APPROVAL OF THE AGENDA:

Motion – Van Frachen moved to approve the agenda. Seconded by Edinger. Call vote. Motion carried unanimously.

**APPROVAL OF MINUTES – COMMITTEE OF THE WHOLE MEETING OF
NOVEMBER 23, 2015:**

Motion – Sonnabend moved to approve the minutes of the November 23, 2015 Committee of the Whole. Seconded by Nies. Call vote. Motion carried unanimously.

CITIZEN INPUT:

None.

PROTECTIONS OF PERSONS & PROPERTY:

A. Ambulance Department:

1. Review of Monthly Reports:

Jansen reported there were 23 responses for the month of November of which 18 responses were in the City of Brillion, 4 responses were in the Town of Brillion, and 1 response in Chilton.

He reported on the Financials for November stating there was a shortfall of \$3,800. However, there is \$39,000 revenue over expenditures year to date.

2. Ambulance Service Agreement Between the City of Brillion and the Town of Woodville:

Gosz reported she, the Mayor, and David Rae from Gold Cross Ambulance attended the Town of Woodville Board meeting on December 2nd and proposed the Ambulance Service Agreement. She explained the Agreement is for \$1,000 for service from Brillion, however, after reviewing the calls for 2016 this amount will be renegotiated for 2017 based on the amount of actual calls to the Town of Woodville in 2016.

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Motion – Van Frachen moved to recommend to City Council the Ambulance Service Agreement Between the City of Brillion and the Town of Woodville. Seconded by Sonnabend. Motion carried.

B. Police Department:

1. Review of Monthly Report:

Schend reviewed the Monthly Police Department Report with the Committee. He reported there were multiple dog bites this last month. Citations were issued.

He reported in February there will be changes in DNR licensing and vehicle registrations with the State of Wisconsin.

Nies questioned if we need to be concerned with registered sex offenders. Schend stated there are none in the City at this time.

C. Fire Department:

1. Review of Monthly Report:

No report.

D. Municipal Court:

1. Review of Monthly Report:

The Monthly Reports was reviewed by the Committee.

CITY BUILDINGS AND GROUNDS:

A. N. Columbus Avenue Project – Curb/Gutter at 708 and 714 N. Columbus Avenue:

Van Frachen questioned why this was being discussed again. Gosz stated Alderperson Edinger received a phone call from one of the property owners and asked to place this on the agenda again. She stated the question from the property owner is “Why am I supposed to pay for curb and gutter that does not work?” Gosz asked the City Project Engineer Ron Wolf to provide his opinion on whether or not the curb and gutter works as it was designed. She stated Wolf’s opinion was provided to the Committee in their meeting packets.

Edinger questioned if the property owners were informed on how the project was designed. Wolf stated at the Special Assessment Public Hearing Meeting the discussion was focused more on the I/I work. There may not have been enough discussion on the north end of Columbus Avenue. Due to the project costs the cul de sac was designed as partial reconstruction with spot curb and gutter replacement. The cost to do a full reconstruction would triple the cost. Wolf stated in his opinion the work that was done was the best option based on the financial plan of the City. Discussion followed.

Wenzel stated she lives on Lee Avenue, which is one street over, and has the same situation. She stated unless we throw a lot of money on this it is the best that we could do.

Wolf pointed out that when he met with Gene Schmidt during the project, Schmidt didn’t want to have to pay for a full driveway apron. Wolf stated he would find it hard to believe Schmidt would agree to pay for the full cost for a perfect curb and gutter.

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Edinger asked if there is any out of the box solutions. Wolf stated because the area is so flat, there is little that can be done. Edinger asked if mini storm sewers in the area can be taped into. Wolf stated the cost would be expensive with little benefit.

Nies asked if we have done everything we can do. Wolf stated in his opinion, yes, without ripping everything out and starting over. The project is the best it can be.

Mayor Dieter suggested we either close the issue tonight or asked the City Council to propose something else.

Motion – Van Frachen moved to recommend to City Council that the N. Columbus Avenue Project is complete and nothing further will be done on it. Seconded by Wenzel. Roll call vote taken. 6 votes cast. 5 yes votes and 1 no vote cast by Nies. Motion carried.

B. First Amendment to Solid Waste and Recycling Collections Agreement Between the City of Brillion and Advanced Disposal Services Solid Waste Midwest, LLC:

Gosz explained with the changes in recycling collection a few of the 4-plex owners who previously had garbage carts would like to be allowed to have two (2) garbage barrels and two (2) recycling barrels per building. Gosz explained she discussed this with Advanced Disposal and came up with the following solution. All 4-plex or larger residential properties shall be considered a “Business Unit” and shall be limited to two (2) carts for garbage and recycling, and if they need more they will need to contract independently.

Andy Geiger, owner of a 4-plex on Grand Avenue, stated he wants to keep the City looking nice and dumpsters can become an eye sore. He stated this proposal will work for him. He asked if there is a Code on how long barrels can be left out. Gosz will check on this.

Motion – Edinger moved to recommend to City Council to approve the First Amendment to Solid Waste and Recycling Collection Agreement Between the City of Brillion and Advanced Disposal Services Solid Waste Midwest, LLC. Seconded by Wenzel. Motion carried.

C. Salt/Sand Containers on Sidewalks:

Motion – Van Frachen moved to recommend to City Council to not use salt/sand containers on sidewalks. Seconded by Edinger. Motion carried.

FINANCING & PURCHASING:

A. Review of Vouchers:

1. General Fund - \$75,011.72:

Motion – Van Frachen moved to recommend to City Council to approve the General Fund vouchers in the amount of \$75,011.72. Seconded by Wenzel. Call vote taken. Motion carried.

B. Reserves - \$46,651.25:

Gosz explained why the amount was revised.

Motion – Edinger moved to recommend to City Council to approve the Reserves Expenditure vouchers in the amount of \$46,651.25. Seconded by Van Frachen. Call vote taken. Motion carried.

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C. Contingency - \$416.60:

Motion – Sonnabend moved to recommend to City Council to approve the Contingency Expenditure voucher in the amount of \$416.60. Seconded by Edinger. Call vote taken. Motion carried.

D. TIF Expenditures - \$50,265.74:

Motion – Van Frachen moved to recommend to City Council to approve the TIF Expenditure vouchers in the amount of \$50,265.74. Seconded by Edinger. Call vote taken. Motion carried.

B. Review of License Applications:

None.

C. Review of Payroll:

Motion – Edinger moved to recommend to City Council to approve the November 27, 2015 and the December 11, 2015 Payrolls. Seconded by Sonnabend. Call vote. Motion carried unanimously.

PERSONNEL:

None.

OLD BUSINESS:

Edinger stated he received comments on the removal of the Tesch Street Bridge. He encouraged the Plan Commission to continue looking for other options.

NEW BUSINESS:

None.

ADJOURNMENT:

Motion – Van Frachen moved to adjourn. Seconded by Edinger. Call vote. Motion carried unanimously. The meeting adjourned at 6:44 pm.

Lori M. Gosz
City Administrator/Clerk-Treasurer