

Approved

**COMMITTEE OF THE WHOLE
MEETING
Minutes**

August 24, 2015

Brillion Community Center

6:00 PM

CALL TO ORDER:

Mayor Gary Deiter called the meeting to order at 6:00 PM.

ROLL CALL:

Present were Mayor Gary Deiter, Alderpersons Bob Brick, Mel Edinger, Betty Nies (arriving at 6:01 PM), Wally Sonnabend, Larry Van Frachen, and Carrie Wenzel. Also present were City Administrator/Clerk-Treasurer Lori Gosz and Police Lieutenant Kirk Schend.

GUESTS:

None.

APPROVAL OF THE AGENDA:

Motion – Edinger moved to approve the agenda. Seconded by Sonnabend. Call vote. Motion carried unanimously.

**APPROVAL OF MINUTES – COMMITTEE OF THE WHOLE MEETING OF
AUGUST 10, 2015:**

Motion – Sonnabend moved to approve the minutes of the August 10, 2015 Committee of the Whole. Seconded by Brick. Call vote. Motion carried unanimously.

CITIZEN INPUT:

None.

FINANCING & PURCHASING:

A. Review of Vouchers:

1. General Fund - \$88,925.00:

Motion – Edinger moved to recommend to City Council to approve the General Fund vouchers in the amount of \$88,925.00. Seconded by Wenzel. Call vote taken. Motion carried.

B. Reserves - \$116,249.16:

Motion – Brick moved to recommend to City Council to approve the Reserves Expenditure vouchers in the amount of \$116,249.16. Seconded by Wenzel. Call vote taken. Motion carried.

C. Contingency - \$102,781.80:

Motion – Wenzel moved to recommend to City Council to approve the Contingency Expenditure vouchers in the amount of \$102,781.80. Seconded by Brick.

Gosz reported the SRTS Grant Project is near completion. She explained the contractor needs to complete items on a “punch list”. Once that list is completed the grant will be closed out.

Call vote taken. Motion carried.

Approved

D. TIF Expenditures - \$39,602.50:

Motion – Brick moved to recommend to City Council to approve the TIF Expenditure vouchers in the amount of \$39,602.50. Seconded by Edinger. Call vote taken. Motion carried.

B. Review of License Applications:

1. Operator Licenses – New: Ashley Cole:

Motion – Edinger moved to recommend to City Council to approve an Operator License to Ashley Cole. Seconded by Brick. Call vote taken. Motion carried.

2. Class “A” Liquor (Cider Only) License: Kwik Trip, Inc for Kwik Trip #807:

Motion – Edinger moved to recommend to City Council to grant a Class “A” Liquor (Cider Only) License to Kwik Trip, Inc for Kwik Trip #807. Seconded by Sonnabend. Motion carried.

C. Review of Payroll:

Motion – Sonnabend moved to recommend to City Council to approve the August 7, 2015 and the August 21, 2015 Payrolls. Seconded by Wenzel. Call vote taken. Motion carried unanimously.

D. 2015 Administrative Fees and Charges Schedule:

Gosz suggested reviewing this Schedule each year in January.

Motion – Wenzel moved to recommend to City Council the 2015 Administrative Fees and Charges Schedule as presented. Seconded by Edinger.

Van Frachen questioned the inspection fees for residential replacement/repairs. He suggested this be reviewed in 2016.

Call vote taken. Motion carried.

PROTECTION OF PERSONS & PROPERTY:

Police Lieutenant Schend reported on the following:

- Identify Theft cases continue.
- New Police vehicle is in operation.

CITY BUILDINGS AND GROUNDS:

A. Single Stream Recycling Services – Advanced Disposal Services:

Gosz reported East Shore Recycling Commission approved the proposal from Advanced Disposal Services for single stream recycling. Advanced Disposal Services will be amending contracts with each individual community for this change. No action is required at this time.

PERSONNEL:

Mayor Deiter announced the Committee of the Whole will be going into Closed Session per W.S.S. 19.85 (c).

A. Closed Session per W.S.S. 19.85(c):

Approved

Motion – Nies moved to go into Closed Session per W.S.S. 19.85 (c). Seconded by Wenzel. Call vote taken. Motion carried.

The Committee went into Closed Session at 6:31 PM.

B. Open Session:

Motion – Nies moved to return to Open Session. Seconded by Sonnabend. Call vote taken. Motion carried.

The Committee returned to Open Session at 6:41 PM.

C. Fire Chief Appointment:

Motion – Nies moved to recommend to City Council the Mayor’s appointment of Joey Diener as the new Brillion Fire Department Chief effective January 1, 2017 for a five (5) year term. Seconded by Sonnabend. Call vote taken. Motion carried.

D. Wisconsin Public Employers Group Uniform Dental Benefit:

Gosz gave a brief update on the change with dental benefits. This will be discussed in more detail at the September 14, 2015 Committee of the Whole meeting.

NEW BUSINESS:

None.

ADJOURNMENT:

Motion – Nies moved to adjourn. Seconded by Sonnabend. Call vote. Motion carried unanimously. The meeting adjourned at 6:42 pm.

Lori M. Gosz
City Administrator/Clerk-Treasurer