

(Approved)

**WATER AND SEWER UTILITY COMMISSION
Minutes**

June 15, 2015

Brillion City Hall Conference Room

6:00 pm

The meeting started with a tour of the City Wells at 6:00 PM.

CALL TO ORDER:

Vice-Chairperson Dave Schwahn called the meeting to order at 6:43 pm.

ROLL CALL:

Present were Mayor Gary Deiter, Mary Jo Krueger, Wally Sonnabend, Joe Levash, Dave Schwahn, Leonard Kopidlansky, and Dan Mertens. Also present were Amy Vaclavik from McMahon, Randy Much from MCO, City Administrator Clerk/Treasurer Lori Gosz, and Deputy Clerk/Treasurer Joy Buboltz. Absent was Jeff Wittmann.

GUESTS:

Paul Much from MCO.

APPROVAL OF AGENDA:

Motion – Krueger moved to approve the agenda as presented. Seconded by Sonnabend. Call vote taken. Motion carried unanimously.

APPROVAL OF THE MINUTES OF THE MAY 18, 2015 WATER AND SEWER UTILITY MEETING:

Vaclavik noted on Page 2 of the May 18, 2015 minutes under the agenda item of “2015 Inflow & Infiltration Reduction Project – Update” a conference call between McMahon, the DNR and the property owner on Trier Street did not take place, but a discussion was held on whether or not to have a telephone conference call between McMahon, the DNR, and that property owner. The conference call did not take place.

Motion – Levash moved to approve the minutes of the May 18, 2015 Water and Sewer Utility meeting with the noted change. Seconded by Mertens. Call vote taken. Motion carried unanimously.

APPROVAL OF VOUCHERS:

Motion – Krueger moved to approve the Water and Sewer Utility operating vouchers in the amount of \$75,206.70. Seconded by Levash. Call vote taken. Motion carried unanimously.

Vaclavik suggested making the final payment to RJM Construction contingent on the review of the final payroll reports and that more work is completed on the restoration work. The Commission did not act on the voucher payment to RJM Construction. This payment request will be discussed at the July Commission meeting.

CITIZEN INPUT:

None.

(Approved)

COMPLIANCE MAINTENANCE ANNUAL REPORT:

Randy Much explained that the Wastewater Treatment Plant received all “A’s” on this report except for three (3) categories; those being Effluent Quality - BOD, Effluent Quality – Phosphorus, and Biosolids Quality and Management. The Biosolids Quality and Management were due to the zinc issue. Everything else was good.

Motion – Sonnabend moved to recommend to City Council the 2014 Compliance Maintenance Annual Report. Seconded by Krueger. Motion carried.

REVIEW CONTRACT BETWEEN THE CITY OF BRILLION AND MIDWEST CONTRACT OPERATIONS, INC.:

No new information.

INFLOW & INFILTRATION REDUCTION PROJECTS:

A. 2015 Inflow & Infiltration Reduction Project - Update:

Vaclavik reported the storm sewer work south of Ryan Street, except for Trier Street, has been completed. Kruczek Construction will start on N. Columbus Avenue by the end of this week and will start excavation for water and sewer work. By the end of this week, it is hoped to send a letter to the property owners on N. Columbus Avenue giving them an updated timeline on the N. Columbus Avenue project. Letters will also be mailed to the property owners south of Columbus Avenue on the upcoming possible work to be done in their home. Letters will also be mailed to those property owners south of Columbus Avenue that do not need to have their laterals replaced informing them that if they do need other areas water and sewer completed at their home to let the City know.

B. 2015 Sanitary Sewer & Lateral Televising - Update:

No new information.

MCO REPORT:

A. Capacity, Management, Operation and Maintenance (CMOM) Program – Update:

Randy Much stated that Paul Much will be attending a class on what is required of the Program.

B. Phosphorus Limit Compliance – Update:

Randy Much stated the City received their new permit limits. The interim chloride limit is 1,100 mg/l, which is a significant drop from their pervious limit. However, the DNR may be open to negotiating this new chloride limit. He will contact the DNR to try to negotiate a higher chloride limit for the City.

Randy Much also reported that the phosphorus limit will be .075 in the future, which our interim limit is currently at 1.

The proposed new phosphorus and chloride limits are areas of concern.

C. Ryan Street Lift Station - Update:

Much reported the Ryan Street Lift Station needed to be cleaned out again. Debris of toweling and blue gloves was found. The gloves are not coming from Brillion West Haven since they are

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using yellow gloves. It appears that another business/industry is discharging toweling and gloves to the Ryan Street Lift Station. MCO Employee Geoff Weinreis will continue to screen areas to the Lift Station to find out where the gloves and toweling is coming from.

ENGINEER'S REPORT:

A. Evaluation of Viable Water Treatment Options – Update:

No report.

B. Development of New Water Supply - Update:

i. Well #5 – Updates:

A. Sam's Well Drilling Contract – Final Application for Payment #2 Request:

Vaclavik reported Jake Ramacker from Sam's Well Drilling contacted her. They still are not willing to split the cost of the grout. The amount being disputed is \$975.00. She reminded the Commission that Sam's Well Drilling did pick up the cost of restoration and the extra pumping with this project.

Mayor Deiter stated if this issue would go to the City Attorney it may cost this Commission more than the \$975 to resolve the issue. He feels the Commission should pay the other \$975 for the grout.

Mertens stated he feels it was worth asking Sam's to split the cost of the grout, but agrees with Mayor Deiter that the \$975 for the grout should be paid for by this Commission. He would like to see this project completed soon. Schwahn suggested that some of the engineering fees to be paid yet be split with Sam's Well Drilling.

Krueger stated she heard from some of the residents of the City of Brillion that the City should not pay for any extra costs with the construction of Well #5.

Motion – Mertens moved to pay the remaining \$975.00 for the grout used for the construction of Well #5 to Sam's Well Drilling. Seconded by Sonnabend. Call vote taken. 6 votes call. 5 yes votes and 1 no vote cast by Krueger. Motion carried.

B. Well #5 Pumphouse & Softener Facilities Modifications – General Construction:

No new information

ii. Well #6 – Updates:

1. Layne Christensen – Geophysical Survey Update:

Vaclavik reported that Pat Jurek from Layne Christensen has finished his field work. She will ask Jurek to attend the July Utility Meeting to give his report on these findings.

CHAIRMAN:

No report.

ADMINISTRATOR:

A. Private Well Permits:

(Approved)

Gosz reported that a property owner at 708 N. Main Street contacted the City to see if the City water and sewer service ran to his property, which it does not. The property owner then drilled a new well, and filled out the Well Permit Application for that well and paid the required fee. However, the City is still waiting for the final paperwork on his water samples reports.

Gosz asked who the Utility Commission would like to oversee this process. Mertens stated he feels it should be the City's Building Inspector. Gosz will discuss this with the Building Inspector and report back to the Commission at the July Utility meeting.

Gosz stated she will place on the July meeting agenda the discussion of a policy on leaf collection.

CITY CLERK/TREASURER:

Buboltz reported that the 2nd quarter water and sewer bills have been mailed to the residents. She also reported she will be looking at the State's Debt Collection program for possible collection of outstanding water and sewer bills.

OLD BUSINESS:

No report.

NEW BUSINESS:

A. Sign at WWTP:

Sonnabend suggested touring the Wastewater Treatment Plant at their July meeting. Levash stated at the July meeting the Commission can discuss the option of removing or replacing the current "Wastewater Treatment Plant" sign. Gosz stated she will obtain prices on replacing that sign.

ADJOURNMENT:

Motion – Krueger moved to adjourn the meeting. Seconded by Mertens. Motion carried unanimously. The meeting was adjourned at 7:30 pm.

Joy L. Buboltz
Deputy Clerk-Treasurer