

Approved

**COMMITTEE OF THE WHOLE
MEETING
Minutes**

July 13, 2015

Brillion Community Center

6:00 PM

CALL TO ORDER:

Mayor Gary Deiter called the meeting to order at 6:00 PM.

ROLL CALL:

Present were Mayor Gary Deiter, Alderpersons Mel Edinger, Crystal Fhlug, Wally Sonnabend, and Larry Van Frachen. Also present were City Administrator/Clerk-Treasurer Lori Gosz and Police Chief JoAnn Mignon. Absent were Alderpersons Bob Brick, Betty Nies, and Carrie Wenzel.

GUESTS:

David Rae and Troy Jansen from Gold Cross Ambulance Service.

APPROVAL OF THE AGENDA:

Motion – Van Frachen moved to approve the agenda. Seconded by Sonnabend. Call vote. Motion carried unanimously.

**APPROVAL OF MINUTES – COMMITTEE OF THE WHOLE MEETING OF
JUNE 22, 2015:**

Motion – Van Frachen moved to approve the minutes of the June 22, 2015 Committee of the Whole. Seconded by Edinger. Call vote. Motion carried unanimously.

CITIZEN INPUT:

None.

PROTECTIONS OF PERSONS & PROPERTY:

A. Ambulance Department:

1. Review of Monthly Reports:

Jansen reviewed the Operational Report with the Committee. He reported there were 42 calls in June of which 15 calls were No Transports. Those No Transport calls were from residents that have been recently placed in an Assisted Living facility, which will reduce these calls in the future.

Rae reported on the Financial Report. He reported year-to-date is good at \$21,771.82 revenue over expenditures.

Jansen reported on the new hiring. The training wage expenditure will increase due to the training. The two (2) new hires are good hires.

Mayor Deiter asked the Committee if they want to continue receiving the long Operational Report. Edinger suggested a summarized report that includes the number of calls. Rae stated he

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would make that change. Gosz suggested that she receive the long report for record file and the summarized report for Committee review.

B. Police Department:

1. Review of Monthly Report:

Mignon reported on the following:

- The Police Department is back to full staff.
- Recent investigations. She reported on the excellent job done by the Officers to resolve issues.
- She applied for a WPS Grant.
- National Night Out will be held on August 4th.
- The new Tahoe will be at the July 27th City Council meeting.
- COPS Board training.

Mayor Deiter recommended that the Committee recognize the City Staff and citizens in appreciation of jobs well done.

C. Fire Department:

1. Review of Monthly Report:

No report.

2. Fire Chief Position Description:

Mayor Deiter suggested posting the position for all interested Fire Fighters to apply for. Applicants would go through the hiring process and interviews. Mayor Deiter asked if there are any changes to the current Position Description the Committee would like to see. Edinger stated the Position Description is good and allows room to grow.

Motion – Edinger moved to recommend to City Council to post the Fire Chief Position Description as presented. Seconded by Van Frachen. Motion carried.

D. Municipal Court:

1. Review of Monthly Report:

The Monthly Municipal Court Reports were reviewed by the Committee.

CITY BUILDINGS AND GROUNDS:

A. Review of Monthly Report:

Gosz gave an update on the following:

- SRTS Trail Project.
- Canadian Geese Round Up.
- Pond Treatment.

Mayor Deiter reported on the Brillion Community Center and City Hall landscaping projects he has been working on. The DPW Staff has been a great help with these projects.

Van Frachen stated he received comments on the use of round up for weed removal. Mayor Deiter explained there is not enough manpower to mow and trim in a timely manner and using

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round up reduces time. He stated we are doing the best we can with a limited budget. DPW was spending their time mowing properties that landowners neglected. This reduces the time they should be spending on other more important projects.

D. Upper Manitowoc River Watershed Study Task Force – Update:

Mayor Deiter reported the Study is going well.

FINANCE AND PURCHASING:

No report.

PERSONNEL:

No report.

OLD BUSINESS:

It was stated that Well #5 is working and in operation.

NEW BUSINESS:

None.

ADJOURNMENT:

Motion – Edinger moved to adjourn. Seconded by Van Frachen. Call vote. Motion carried unanimously. The meeting adjourned at 7:51 pm.

Lori M. Gosz
City Administrator/Clerk-Treasurer