

Approved

**COMMITTEE OF THE WHOLE
MEETING
Minutes**

November 9, 2015

Brillion Community Center

6:00 PM

CALL TO ORDER:

Mayor Gary Deiter called the meeting to order at 6:00 PM.

ROLL CALL:

Present were Mayor Gary Deiter, Alderpersons Bob Brick, Mel Edinger, Crystal Fhlug, Betty Nies, Wally Sonnabend, Larry Van Frachen, and Carrie Wenzel. Also present was City Administrator/Clerk-Treasurer Lori Gosz

GUESTS:

David Rae and Troy Jansen from Gold Cross Ambulance Service.

APPROVAL OF THE AGENDA:

Motion – Nies moved to approve the agenda. Seconded by Sonnabend. Call vote. Motion carried unanimously.

APPROVAL OF MINUTES – COMMITTEE OF THE WHOLE MEETING OF OCTOBER 26, 2015:

Motion – Edinger moved to approve the minutes of the October 26, 2015 Committee of the Whole. Seconded by Brick. Call vote. Motion carried unanimously.

CITIZEN INPUT:

None.

PROTECTIONS OF PERSONS & PROPERTY:

A. Ambulance Department:

1. Review of Monthly Reports:

Jansen reported there were 35 calls in October. Jansen explained when the ambulance sits in Hilbert as a posting position the IT Tech is recording this as a run. This will be corrected to show just as a posting position. Rae explained this can be reported each month to show percentage of time posted.

Jansen explained the ambulance is working with the Brillion Fire Department on calls. This is important to monitor Fire Fighters to keep them checked out. He explained the ambulance will be working with the Fire Department on drills.

Rae reported on the Financial Report. Year to date revenue over expenditures is a positive \$43,040.59. This is because of added calls while posting.

2. Discuss Ambulance Service to the Town of Woodville:

Gosz reported Mark Fredrickson has been contacted by the Town of Woodville. The Town of Woodville received a bill for \$1,500 for three (3) calls to the Town of Woodville. The Town of

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Woodville is interested in paying a flat fee. Gosz stated she is concerned with offering something different with the Town of Brillion. They should be treated the same.

Rae reported Mark Fredrickson had discussions with the Town of Woodville. The Agreement would be with the City of Brillion not Gold Cross Ambulance. Rae suggested offering half of a subsidy for the first year and then the second year full subsidy. He stated the goal is to provide qualified ambulance service and patient care is first. Having a distant ambulance provide because of cost savings is against Gold Cross' mission.

Gosz will schedule a meeting with Rae, Fredrickson, Mayor Deiter, and the Town of Woodville Chairman to discuss options. Gosz will be attending the Town of Woodville Board meeting on December 2nd.

B. Police Department:

1. Review of Monthly Report:

Mignon reported the need to hire part time staff because of a planned medical leave of a full time Officer in 2016. She reported on the purchase of body cameras. Before body cameras are placed on Officers the question of storing data and open record law will be determined. The cameras are approximately \$300 each. This will be everyday equipment that each Officer will wear and be responsible for.

2. No Parking – W. Water Street:

Mayor Deiter suggested that parking on W. Water Street be reviewed. He explained with the former Trinity School no longer there parking should be allowed. Nies stated the street is narrow and this should be considered. Mignon suggested looking at the area and allow time limits for parking. She compared W. Water Street to Jackson Street. She will review and bring back to the December Committee of the Whole meeting.

C. Fire Department:

1. Review of Monthly Report:

No report.

D. Municipal Court:

1. Review of Monthly Report:

The Monthly Report was reviewed by the Committee.

CITY BUILDINGS AND GROUNDS:

A. Review of Monthly Report:

Gosz reported the last day of leaf collection will be Friday, November 13th. She also reported the Christmas decorations will be hung on Main Street on Friday, November 13th.

FINANCE AND PURCHASING:

No report.

PERSONNEL:

A. Closed Session per W.S.S. 19.85 (1) (c) (e):

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Motion – Edinger moved to go into Closed Session per W. S.S. 19.85 (1) (c) (e). Seconded by Van Frachen. Call vote. Motion carried unanimously.

The Committee of the Whole went into closed session at 6:42 pm.

B. Open Session:

Motion – Edinger moved to return to open session. Seconded by Van Frachen. Call vote. Motion carried unanimously.

The Committee of the Whole returned to open session at 7:15 pm.

C. Review of City Organizational Chart:

Edinger, Van Frachen, Mayor Deiter, and Gosz will review the City’s Organizational Chart and plan for change in 2016 for the 2017 Budget.

D. 2016 Employment Agreements:

Motion – Wenzel moved to recommend to City Council the 2016 Employment Agreements as presented. Seconded by Edinger. Call vote taken. Motion carried.

OLD BUSINESS:

Mayor Deiter reported the Plan Commission is recommending removing the Tesch Street Bridge. The cost to study repairs or replacement of the bridge will be \$15,000-\$20,000. This is just for the required studies and does not include construction costs.

NEW BUSINESS:

Van Frachen stated that Jean Van Frachen is willing to serve on the Brillion Housing Authority Board.

ADJOURNMENT:

Motion – Edinger moved to adjourn. Seconded by Sonnabend. Call vote. Motion carried unanimously. The meeting adjourned at 7:22 pm.

Lori M. Gosz
City Administrator/Clerk-Treasurer