

(Approved)

PARK & RECREATION COMMISSION MINUTES

June 4, 2015

Brillion Community Center

4:00 PM

CALL TO ORDER: AL Ebert called the meeting to order at 4:03 PM.

ROLL CALL: Present were: Bob Brick, Dawn Dietrich, Joe Behnke, Al Ebert, Dennis Miller and Mark Rajkovich (4:15 PM arrival), Also present were Recreation Director/Aquatic Coordinator Ann Marx and Summer Intern Chris Buboltz. Absent were City Administrator/Clerk-Treasurer Lori Gosz and Mayor Gary Deiter.

GUESTS:

None

APPROVAL OF THE AGENDA:

Motion –Brick moved to approve agenda. Seconded by Miller. Motion carried unanimously.

APPROVAL OF MINUTES – April 2, 2015:

Motion- Behnke moved to approve the April 2, 2015 Park & Recreation Commission meeting minutes. Seconded by Brick. Motion carried unanimously

CHARIMAN'S REPORT:

None.

DIRECTORS REPORT:

A. Aquatic:

1. Patron Comparison Report

The Commission reviewed the April and May monthly pool usage. April of 2015 was up 115 patrons and May had 1377 patrons and there was no comparison to 2014 because the pool closed in May last year due to the sand filter.

2. Splash Pad Update

Marx reported that the Engineers for the splash pad visited the BCC in May and the only equipment to be added in the mechanical room include an additional pump, manifold and the two new sand filters.

B. Community Center

1. Facility Reports:

Marx distributed the monthly usage comparison for the commission to view. The numbers are up for April and May saw a significant increase from last year because 2014 the pool was down.

2. Generator and Sump Pump Install Bids

Generator will be installed by Krueger Electric sometime next week. Sump Pump costs were compared and Krueger Electric won the bid. Funds will be taken out of the basement and plumbing funds; motioned by Behnke, seconded by Miller. The insurance inspector looked over the boilers in the basement and an emergency shut off valve is still needed on one of the boilers. It will be installed this week.

3. Youth Lounge Ceiling

The Youth Lounge Ceiling was put into the 5 year capital plan as a maintenance item. It was concluded that the ceiling's appearance is inadequate and looks bad.

4. Rental Fees

Marx handed out sheets that list our rental fee rates. Comments were welcomed and were discussed in detail.

5. Year Capital Plan Projects

The committee discussed projects that can be put into place for our 5 Year Capital Plan. Ideas were as followed:

- Ceiling in Youth Lounge
- HVAC units
- Roof maintenance (Marx will look at audits).
- Maintenance on Park and Rec. pickup truck.
- Peters Park parking lot.
- Baseball diamond at Peters Park (looking at putting new dirt in the infield).
- BCC Drive-Around area.
- Bathrooms at ALL parks.
- Camera installation at parks.

6. Bid for Partial Wall Removal

Concrete Cutters gave us a bid of \$6,050.00 to remove part of the wall. Marx will get additional bids to remove the entire wall and part of the wall. Marx will also talk to Lori Gosz to see who the city uses for design of landscaping.

B. Recreation

1. Baseball Program- Update

The baseball program is up 12 kids for all leagues for last year. It was mentioned that the Colts program will not work out this year due to low participants. Also, Rookie Ball and T-Ball League has 66 kids signed up for this summer.

2. Soccer/ Baseball Fields

The committee discussed adding a baseball field to Peters Park and moving soccer back to Horn Park for the time being until the well is put in place. These plans have been added to the capital plan.

C. Parks:

1. Arbor Day

Marx did a presentation about Arbor Day and planted a tree in Peters Park along Tesch Street with the fifth grade class at Brillion Public School.

2. Security Cameras:

The committee discussed the idea of installing cameras in the parks, as well as updating the BCC. It was estimated that 4 cameras would be installed in each venue. Costs would be approximately \$1,600 per 4 cameras. This item was placed into the 5 Year Capital Plan.

3. Optimists Benches- Update:

The 4 benches that were donated by the Brillion Optimists have been placed in Horn Park.

4. Roofs at Horn Park- Update:

The roofs were completed. Gutters will have to be installed above bathrooms. Dennis Miller and Al Ebert will look at diverters to put on the roof.

5. Baseball Field Fill for Infield- Peters:

The committee discussed the option of having Kiel Sand & Gravel to put more fill in for the field at Peters Park. The costs are \$10.70/ Ton baseball mix, and \$152 load delivery. Marx will look into where the field mix was purchased the last time the field was done and get a bid from that company.

6. Drinking Fountain- Heritage:

The committee discussed putting in a new drinking fountain at Heritage Park. The cost replace a similar fountain would be around \$225.00.

7. Old Business:

The Brillion Athletic Association sprayed down Peters Park for weeds. They also fertilized the outfield, as well as by the horseshoe pits.

The tennis courts were repositioning was completed at the end of May.

8. New Business:

The Brillion Jaycees filled the sandboxes at the parks in town. The Jaycees are also raising money to donate benches and picnic tables at Heritage Park...

ADJOURNMENT:

Motion –Ebert moved to adjourn the meeting. Seconded by Rajkovich. Motion carried unanimously. The meeting was adjourned at 5:25pm.

Dawn Dietrich
Park and Rec Commission Member
Ann Marx
Parks & Rec Director/Aquatic Coordinator
Chris Buboltz
Summer Intern

