

BRILLION PUBLIC LIBRARY BOARD
Brillion Public Library 10:00 A.M.
August 19, 2015

CALL TO ORDER:

Marc Axelrod called the meeting to order at 10:03 AM.

ROLL CALL:

Present were: Chair Marc Axelrod, Dominick Madison, Jeff Vande Hey, Dean Wallace and Lyle Ott. Also present was Library Director Chris Moede Absent: Tammy Fischer, Linda Deiter, Betty Nies and Nancy Zimpel.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was recited by the group.

APPROVAL OF AGENDA:

Motion: Lyle Ott moved to approve the agenda as printed. Seconded by Jeff Vande Hey. Motion carried.

APPROVAL OF MINUTES: July 22, 2015

Motion: Jeff Vande Hey moved to approve the minutes of the July 22, 2015 Library Board Meeting as printed and circulated. Seconded by Lyle Ott. Motion carried.

COMMUNICATIONS:

Chris Moede read a letter from author Helen Sciezka who expressed her thanks for the opportunity to speak to a group of 16 people about her book.

LIBRARY DIRECTOR'S REPORT:

Circulation: Total circulation for July 2015 was slightly higher than for July 2014.

Financial: Additional bills for the month of July are \$31.50 for Charter phone service. \$1,460 was paid to Kees Masonry Solutions, which was covered by an insurance payment the Library received.

Motion: Jeff Vande Hey moved to accept the Financial Report as printed and circulated with additional bill for Charter. Seconded by Lyle Ott. Motion carried.

c. Library Happenings:

Chris shared information she received on the County Quilt project and a brochure on a webinar for trustees.

Automation/Technology:

Shared System/LARS:

The Library received a Windows 7 computer which will be checked for compatibility with our network. MCLS found that developing a CAN to expand the network bandwidth would be more expensive than going with ESLS. Other options to explore are going with Charter or other local Internet providers.

Motion: Lyle Ott moved to recommend MCLS explore the use of Charter for Internet services at the Brillion Library and split from ESLS. Seconded by Dominick Madison. Motion carried.

Enterprise The other 3 small Libraries in MCLS will be adding Envisionware software to monitor patron time of use of computers and printing. The initial cost for Brillion Library would be \$1,633.50 and an annual fee of \$235.00 after that.

Motion: Jeff Vande Hey moved to have the Brillion Library participate in the Enterprise software offered by MCLS. Seconded by Lyle Ott. Motion carried.

CANS If a Communications Area Network existed, the Brillion Library could partner with local computer users to share costs. The CAN could even provide City wide Wi-Fi. The question is who should initiate an informational meeting. Chris plans on attending a meeting on CANS that the Chilton Library is holding.

Technology updates: None

Buildings and Grounds Maintenance

Capital Plan: The Capital Plan as sent to the Board members was discussed. The Library needs to continue to upgrade and replace computers and other equipment as the need arises. The fence around the air conditioner needs to be replaced as included in the capital plan. The plan provides for the lease of a color copier and replacement of some Library furniture.

Any Building and grounds issues: The Public Works Department has planted new shrubs around the outside of the Library where the old ones were removed. The brick column in the parking lot entryway has been repaired.

Library programs

Library Friends The Library Friends paid the expenses for Day Camp which was attended and enjoyed by 17 children.

1000 books

120 have signed up.

Summer Reading

As of July 27th there were 458 signed up, which is 10 more than last year. Reading was up in the Read-to-Me program which ended on Aug. 11. The Brillion News chronicled the Talent Contest. The Day Camp had programs and activities provided by the Police Department, Fire Department, County 4-H, and American Legion with veteran Al Buboltz.

Ongoing program updates

Jim Stanelle will be presenting an interesting genealogy program in the downstairs meeting room on Tuesday, September 2nd at 1:30 PM. For a more complete list of Library happenings, refer to the August-September list which was emailed to Board members.

Manitowoc-Calumet Library System

MCLS will apply for 3 LSTA grants. One grant would install hearing loops in our meeting room. The second would be a planning grant for services to the Hispanic community, and the third grant would provide for internet access.

The System Services Improvement Committee released their recommendations on issues and needs in the MCLS. MCLS and MPL were given the opportunity to respond and although their responses did not always hit the issues, communication seems to be improving. Margie is providing good technology services to MCLS members.

Library Budget

The budget is due to the City by August 27th. Limits were given on increases for various budget items: staff pay not to exceed 2%; utilities 5% and health insurance 9%.

Goals 2016

The Goals 2016 were discussed. Chris said that there is no longer a demand for VHS tapes and that these will be discarded. She also commented that the Board would be involved in developing a long range plan for technology.

Motion: Lyle Ott moved to approve the submitted goals for 2016. Seconded by Jeff Vande Hey. Motion carried.

NEW BUSINESS

None

PRESIDENT

No Report

CITIZEN INPUT

None

SET NEXT MEETING DATE

The next Brillion Public Library Board Meeting will be held on September 16, 2015 at 10:00 a.m. in the library meeting room.

ADJOURNMENT:

Motion: Jeff Vande Hey moved to adjourn the meeting. Seconded by Dominick Madison. Motion carried. The meeting adjourned at 10:23 AM.

Dean Wallace, Secretary pro tem