

Approved

**COMMITTEE OF THE WHOLE
MEETING
Minutes**

September 28, 2015

Brillion Community Center

6:00 PM

CALL TO ORDER:

City Council President Mel Edinger called the meeting to order at 6:00 PM.

ROLL CALL:

Present were Alderpersons Bob Brick, Mel Edinger, Crystal Fhlug (arriving at 6:01 PM), Wally Sonnabend, Larry Van Frachen, and Carrie Wenzel. Also present were City Administrator/Clerk-Treasurer Lori Gosz, Community Development/Redevelopment Authority Cheryl Welch, Park & Recreation Director Ann Marx, and Police Chief JoAnn Mignon.

GUESTS:

Police Officer Ben Bastian, Police Lieutenant Kirk Schend, Police Officer T.J. Bastian, Dennis Miller, and Joe Behnke.

APPROVAL OF THE AGENDA:

Motion – Van Frachen moved to approve the agenda. Seconded by Sonnabend. Call vote. Motion carried unanimously.

**APPROVAL OF MINUTES – COMMITTEE OF THE WHOLE MEETING OF
SEPTEMBER 14, 2015:**

Motion – Sonnabend moved to approve the minutes of the September 14, 2015 Committee of the Whole. Seconded by Wenzel. Call vote. Motion carried unanimously.

CITIZEN INPUT:

None.

FINANCING & PURCHASING:

A. Review of Vouchers:

1. General Fund - \$96,763.75:

Motion – Van Frachen moved to recommend to City Council to approve the General Fund vouchers in the amount of \$96,763.75. Seconded by Wenzel. Call vote taken. Motion carried.

B. Reserves - \$2,594.21:

Motion – Brick moved to recommend to City Council to approve the Reserves Expenditure vouchers in the amount of \$2,594.21. Seconded by Wenzel. Call vote taken. Motion carried.

C. Contingency - \$0.00:

None.

D. TIF Expenditures - \$1,688.25:

Motion – Sonnabend moved to recommend to City Council to approve the TIF Expenditure vouchers in the amount of \$1,688.25. Seconded by Brick. Call vote taken. Motion carried.

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B. Review of License Applications:

1. Operator Licenses – New: Amber Nicole Butturini, A. Bryce Buboltz, Angela Schmidt, Melissa Van Heuklon:

2. Operator Licenses – Renewal: Dennis Miller:

3. Temporary Class “B” Picnic License: - New: Trinity Lutheran Church:

Motion – Van Frachen moved to recommend to City Council to collectively approve an Operator License to Amber Nicole Butturini, A. Bryce Buboltz, Angela Schmidt, Melissa Van Heuklon, and Dennis Miller. Also, a Temporary Class “B” Picnic License to Trinity Lutheran Church. Seconded by Wenzel. Call vote taken. Motion carried.

C. Review of Payroll:

Motion – Sonnabend moved to recommend to City Council to approve the September 4, 2015 and the September 18, 2015 Payrolls. Seconded by Van Frachen. Call vote taken. Motion carried unanimously.

D. Review of 2016 Budget:

1. Library Budget:

Gosz explained the Library’s operating budget increased by 2.42%. She explained the Library Board is requesting \$6,300 for Capital/Reserve items for 2016.

2. Brillion Community Center/Parks/Recreation/Aquatic Budgets:

Marx explained overall there is a 2.62% increasing in the operating budget. Edinger questioned the increase in the wages for DPW for the Parks. Marx explained DPW Staff is spending more time on Park maintenance.

Marx reviewed the proposed Capital/Reserve Budget which includes a 5-Year Plan for building and grounds maintenance needs.

3. Community Development/Redevelopment Authority Budget:

Welch reviewed the operating budget for Community Development. She explained she included an increase in wages for her replacement in 2016 from part-time to full time. She stated if you want to get a good individual you need to offer comparable wages/benefits.

Welch explained in 2015 that was the first full year of room tax revenue. The City can keep 30% and the other 70% is awarded for tourism projects.

Welch explained the Redevelopment Authority’s goals for downtown development. She included reconstruction of Main Street in the fifth year of the plan. This would cost one million dollars to complete. Hanging baskets would balance with revenue generated by donations. Signage for businesses was included. She also included downtown marketing and a Downtown Business Plan in the budget. She explained Capital Projects for Main Street Square including parking lot and cross walks. These are budgets for 2016. She recommended placing money in these areas to improve the downtown.

Approved

Edinger stated this is just the initial review. The 2016 Budget in its entirety will be reviewed at the October 12th Committee of the Whole meeting. Gosz stated the State imposed levy limits will dictate the budget amounts.

PROTECTION OF PERSONS & PROPERTY:

No report.

CITY BUILDINGS AND GROUNDS:

A. Advanced Disposal Services – Solid Waste and Recycling Agreement Amendment:

Motion – Wenzel moved to recommend to City Council to table the Solid Waste and Recycling Agreement Amendment with Advanced Disposal Services. Seconded by Sonnabend. Call vote. Motion carried unanimously.

PERSONNEL:

A. Consider Offering Uniform Dental Benefit – Wisconsin Group Health Insurance Program:

Edinger asked the Committee of the Whole to reconsider the motion made at the September 14, 2015 Committee of the Whole Meeting and to consider offering uniform dental benefits to City employees. He stated it was part of the benefit to employees, now being separated.

Gosz explained she was informed by Employee Trust Fund that the City Council must notify them by September 30th of the City's intent to offer dental benefits or not.

Wenzel questioned the difference in premium. Gosz explained there are currently 11 employees that are enrolled in the family health plan and 3 in the single health plan. The annual premium difference would be \$9,619.20 of which the City would pay 88%, which amounts to \$8,464.89. She explained the employees can opt out of the dental coverage and then the premium would be less.

Officer TJ Bastian spoke on behalf of the Police Union. It was explained that the dental coverage was always included in the health insurance plans through the State, now the State is separating the benefit out of the health plans.

Gosz reported the City's Policy and the Police Union Contract state the City shall pay 88% of the lowest qualified plan through the Wisconsin Employee Trust fund, which is Anthem Blue Northeast. The premium for Anthem Blue Northeast without dental is a 2.7% increase from 2015, with dental it is a 6% increase, which is what most health insurance plans are seeing for an increase.

It was stated that the local industries offer dental benefits to their employees. This is an important benefit to employees.

Motion – Wenzel moved to recommend to City Council to rescind the motion made at the September 14, 2015 Committee of the Whole meeting and to offer the Uniform Dental Benefit through the Wisconsin Group Health Insurance Program for 2016. Seconded by Fhlug. Call vote. Motion carried unanimously.

Approved

NEW BUSINESS:

None.

ADJOURNMENT:

Motion – Sonnabend moved to adjourn. Seconded by Brick. Call vote. Motion carried unanimously. The meeting adjourned at 6:29 pm.

Lori M. Gosz
City Administrator/Clerk-Treasurer