

(Approved)

PARK & RECREATION COMMISSION MINUTES

July 2, 2015

Heritage Park

4:00 PM

CALL TO ORDER: Al Ebert called the meeting to order at 4:03PM.

ROLL CALL: Present were Al Ebert, Andy Geiger, Dennis Miller, Joe Behnke, Dawn Dietrich, and Alderperson Bob Brick. Also present were City Administrator/Clerk-Treasurer Lori Gosz and Recreation Director/Aquatic Coordinator Ann Marx. Absent were Mark Rajkovich and Mayor Gary Deiter.

APPROVAL OF THE AGENDA:

Motion – Geiger moved to approve the agenda. Seconded by Behnke. Motion carried unanimously.

APPROVAL OF MINUTES – JUNE 4, 2015 REGULAR MEETING:

Motion – Miller moved to approve the June 4, 2015 Regular Park & Recreation Commission meeting minutes. Seconded by Ebert. Motion carried unanimously.

CHAIRMAN'S REPORT:

No Report.

VISITORS:

Summer Intern Chris Buboltz.

DIRECTOR REPORTS:

A. Community Center:

1. Facility Report:

The Facility Report was reviewed by the Commission.

Marx gave an update on the Pioneers staying at the Brillion Community Center on parade night.

2. Rental Fees:

Marx presented her proposal for Room Rental Fees. She explained she added a cleaning fee for the rentals longer than six (6) hours. She is proposing lowering the fee during hours of operation.

Motion – Miller moved to recommend to City Council the proposed Room Rental Fee Scheduled as presented. Seconded by Behnke. Motion carried.

3. 5 Year Capital Plan Projects:

Marx reviewed the 5 Year Capital Plan with the Commission. She reported that ACC gave a price list for HVAC replacements. This will help for future budgeting purposes.

A Roof Replacement Cost List was reviewed. This includes the parks. Miller pointed out there is a water issue between the concession stand and the bathroom building at Peters Park.

Miller asked the Commission to prioritize the items to add to the current list. This will be discussed further at the August meeting.

4. Wall:

Marx stated Mayor Deiter would like to see the wall come down. Marx stated she received the following prices to remove the wall:

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- Concrete Cutters - \$6,050.00
- Jon Kees - \$3,900.00 to take the entire wall down.
- Wes Kempen - \$2,000.00 to take the entire wall down.

Vande Hey Landscaping is working on a proposal to landscape after the wall is down. Greenleaf Landscaping is also working on a proposal.

Miller voiced concern to look this over thoroughly before taking action. He suggested having a plan in place to present publicly before proceeding. This will be discussed further at the August meeting.

B. Aquatics:

1. Patron Comparison:

The Patron Comparison Report was reviewed by the Commission.

C. Recreation:

1. Baseball Program – How Teams Are Put Together:

Marx reported she has been working with Chris Buboltz on how teams are drafted each year. A questionnaire will be sent to the coaches to gain their input as well.

Geiger suggested leaving it as is. Miller suggested meeting with the coaches before the draft then having a meeting with the coaches after the season so concerns are fresh in their minds.

D. Parks:

1. Gutters for Horn Park:

Ebert and Miller will obtain prices on this.

2. Bathrooms:

Painting of the floors in the park bathrooms was discussed. This will be placed on a Long Range Plan.

OLD BUSINESS:

None.

NEW BUSINESS:

Buboltz reported the garage door at Peters Park is not working well. Miller stated this needs to be adjusted properly.

ADJOURNMENT:

Motion – Ebert moved to adjourn. Seconded by Dietrich. Motion carried. The meeting adjourned at 4:50 PM.

Lori Gosz
City Administrator/Clerk-Treasurer